

## Filming Application

Murrindindi Shire is a film-friendly location, while balancing the local amenity of residents and businesses.

If your filming activities are considered minor and 'low impact', you will not need a Local Law permit however, you will need to obtain Council's permission by completing this form.

If you are conducting commercial filming, you must complete this form and apply for a Local Law permit if using a public space.

Permission is also required for all filming on private property and other public spaces owned by other agencies such as Parks Victoria, DELWP or Goulburn Murray Water.

Applicant/s details		
Given name:		
Surname:		
Organisation name (if applicable):		
Street address:		
Town/suburb:	State:	Postcode:
Postal address (if different to above):		
Mobile number:	Other contact number:	
Email:		
We will update your information to the above. Is that OK? <input type="checkbox"/> Yes		
Production type		
<input type="checkbox"/> Advertisement <input type="checkbox"/> Student film <input type="checkbox"/> Other _____	<input type="checkbox"/> TV one-off or series <input type="checkbox"/> Short film <input type="checkbox"/> Feature film	
Low impact filming criteria (please tick all that apply)		
<input type="checkbox"/> No more than six people (or less), including all production crew and talent <input type="checkbox"/> No more than one camera, one tripod and handheld sound recording equipment <input type="checkbox"/> Public safety is maintained at all times and all public pathways, footpaths and roads must not be blocked <input type="checkbox"/> No exclusive use of public space is permitted <input type="checkbox"/> Filming content and messaging do not undermine Council's core values and the sustainability of our destination.		

"[Insert TRIM number here]"

1 of 2

### MURRINDINDI SHIRE COUNCIL

ABN 83 600 647 004



@murrindindishirecouncil  
@discoverdindi

### CONTACT US

customer@murrindindi.vic.gov.au  
www.murrindindi.vic.gov.au  
(03) 5772 0333  
PO Box 138 Alexandra VIC 3714

### VISIT US

**Alexandra:** 28 Perkins Street  
**Kinglake:** 19 Whittlesea-Kinglake Road  
**Yea:** 15 The Semi Circle  
**Mobile Library and Customer Service:**  
 visit our website for locations and times

<b>Commercial filming</b> (please tick all that apply)			
<input type="checkbox"/> Number of people including all production crew and talent			
<input type="checkbox"/> Number of parking spaces required for cars, trucks, oversized vehicles			
<input type="checkbox"/> Temporary structures such as tents or marquees erected			
<input type="checkbox"/> Traffic management required			
<input type="checkbox"/> Any large equipment such as camera cranes, scaffolding, lighting towers, etc			
<input type="checkbox"/> Activities such as firearms/weapons, animals, amplified music, aircraft/helicopter, stunts, etc			
<b>Please provide a brief summary of the scene/film</b>			
<b>Filming location address</b>			
Street address:			
Town/suburb:		State:	Postcode:
<b>Proposed Date/s &amp; time/s</b> (please include bump in and bump out times)			
Date:	Time:	Date:	Time:
<b>Attachments required</b>			
<input type="checkbox"/> Public Liability Insurance Policy (to approve all filming activities)			
<b>Commercial filming requirements:</b>			
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Running sheet/schedule	<input type="checkbox"/> Other permits, approvals such as Victoria Police, or other agencies	
<input type="checkbox"/> Risk Management, Safety & Traffic Management Plans	<input type="checkbox"/> Stakeholder Communication Plan (Public notification letter)		
<b>Further information</b>			
Please submit your application a minimum of 14 days prior to your requested date/s to allow for processing. The Victoria Film Friendly Guidelines are available at <a href="http://www.film.vic.gov.au">www.film.vic.gov.au</a>			
If you require any assistance completing this form please contact Council on (03) 5772 0333 or via email at <a href="mailto:customer@murrindindi.vic.gov.au">customer@murrindindi.vic.gov.au</a>			
Signature:		Date:	
<b>Privacy Statement</b>			
The personal information requested in this form is being collected by Murrindindi Shire Council for the purpose of this application. We will not disclose your personal information without your consent, except where required to do so by law. To view our privacy policy, visit our website at <a href="http://www.murrindindi.vic.gov.au/privacy">www.murrindindi.vic.gov.au/privacy</a>			
<input type="checkbox"/> If you do not wish for us to update our records with the information provided, please check this box.			

"[Insert TRIM number here]"

2 of 2

**MURRINDINDI SHIRE COUNCIL**

ABN 83 600 647 004



@murrindindishirecouncil  
@discoverdindi

**CONTACT US**

customer@murrindindi.vic.gov.au  
www.murrindindi.vic.gov.au  
(03) 5772 0333  
PO Box 138 Alexandra VIC 3714

**VISIT US**

**Alexandra:** 28 Perkins Street  
**Kinglake:** 19 Whittlesea-Kinglake Road  
**Yea:** 15 The Semi Circle  
**Mobile Library and Customer Service:**  
visit our website for locations and times