

## Transfer a Prescribed Accommodation Premises Application

The *Public Health and Wellbeing Act 2008* (the Act) – *Prescribed Accommodation Regulations 2009* regulates the standards and requirements of the provision of accommodation by eligible premises in Victoria.

On receipt of this application, an Environmental Health Officer will contact you to arrange a suitable time to inspect the premises to ensure it meets all relevant regulations.

We will send an invoice for the transfer fee that is to be paid prior to commencement of trade.

<b>Premise current details:</b>	
<b>Trading name:</b>	
<b>Address:</b>	
<b>Premises type:</b>	
<b>New proprietor details: (sole proprietor, or company name etc)</b>	
<b>Business name:</b> (if company)	
<b>Contact name:</b>	
<b>New Business name:</b> (if applicable)	
<b>Address:</b>	
<b>Mailing address:</b>	
<b>Phone – business</b>	<b>Phone – mobile</b>
<b>Email:</b>	
<b>ACN:</b> (if company)	
<b>Contact person for this application: (if different to above)</b>	
<b>Name:</b>	
<b>Business name:</b>	
<b>Mailing address:</b>	
<b>Phone – business</b>	<b>Phone – mobile</b>
<b>Email:</b>	

"[Insert TRIM number here]"

1 of 2

**MURRINDINDI SHIRE COUNCIL**

ABN 83 600 647 004



@murrindindishirecouncil  
@discoverdindi

**CONTACT US**

customer@murrindindi.vic.gov.au  
www.murrindindi.vic.gov.au  
(03) 5772 0333  
PO Box 138 Alexandra VIC 3714

**VISIT US**

**Alexandra:** 28 Perkins Street  
**Kinglake:** 19 Whittlesea-Kinglake Road  
**Yea:** 15 The Semi Circle  
**Mobile Library and Customer Service:**  
visit our website for locations and times

<b>Previous proprietor details:</b> (sole proprietor, or company name etc)		
<b>Business name:</b> (if company)		
<b>Contact name:</b>		
<b>New Business name:</b> (if applicable)		
<b>Address:</b>		
<b>Mailing address:</b>		
<b>Phone – business</b>	<b>Phone – mobile</b>	
<b>Email:</b>		
<b>ACN:</b> (if company)		
<b>Accommodation details:</b>		
<input type="checkbox"/> Residential accommodation	<input type="checkbox"/> Hotel / Motel	<input type="checkbox"/> Hostel
<input type="checkbox"/> Student dormitory	<input type="checkbox"/> Holiday camps	<input type="checkbox"/> Rooming house
<input type="checkbox"/> Other, please specify:		
Maximum number of guests accommodated:	Number of rooms:	
Do you provide food to guests and/or the public? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, you will also need to complete an <a href="#">Application to Register a Food Premises</a>		
<b>Further information</b>		
If you require any assistance completing this form, please contact Council on (03) 5772 0333 or via email at <a href="mailto:eho@murrindindi.vic.gov.au">eho@murrindindi.vic.gov.au</a>		
<b>Declaration</b>		
I declare that to the best of my knowledge the information provided is true and correct and penalties exist for providing false or misleading information		
Signature:	Date:	
<b>Privacy statement</b>		
The personal information requested in this form is being collected by Murrindindi Shire Council for the purpose of this application. We will not disclose your personal information without your consent, except where required to do so by law. To view our privacy policy, visit our website at <a href="http://www.murrindindi.vic.gov.au/privacy">www.murrindindi.vic.gov.au/privacy</a>		
<input type="checkbox"/> If you do not wish for us to update our records with the information provided, please check this box.		