**Septic Tank Installation or Alteration Application**

Properties located within an un-sewered area can treat and dispose of their wastewater through the installation of a septic system. A permit is required for new and alterations to existing systems.

Fees are available at [septic fees](https://www.murrindindi.vic.gov.au/Your-Property/Planning-and-Building/Building-and-Construction/Septic-Systems?BestBetMatch=septic|d13b95b2-5146-4b00-9e3e-a80c73739a64|4f05f368-ecaa-4a93-b749-7ad6c4867c1f|en-AU)

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| **Applicant details** | | | | | | | | | |
| Given name: | | | | | | | | | |
| Surname: | | | | | | | | | |
| Organisation name: | | | | | | | ABN: | | |
| Street address: | | | | | | | | | |
| Town/suburb: | | | | | State: | | | Postcode: | |
| Postal address (if different to above): | | | | | | | | | |
| Mobile number: | | | | Other contact number: | | | | | |
| Email: | | | | | | | | | |
| **Owner details** | | | | | | | | | |
| Owner’s name: | | | | | | | | | |
| Street address: | | | | | | | | | |
| Mobile number: | | | | Other contact number: | | | | | |
| **Plumber/drainer details** | | | | | | | | | |
| Name: | | | | | | | | | |
| Street address: | | | | | | | | | |
| Mobile number: | | | Licence number: | | | | | | |
| **Property details** | | | | | | | | | |
| Number: | Lot: | LP/PS | | | | CA: | | | Size of land: |
| Street address: | | | | | | | | | |
| Township: | | | | | State: | | | Postcode: | |

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| **Building details** | | | | | | | | | |
| Building Type (House/Factory/Shed/Office/Shop/Other): | | | | | | | | | |
| Number of Bedrooms: | | | | | | | | | |
| Number of people using the system: | | | | | Minimum: | | | Maximum: | |
| Spa (Capacity in Litres): | | | | | | | | | |
| Number of sinks (i.e. kitchen): | | | | | | Number of toilets: | | | |
| Number of showers: | | | | | | Number of dishwashers: | | | |
| Number of baths: | | | | | | Number of troughs: | | | |
| Number of basins: | | | | | | Other (please specify): | | | |
| **System Details** | | | | | | | | | |
| New installation septic tank/treatment plant | | | | | | Alter existing septic tank/treatment plant | | | |
| Septic Tank | | Concrete/Synthetic: | | | | | | | |
| Capacity in Litres: | | | | | | | |
| Pump Well | | Capacity in Litres: | | | | | | | |
| Type of Pump: | | | | | | | |
| Treatment Plant | | Make & Model: | | | | | | | |
| EPA Approval Number: | | | | | | | |
| Area: | | | | | | | |
| Other: | | | | | | | | | |
| **Effluent Disposal** | | | | | | | | | |
| Subsoil Absorption Drains | | | Length: | | | Width: | | | Depth: |
| Subsoil Irrigation | | | | Number of Drippers: | | | | Dispersal Area: | |
| Other: | | | | | | | | | |
| **Further information** | | | | | | | | | |
| If you require any assistance completing this form please contact Council on (03) 5772 0333 or via email at [building@murrindindi.vic.gov.au](mailto:building@murrindindi.vic.gov.au) | | | | | | | | | |
| **Declaration** | | | | | | | | | |
| I declare that to the best of my knowledge the information provided is true and correct. | | | | | | | | | |
| Signature: |  | | | | | | Date: | | |
| **Privacy statement** | | | | | | | | | |
| The personal information requested in this form is being collected by Murrindindi Shire Council for the purpose of this application. We will not disclose your personal information without your consent, except where required to do so by law. To view our privacy policy, visit our website at [www.murrindindi.vic.gov.au/privacy](http://www.murrindindi.vic.gov.au/privacy)  If you do not wish for us to update our records with the information provided, please check this box. | | | | | | | | | |

**Site map to support a permit application**

Your site map and the accuracy of the information provided is essential for us to consider your application and will form part the specific conditions of the permit.

A permit is issued based on the information provided in an application, which includes the site map.

If you need to make a change to the application including the site map, a new application may be required.

|  |  |
| --- | --- |
| **Site map – include the proposed location of item you are applying for**  **e.g. shipping container, additional animal housing, septic system etc** | |
| property entrance and access points | septic tank (ST) |
| streets, driveways and lanes | overflow relief gully (ORG) |
| fencing and distance from boundaries | grease interceptor (GI) |
| underground power/telephone lines | storm water drain (SWD) |
| distances | inspection opening (IO) |
| effluent lines | distribution pit/box (DB) |
|  | |
|  | |

Inaccurate information or failure to comply with the specified conditions may result in the cancellation of the permit and in some instances, initiation of our enforcement process.