**Non Utility Minor Works within Municipal Road Reserves Application**

This notification/application is provided in accordance with:

* *Road Management Act 2004*, Schedule 7
* Road Management (Works and Infrastructure) Regulations 2015.

Use this form for notification of proposed works, application for consent or notification of completed works to the Coordinating Road Authority (CRA).

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| Application type:[ ]  Application for consent[ ]  Notification of completed works | Applicant role:[ ]  Owner[ ]  Occupier[ ]  Builder[ ]  Contractor on behalf of      [ ]  Other |
| **Applicant details** |
| Given name:       |
| Surname:       |
| Organisation name:       | ABN:       |
| Street address:       |
| Town/suburb:       | State:       | Postcode:       |
| Postal address (if different to above):       |
| Mobile number:       | Other contact number:       |
| Email:       |
| **Works address (if different to above)** |
| Street address:       |
| Town/suburb:       | State:       | Postcode:       |
| Additional location details: (optional)       |
| **Details of work** |
| **Work type**[ ]  Service connection | [ ]  Drainage connection | [ ]  Hoarding |
| [ ]  Vehicle crossing | [ ]  Other works – please specify:            |
| Proposed start date:       |
| Description of work (include list of assets affected by works):            |
| **Works manager details** (any person or body that is responsible for the conducting of works in, on or under the road (*Road Management Act* *2004* – Schedule 7, Clause 14) if different to applicant |
| Organisation name:       |
| Contact name:       | Mobile number:       |
| Email:       |  |
| Does the contractor have Public Liability Insurance?: [ ]  Yes [ ]  No | Amount of Cover: $       |  |
| Name of Public Liability Insurance Company:       |  |
| **Works manager responsibilities** (*Road Management Act 2004*– Schedule 7, Sec 14) |
| Principles applying to infrastructure managers and works managers:1. An infrastructure manager or a works manager must have regard to the principles specified in this clause in the provision of non-road infrastructure on roads.
2. The primary purpose of a road is use by members of the public and authorised users must be managed as far as is reasonably practicable in such a way as to minimise any adverse impacts on the primary purpose.
3. Without limiting the generality of sub-clause(2), authorised uses must be managed so as to;
4. minimise any damage to roads and road infrastructure
 | 1. ensure that works necessary for the provision of non-road infrastructure are conducted as quickly as practicable minimise any disruption to road users
2. minimise any risk to the safety and property of road users and the public generally
3. facilitate the design and installation of infrastructure which minimises any risk to the safety of road users
4. ensure the road and any other infrastructure is reinstated as nearly as practicable to the condition existing before the works necessary for the provision of the non-road infrastructure were conducted
5. protect and preserve existing significant roadside vegetation and sites of biological significance within the road reserve.
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| **Further information** |
| A copy of a site map showing the proposed works, the location, and all assets within the vicinity must be provided. Assets include all trees, landscaping, road pavement, kerb & channel, footpaths, drains, service authority assets and private assets affected by the works. If you require any assistance completing this form please contact Council on (03) 5772 0333 or via email at operations@murrindindi.vic.gov.au |
| **Declaration** |
| I have read and understood the above mentioned principles. To the best of my knowledge, the information provided is true and correct. |
| Signature:  |  | Date:       |
| **Privacy statement** |
| The personal information requested in this form is being collected by Murrindindi Shire Council for the purpose of this application. We will not disclose your personal information without your consent, except where required to do so by law. To view our privacy policy, visit our website at [www.murrindindi.vic.gov.au/privacy](http://www.murrindindi.vic.gov.au/privacy) [ ]  If you do not wish for us to update our records with the information provided, please check this box.  |