



**Murrindindi**  
Shire Council

# Scheduled Meeting of Council

## Agenda

Wednesday 22 November 2023  
Yea Council Chambers  
The Semi Circle  
6:00 PM

## ORDER OF BUSINESS

<b>1 ACKNOWLEDGEMENT OF COUNTRY AND COUNCILLORS' PLEDGE .....</b>	<b>3</b>
<b>2 PROCEDURAL MATTERS .....</b>	<b>3</b>
<b>3 PUBLIC PARTICIPATION .....</b>	<b>4</b>
<b>4 REPORTS - COMMUNITY &amp; DEVELOPMENT GROUP .....</b>	<b>5</b>
4.1 Planning Application - 2456 Goulburn Valley Highway.....	5
4.2 Planning Scheme Review Report - Adoption.....	15
4.3 Shaping Murrindindi - Context Analysis.....	19
4.4 Municipal Public Health and Wellbeing Plan - Year 2 Report.....	23
4.5 Grants and Sponsorships Program - November Allocation.....	25
4.6 Tertiary Education Hub - Funding Application for Council Report Nov 2023.....	30
<b>5 REPORTS - ASSETS &amp; ENVIRONMENT GROUP .....</b>	<b>34</b>
5.1 Contract - 23/13 – Sealed Roads Resealing Program 2023/24 .....	34
<b>6 COUNCILLOR AND CEO REPORTS .....</b>	<b>37</b>
<b>7 RECORD OF COUNCIL BRIEFING SESSIONS.....</b>	<b>38</b>
<b>8 SEALING REGISTER.....</b>	<b>41</b>

## 1 ACKNOWLEDGEMENT OF COUNTRY AND COUNCILLORS' PLEDGE

### 1.1 Acknowledgement of Country

The meeting will be opened with the Mayor reading the following on behalf of the Murrindindi Shire Council:

“Murrindindi Shire Council is proud to acknowledge the Taungurung and Wurundjeri people as the traditional custodians of the land we now call Murrindindi Shire.

We pay our respects to their Elders past, present and emerging, who are the keepers of history, traditions, knowledge and culture of this land.”

### 1.2 Councillors' Pledge

“The Councillors, democratically elected to represent our community as the Murrindindi Shire Council, are committed to working together in the best interests of the people who live in our municipality, those who conduct business here and those who visit.”

## 2 PROCEDURAL MATTERS

### 2.1 Privacy Note

This public meeting is being streamed live via our Facebook page and website. A recording of the meeting along with the official Minutes of the meeting will also be published on our website.

### 2.2 Apologies and Request for Planned Leave

Cr I Gerenscer has applied for 3 months leave until 1 March 2024 due to ill health

### 2.3 Disclosure of Interest or Conflict of Interest

In accordance with section 130 (1)(a) of the *Local Government Act 2020* Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

### 2.4 Confirmation of Minutes

Minutes of the Scheduled Meeting of Council held on 25 October 2023.

#### RECOMMENDATION

**That Council confirm the minutes of the 25 October 2023 Scheduled Meeting of Council.**

Minutes of the Scheduled Meeting of Council – Mayor Election held on 15 November 2023.

## RECOMMENDATION

**That Council confirm the minutes of the 15 November 2023 Scheduled Meeting of Council – Mayor Election**

### 2.5 Petitions

Nil.

### 2.6 Community Recognition

Council may suspend standing orders to thank and acknowledge particular community achievements.

### 2.7 Matters Deferred from Previous Meeting

Council may resolve to defer a matter to a future meeting for consideration for various reasons. Where a matter has been previously deferred it will be tabled for consideration under this section.

### 2.8 Urgent Business

Council may by resolution admit an item of urgent business only if:

- a. it relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b. deferring the item until the next Meeting will mean a decision on the item will not have any effect on the matter; or
- c. the item involves a matter of urgency as determined by the Chief Executive Officer; and
- d. it cannot be addressed through an operational service request process.
- e. Provided the matter does not:
  - I. substantially affect the levels of Council service
  - II. commit Council to significant expenditure not included in the adopted budget
  - III. establish or amend Council Policy.

## 3 PUBLIC PARTICIPATION

### 3.1 Open Forum

Section 8 of the *Governance Rules 2020* allows for Community Participation in Council Meetings. Open Forum is an opportunity for the general public to present to Council on a matter listed on the Agenda or any other matter.

### 3.2 Questions of Council

Questions of Council are an opportunity for the general public to submit a question prior to the Scheduled Meeting and receive a response from Council in the Questions of Council time.

## 4 REPORTS - COMMUNITY & DEVELOPMENT GROUP

### 4.1 Planning Application - 2456 Goulburn Valley Highway

Attachment(s):

1. Attachment 1 - 2456 Goulburn Valley Highway ALEXANDRA 3714 - PP App Form [4.1.1 - 7 pages]
2. Attachment 2 - 2456 Goulburn Valley Highway ALEXANDRA 3714 - Title [4.1.2 - 1 page]
3. Attachment 3 - 2456 Goulburn Valley Highway ALEXANDRA 3714 - Title Plan [4.1.3 - 3 pages]
4. Attachment 4 - 2456 Goulburn Valley Highway ALEXANDRA 3714 - Planning Report [4.1.4 - 21 pages]
5. Attachment 5 - 2456 Goulburn Valley Highway ALEXANDRA 3714 - POS [4.1.5 - 2 pages]

Presenter Cameron Fraser, Coordinator Planning

Approved by Director Community & Development

Purpose For decision

Land: 2456 Goulburn Valley Highway ALEXANDRA

Proposal: Two Lot Subdivision

Applicant: Navy Blue Planning

Zoning: General Residential Zone, Industrial 1 Zone, Industrial 2 Zone

Overlays: Floodway Overlay, Land Subject to Inundation Overlay

Triggers: Clause 32.08-3 Subdivision in the General Residential Zone

Clause 33.01-3 Subdivision in the Industrial 1 Zone

Clause 33.02-3 Subdivision in the Industrial 2 Zone

Clause 44.03-3 Subdivision in the Floodway Overlay

Clause 44.01-3 Subdivision in the Land Subject to Inundation Overlay

#### Locality Plan



## **Executive Summary**

This application is for a two lot subdivision of the land at 2456 Goulburn Valley Highway, Alexandra. The land is owned and operated by Menzies Support Services and is within the General Residential Zone, Industrial 1 Zone and Industrial 2 Zone. The land is affected in part by the Development Plan Overlay, Floodway Overlay and the Land Subject to Inundation Overlay.

A Development Plan has been approved for the area of the site within the Industrial Zones however will expire in 2025. Once expired, a new development plan will be required to be approved. The proposed subdivision will not affect the delivery of the Development Plan.

The application was advertised to adjoining landowners and eight objections have been received. The objections raise issues in relation drainage and flooding, amenity and the future development of the site.

It is considered overall that the proposal is consistent with the Murrindindi Planning Scheme. The proposal separates the industrial land from the residential land which has been used to provide support services to the Murrindindi community since 1979.

This report recommends that a notice of decision to grant a permit be issued for the 2 Lot subdivision at 2456 Goulburn Valley Highway, Alexandra 3714.

## **RECOMMENDATION**

**That Council issue a Notice of Decision to grant a planning permit for a two lot subdivision at 2456 Goulburn Valley Highway, Alexandra 3714 (Lot 1 on Title Plan 87977D Volume 09214 Folio 977), subject to the following conditions:**

- 1. The subdivision must be in accordance with the endorsed plan. This endorsed plan can only be altered or modified with the prior written approval of the Responsible Authority, or to comply with statutory requirements.**
- 2. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity and gas (where it is proposed to be connected) services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.**
- 3. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.**
- 4. The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.**
- 5. The owner of the land must enter into an agreement with:**
  - A telecommunications network or service provider for the provision of telecommunications services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and**
  - A suitably qualified person for the provision of fibre ready telecommunications facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the**

Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

6. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:
  - A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
  - A suitable qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Telecommunications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

#### Goulburn Valley Water

7. Payment of new customer contribution charges for water supply for Lot 1, such amount being determined by the Corporation at the time of payment;
8. Any existing water service that crosses any of the proposed allotment boundaries within the proposed development must be disconnected and re-located at the developer's expense, to be wholly within one allotment only, including notification of the proposed lot to be serviced by the existing water meter, to the satisfaction of the Goulburn Valley Region Water Corporation;
9. Payment of new customer contributions charges for sewerage services for Lot 1, such amount being determined by the Corporation at the time of payment;
10. Provision of easements in favour of the Goulburn Valley Region Water Corporation over all existing gravity sewer mains located within private property;
11. The plan of subdivision lodged for certification is to be referred to the Goulburn Valley Region Water Corporation pursuant to Section 8(1) of the *Subdivision Act, 1988*.

#### **PERMIT EXPIRY**

1. This permit shall expire if all stages of the plan of subdivision hereby permitted are not certified within two (2) years of the date hereof or any extension of such period, the Responsible Authority may allow in writing on an application made before or within six months after such expiry.

#### **The Land and Surrounds**

The subject site comprises a single parcel of land in two parts with an approximate area of 23.37 hectares. The land is separated by the UT Creek with access available from Goulburn Valley Highway, Station Street and Lamont Street. Menzies Support Services utilise the area to the south of the UT Creek with the land to the north being vacant.

The surrounding area is mixed in its development with a number of commercial, industrial, residential and community land uses. The site is located on the eastern edge of the Alexandra

Township with residential land uses to the south, commercial to the west. Land to the north is zoned industrial however properties near the intersection of Station and Lamont Streets are developed for residential purposes. These land uses were existing prior to the rezoning of the land in 2010.

### **Background**

The site is used by Menzies Support Services, a not-for-profit service who offer support to people throughout the shire. This has operated since 1979. The land has also been used for the Alexandra Pro Rodeo, held annually in January.

A search of Council's Electronic Records System shows the following permits have been issued for the subject land:

### **Proposal**

The application proposes a two-lot subdivision of the land. The lots will be configured as follows:

- Lot 1 – 12.98 Hectares
- Lot 2 – 10.39 Hectares

Proposed Lot 1 will be vacant and will be located to the north of the UT Creek. Proposed Lot 2 is located to the south of the UT Creek and will contain all of the current infrastructure and buildings used by Menzies Support Services.

### **Cultural Heritage Management Plan**

The site is in an area of cultural sensitivity as defined by the *Aboriginal Heritage Regulations 2018* however a two lot subdivision is not considered a high impact activity.

### **Community and Stakeholder Consultation**

Notice of the application was provided in accordance with the requirements of the *Planning and Environment Act 1987* as follows:

Letters to adjoining land owners.

Following completion of the advertising period, eight objections have been received which can be summarised as follows:

- Drainage
- Amenity
- Loss of privacy
- Impact of future industrial development on residential amenity.
- Impact on UT Creek Environs
- Opportunities for expansion of open space network along creek

Responses to the above objections are discussed in greater detail later in this report.

### **Referrals**

The application was referred to the Goulburn Broken Catchment Management Authority under Section 55 of the *Planning and Environment Act 1987* as the land is affected by both the Floodway Overlay and Land Subject to Inundation Overlay. GBCMA have not objected to the proposal and have not requested any conditions.

Notice of the application was given to Goulburn Valley Water as the relevant water and sewerage authority. Goulburn Valley Water have consented to the proposal subject to conditions.

Despite no changes to the Goulburn Valley Highway (and no permit being triggered by Clause 52.29 of the Murrindindi Planning Scheme) notice was also given to the Department of Transport and Planning as the land adjoins the Principal Road Network (Goulburn Valley Highway). No response was received from the department.

The application was referred internally to Council's engineering unit who have provided the following comments:

- *This is comparatively large two lot subdivision without any development proposed under this PP. Therefore, no additional conditions on drainage, stormwater management, road access etc., However, those conditions will be applied when the northern lot is further subdivided in future.*

## **Discussion - Planning Considerations**

### **Planning Policy**

The proposal has been assessed against state, regional and municipal Planning Policy Framework (PPF) contained in the Murrindindi Planning Scheme. Overall, it is considered to be consistent with the objectives and strategies of this framework as is discussed below.

#### **Clause 02.02 – Vision**

The planning scheme outlines the overall vision for the municipality. This includes but not limited to:

- Council seeks to enhance the liveability, amenity and quality of life in the municipality.
- Council will facilitate sustainable population growth and economic growth.
- Residential growth will be provided in established townships and settlements with existing communities and infrastructure, where natural environment is protected, and a high level of community safety is achieved.

#### **Clause 02.03 – Strategic Directions**

Council supports the following strategies when making a determination of the planning permit application:

- Supporting each township as the focus of residential, commercial, community and service hub for its surrounding area.
- Concentrating development in locations free from environmental constraints, where environmental values are protected and the level of community safety is improved.
- Support the function and residential growth of smaller townships and settlements.
- Promoting and facilitate further residential development and housing diversity in established townships to meet the needs of the community, including affordable housing, public housing and aged care accommodation.
- Supporting residential growth that is sustainable.

#### **Clause 11.01-1S – Settlement**

##### **Objective**

- To facilitate the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.

#### **Clause 11.02-1S – Supply of Urban Land**

##### **Objective**

- To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses.

#### Clause 15.01-3S – Subdivision Design

##### Objective

- To ensure the design of subdivisions achieves attractive, safe, accessible, diverse and sustainable neighbourhoods.

#### Clause 15.01-5S – Neighbourhood Character

##### Objective

- To recognise, support and protect neighbourhood character, cultural identity and sense of place.

#### Clause 16.01-1S – Housing Supply

##### Objective

- To facilitate well-located, integrated and diverse housing that meets community needs.

#### Clause 16.01-2L – Residential Development in Serviced Towns

##### Objective

- To locate housing in serviced towns that offer a range of community and physical services.

##### Strategies

- Facilitate residential expansion in established, serviced townships that have potential for further growth, in particular Yea and Alexandra.
- Encourage a diversity of housing including higher density housing, retirement villages and residential aged care facilities.
- Encourage housing in well serviced areas to maximise infrastructure provision.
- Facilitate housing in locations that ensure a high level of community safety, particularly from bushfire.

#### Clause 17.01-1S – Diversified Economy

##### Objective

- To strengthen and diversify the economy.

#### Clause 17.03-1S – Industrial Land Supply

##### Objective

- To ensure availability of land for industry.

#### Clause 18 – Transport

##### Objective

- To ensure a safe, integrated and sustainable transport system.

#### Clause 19 – Infrastructure

##### Objective

- To ensure planning to facilitate efficient use of existing infrastructure and human services.
- Planning should ensure that the growth and redevelopment of settlements is planned in a manner that allows for the logical and efficient provision and maintenance of infrastructure.

The Murrindindi Planning Scheme encourages residential and industrial growth to be provided in established townships and settlements with existing communities and infrastructure. Clause 11.02-1S seeks to provide long term land supply to accommodate the projected increase in population.

The proposed subdivision will therefore contribute to the land supply required that could accommodate potential residential and industrial development. Given the site's proximity to various amenities and services, particularly the Alexandra Town Centre, the subdivision will facilitate residential development that is well located in relation to jobs and services (Clause 16.01-1S). This will potentially help reduce car dependency within the area (Clause 15.01-3S).

It is noted, that at clause 2.04 (strategic framework plans), the site is located with the Alexandra township, and is identified for future industrial development however subsequently to this, the Housing and Settlement Strategy, adopted by council in December 2022 identifies the residential portion of the land as being a key site for residential development.

The proposed subdivision will also allow better usage of the site, minimising under-utilised land by enabling the owners to sell off the industrial area of the site which is not currently being used.

The proposed lot sizes are also designed to have the internal boundaries that will accommodate sufficient setbacks between future buildings on each lot. This ensures the amenity of the adjoining properties are not compromised. The proposed subdivision will therefore respect the existing neighbourhood character, while being consistent with the purpose of the zone by encouraging residential development of the area (Clause 15.01-5S).

The proposed subdivision will be consistent with Clause 19 as conditions on permit are proposed to ensure relevant infrastructures and utilities will be provided to each lot to the satisfaction of the Responsible Authority.

## **Zone**

### General Residential Zone – Schedule 1

#### *Purpose*

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

A permit is required for the subdivision of land in the General Residential Zone.

The proposal provides for two large lots which are expected to be further subdivided and developed into the future. Any future subdivision or development will be subject to assessment to ensure that it respects the prevailing character of the area.

The location is considered an infill site within walkable distance to town services and amenities within the Alexandra township.

### Industrial 1 Zone

#### *Purpose*

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.*

A permit is required to subdivide land in the Industrial 1 Zone.

The proposed subdivision of land creates the potential for use, development, and/or further subdivision of the land for industrial purposes. This will need to be undertaken in accordance with any approved development plan and must take into consideration the broader amenity impacts associated with proposed uses at the time.

*The proposal is consistent with the purpose of the zone.*

## Industrial 2 Zone

### *Purpose*

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for manufacturing industry, the storage and distribution of goods and associated facilities in a manner which does not affect the safety and amenity of local communities.*
- *To promote manufacturing industries and storage facilities that require a substantial threshold distance within the core of the zone.*
- *To keep the core of the zone free of uses which are suitable for location elsewhere so as to be available for manufacturing industries and storage facilities that require a substantial threshold distance as the need for these arises.*

A permit is required to subdivide land in the Industrial 2 Zone.

The proposed subdivision of land creates the potential for use, development, and/or further subdivision of the land for industrial purposes. This will need to be undertaken in accordance with any approved development plan and must take into consideration the broader amenity impacts associated with proposed uses at the time.

*The proposal is consistent with the purpose of the zone.*

## Development Plan Overlay

### *Purpose*

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To identify areas which require the form and conditions of future use and development to be shown on a development plan before a permit can be granted to use or develop the land.*
- *To exempt an application from notice and review if a development plan has been prepared to the satisfaction of the responsible authority.*

A development plan has been prepared for the subject site which will expire in 2025. The application proposes to separate the Industrial Zones within the site which are affected by this overlay. It is considered that the proposed subdivision will enable the further development of the site which is consistent with the desired outcomes of the approved Development Plan.

## Heritage Overlay

### *Purpose*

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To conserve and enhance heritage places of natural or cultural significance.*
- *To conserve and enhance those elements which contribute to the significance of heritage places.*
- *To ensure that development does not adversely affect the significance of heritage places.*
- *To conserve specified heritage places by allowing a use that would otherwise be prohibited if this will demonstrably assist with the conservation of the significance of the heritage place.*

A permit is required for the development of land within the Heritage Overlay. This overlay applies to part of the land on the southern side. 'The Mount' is of local significance and is recognised through the heritage overlay as part of the Murrindindi Planning Scheme.

This application proposes no buildings and works, or vegetation removal within the area of the site contained within this overlay. The overlay applies to a section of the site which will be fully contained within proposed Lot 2. It is not considered that the proposed subdivision will impact on the heritage values identified for the site. The proposal is consistent with the purpose and decision guidelines of the Heritage Overlay.

### Floodway Overlay

#### *Purpose*

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To identify waterways, major floodpaths, drainage depressions and high hazard areas which have the greatest risk and frequency of being affected by flooding*
- *To ensure that any development maintains the free passage and temporary storage of floodwater, minimises flood damage and is compatible with flood hazard, local drainage conditions and the minimisation of soil erosion, sedimentation and silting*
- *To reflect any declarations under Division 4 of Part 10 of the Water Act, 1989 if a declaration has been made.*
- *To protect water quality and waterways as natural resources by managing urban stormwater, protecting water supply catchment areas, and managing saline discharges to minimise the risks to the environmental quality of water and groundwater.*
- *To ensure that development maintains or improves river and wetland health, waterway protection and flood plain health.*

The area of the site within the Floodway Overlay is limited to a small area of approximately 0.25 hectares located along the western boundary of proposed Lot 1.



The identification of the floodway will likely have implications for access and the ultimate development of Lot 1 into the future regardless of whether a planning permit is issued for the proposed two lot subdivision.

The application was referred to the Goulburn Broken Catchment Management Authority who have not objected to the application.

The proposal is consistent with the purpose and decision guidelines of the Floodway Overlay.

### Land Subject to Inundation Overlay

#### *Purpose*

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To identify flood prone land in a riverine or coastal area affected by the 1 in 100 (1 per cent Annual Exceedance Probability) year flood or any other area determined by the floodplain management authority.*

- To ensure that development maintains the free passage and temporary storage of floodwaters, minimises flood damage, responds to the flood hazard and local drainage conditions and will not cause any significant rise in flood level or flow velocity.
- To minimise the potential flood risk to life, health and safety associated with development.
- To reflect a declaration under Division 4 of Part 10 of the *Water Act, 1989*.
- To protect water quality and waterways as natural resources by managing urban stormwater, protecting water supply catchment areas, and managing saline discharges to minimise the risks to the environmental quality of water and groundwater.
- To ensure that development maintains or improves river, marine, coastal and wetland health, waterway protection and floodplain health.

The land is affected in part by the Land Subject to Inundation Overlay. The area of the site affected by this overlay is located along the U T Creek. A permit is required to subdivide land affected by this overlay.

The application was referred to the Goulburn Broken Catchment Management Authority who have not objected to the application.

The proposal is consistent with the purpose and decision guidelines of the Land Subject to Inundation Overlay.

#### *Clause 52.29 - Land Adjacent to the Principal Road Network*

##### Purpose

- To ensure appropriate access to the Principal Road Network or land planned to form part of the Principal Road Network.
- To ensure appropriate subdivision of land adjacent to Principal Road Network or land planned to form part of the Principal Road Network.

Goulburn Valley Highway is within the Principal Road Network. This is the only road associated with the development that is within this zone.

Pursuant to Clause 52.29-3, a permit is not required under this clause as the application proposes a two-lot subdivision with no additional point of access to the site required.

#### **Discussion - Submissions**

A response to the issues raised by the objectors is set out below.

- Drainage

Drainage is recognised by offices as a substantial risk associated with any development on this site, particularly along the creek and low lying areas of the site. The application has been referred to Council's qualified drainage engineers who have considered the detail of the application. It is considered that this application for a two lot subdivision will not create or worsen existing drainage issues however will need to be carefully considered as part of any subsequent applications for development on this land, on either side of U T Creek.

- Amenity and Privacy

The issue of amenity impacts raised relates to the impacts of future development, rather than any impact of the proposed two lot subdivision. Future uses of the land, particularly on the northern side in the Industrial Zone, may cause amenity impacts on nearby dwellings which are currently in

the Industrial Zone however these uses will still be subject to operational controls, whether by planning permit condition, or under the Environment Protection Regulations.

- Impact on UT Creek Environs and opportunities for expansion of open space network along creek

The proposed two lot subdivision is unlikely to impact on the UT Creek environs as there are no buildings and works proposed, nor is there any visual changes to the land as a result of this proposal. It is acknowledged however that this proposal, if approved will open up the site for further development into the future. While each application must be considered on its merits, applications on the northern side of the creek must be consistent with any approved Development Plan. The approved, and any future development plans, must take into account the natural environment and opportunities for its improvement. The provision of open space through the extension of the exiting public realm will be considered at the time of future development.

### **Conclusion**

It is considered that the proposed two lot subdivision is appropriate and will facilitate further residential and industrial development on the eastern edge of Alexandra. Future development of each lot will be considered on its merit however, amenity and connectivity to the public realm will be a key consideration of future applications. On the balance it is considered that the two lot subdivision is consistent with the provisions of the Murrindindi Planning Scheme.

### **Council Plan/Strategies/Policies**

This report supports the *Council Plan 2021-2025 Beautiful Towns and Rural Settings* strategy to “deliver efficient, sustainable land use planning outcomes to enhance liveability, protect our unique rural character and natural beauty, and to enable growth”.

### **Relevant Legislation**

The proposal is being considered under the provisions of the *Murrindindi Planning Scheme* and the *Planning and Environment Act 1987*.

### **Financial Implications and Risk**

There are no financials implications or risks associated with the consideration of this application for planning permit.

### **Conflict of Interest**

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

## **4.2 Murrindindi Planning Scheme Review Report - Adoption**

Attachment(s):

1. Attachment 1 - MSPSR R3 Consolidated further strategic work status V2 [4.2.1 - 1 page]
2. Attachment 2 - Amendment C73 ADOPTION Planning Scheme Review Report Draft V4 [4.2.2 - 84 pages]

Presenter Emma Kubeil, Principal Strategic Planner  
Approved by Director Community & Development  
Purpose For decision

## Executive Summary

Council as the planning authority for the Murrindindi Planning Scheme is required to review its planning scheme every four years under Section 12(B) of the *Planning and Environment Act 1987* (P&E Act).

The Murrindindi Planning Scheme is required to be consistent with the State Provisions and requires Ministerial support for any amendment. The Planning scheme sets the tone and direction for the use and development of land across the Shire.

Following a report to Council on 26 July 2023, Council officers have undertaken consultation for a period of six (6) weeks, seeking feedback on the Review Report and how our planning scheme is performing. In addition, feedback was sought on setting the further Strategic Work priorities for the next four (4) years.

The Planning Scheme Review Report is now presented to Council including an updated section within the Review Report at section 7.5, detailing the consultation undertaken.

As a result of the wider community consultation, an Amended Appendix 2 to the Review Report, now includes a review of the Rural Residential Study as contained within the Housing and Settlement Strategy.

Following adoption of the Review Report, the Review Report, must be submitted to the Minister for Planning as required under section 12(B) of the P&E Act.

## RECOMMENDATION

### That Council:

1. **Adopt the amended list of further strategic work to inform the operation of the Murrindindi Planning Scheme, as contained in attachment 4.2.1.**
2. **Adopt the Murrindindi Planning Scheme Review 2023 report, pursuant to Section 12B (1) of the *Planning and Environment Act 1987*, and**
3. **Forward the Murrindindi Planning Scheme Review 2023 report to the Minister for Planning as required by Section 12B (5) of the *Planning and Environment Act 1987*.**
4. **Following submission of the Murrindindi Planning Scheme Review 2023 report to the Minister, seek authorisation to prepare Planning Scheme Amendment C73muri, to implement the findings of the review report.**

## Background

Council last undertook a comprehensive review of the planning scheme in 2014. The findings of this review were translated into the planning scheme via amendment C54murri which was gazetted in June 2015. A review of the planning scheme was conducted in 2019 however the review outcomes were not implemented.

In 2018, the planning scheme was restructured via a statewide change to all Victorian Planning Schemes, this process inserted a new Municipal Planning Strategy (MPS) which replaced the former Municipal Strategic Statement (MSS) and Local Planning Policies to replace the former Local Policy Planning Framework (LPPF). This was implemented via Amendment C65murri and was a policy neutral amendment undertaken by the Victorian government, to align with the new format planning scheme,

Murrindindi Shire Council, with funding from the Department of Transport and Planning, and assistance from Plan2Place Consulting has now prepared a planning scheme review as required

by section 12B (1) of the *Planning and Environment Act 1987* (the Act). This process is required to be completed every four years.

In accordance with section 12B (3) of the Act, this review identifies opportunities, set out in this report, which enhances the effectiveness and efficiency of the planning scheme in achieving the objectives of planning in Victoria and the objectives of the planning framework established in the Act.

In accordance with section 12B (4) of the Act, the review evaluates the planning scheme to ensure that it:

- Is consistent with Ministerial Direction on the Form and Content of Planning Schemes.
- Sets out the policy objectives for the use and development of land.
- Makes effective use of state and local provisions to achieve state and local planning policy objectives.

### **Discussion**

As noted, and contained within the Review Report, overall, the Murrindindi Planning Scheme (the scheme) provides a robust strategic and statutory framework for land use and development in Murrindindi Shire.

As the Murrindindi Planning Scheme was the first planning scheme in Victoria to undertake the translation process to the new format the MPS and integrated PPF (Planning Policy Framework) and now needs updating due to improvements that have been to the MPS and PPF structure over the last few years.

The scheme's MPS requires some administrative and population updates and a clearer settlement hierarchy with an improved Strategic Framework Plan. Planning policies in the PPF can be made clearer to express the settlement directions and town framework plans.

It should also be noted that review identified the Low density residential and rural zone schedules, and their mapping should be more clearly mapped and expressed with single schedules to improve their clarity. Special Use Zones need to be redrafted to be consistent with the Ministerial Direction on the Form and Content of Planning Schemes.

Overlays contained within the current planning scheme, including Environmental Significance, Vegetation Protection and Significant Landscape Overlays, require redrafting to be consistent with the Ministerial Direction on the Form and Content of Planning Schemes. It has also been identified that greater use of the VicSmart local provisions for simple, non-contentious applications, examples have been identified.

The review included an analysis of all planning applications received by Council over the last five years. The number of applications received have mostly matched the numbers of applications decided, which demonstrates that Council is assessing applications and administering its scheme well. There is, however, a very low number of appeals and refusals for planning applications subject to the scheme and a moderate number of withdrawn and no permit required applications, which partly explains the small number of refusals.

As contained within the Review Report, further strategic work is needed to reinforce and improve strategic directions of the scheme, to better guide decision making around:

- Implementation of the municipal Housing and Settlement Strategy through a minor update to the Strategic Framework Plan at 02.04 and then more extensive implementation through local planning policies, zones, and overlays, including key worker housing and reviewing the Rural Residential Study to understand land supply.
- Implementation of a tourism strategy local planning policy and potential zones and overlays.

- Prepare and implement Alexandra Structure Plan.
- The Eildon Structure Plan and its implementation.
- Significant landscapes and their implementation through local planning policy and Significant Landscape Overlays.
- Yea Saleyards Precinct – strategy development and implementation through local planning policy and a Buffer Area Overlay.
- Implementation of the Domestic Wastewater Management Plan.
- Identifying high-value horticultural land (strawberries and potatoes) and biosecurity risks through a potential local planning policy and overlay.
- Improved shire-wide understanding of industrial and commercial land needs and supply.
- Social infrastructure requirements to better understand growth issues and settlement planning.
- Advocating for better resolution of the continuing tensions in rural zones between farming/agriculture and dwellings/residential subdivision.
- Review Schedule 1 to Clause 59.16 for local VicSmart applications to incorporate additional local classes of minor applications.

The above list of further strategic work formed part of the consultation undertaken with the community to guide priorities over the next four years. As noted within the consultation section of this report, individual submissions were received and there was a strong emphasis on how housing can be developed in rural areas. Having considered each submission, the Further Strategic Work list now contains an additional item for consideration. The inclusion of “Review and update the Rural Residential Study, would assist in addressing the submissions received to ascertain the current availability of land supply within the municipality for this purpose. By undertaking this work, it will inform any future requests or further re-zoning of land.

The final list of Further Strategic Work should be realistic and able to be achieved in consideration of resources both physical and financial.

Resourcing was also considered when assessing the functions at Council. As noted within the review report, there appears to be adequate resourcing of the planning functions at Council, but this could always be improved, particularly in the Strategic Planning area. One strategic planner is employed at Council which is insufficient to manage the more than 15 strategic and other projects currently underway and the new projects proposed through future strategic work.

Given the Shire’s rural location in north-central Victoria, staff attraction and retention can be a significant issue. The budgetary impact in the funding of strategic projects and their implementation is also a significant issue for Council in a rate capped and inflationary fiscal environment.

A full list of recommendations within the attached Review Report are contained at section 1.4.

### **Council Plan/Strategies/Policies**

This report supports the *Council Plan 2021-2025 Beautiful Townships and Rural Settings* strategy “to create a better place for our community and visitors to live in harmony with our rural character, natural beauty and heritage”.

This report supports the *Council Plan 2021-2025 Beautiful Towns and Rural Settings* strategy to “deliver efficient, sustainable land use planning outcomes to enhance liveability, protect our unique rural character and natural beauty, and to enable growth”.

This report supports the *Council Plan 2021-2025 Transparency, Inclusion and Accountability* strategic objective “to ensure our services, people and systems deliver the best possible outcomes for our communities now and into the future”.

## Relevant Legislation

*Planning and Environment Act 1987*

## Financial Implications and Risk

There are no significant financial risks with the preparation of the Review Report, however it must be noted that the Further Strategic Work section of the review report will require future consideration in any budget prepared.

## Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

## Community and Stakeholder Consultation

Initial consultation comprised of engaging with authorities who use the Murrindindi Planning Scheme by way of both written communication and online meetings. These authorities are identified within the planning scheme as formal referral authorities for planning permit applications.

Further consultation involved Councillors, Executive, statutory planners, internal referral departments of Council, Registered Aboriginal Parties, and other identified stakeholder groups. These comments have been considered as part of the review report.

The findings of the review report were presented to Council for noting at the July 2023 Council meeting for transparency, prior to commencement of public consultation.

The review report was then advertised for further consultation with the wider community. This consultation comprised of the following,

- Advertising for a period of six (6) weeks across all print media within the municipality.
- Advertising on social media
- Placing the project on councils "The Loop" page on Murrindindi Shire Webpage.
- Conducting drop-in sessions over three days in Alexandra, Kinglake, and Yea.
- Handing our bookmarks to people who attended other community consultation sessions directing them to visit "The Loop."
- Making ourselves available to any person who wished to discuss the review either online or in person at any time.

The results of wider community engagement can be found at section 7.5 of the Review Report.

## 4.3 Shaping Murrindindi - Context Analysis

Attachment(s):

1. Attachment 1 - Digital Shaping Murrindindi's Future Regional Context Analysis-compressed 4 [4.3.1 - 31 pages]
2. Attachment 2 - LDS host agencies [4.3.2 - 1 page]
3. Attachment 3 - FTP Outcome Logic Model APPROVED (1) [4.3.3 - 1 page]

Presenter Ben Harnwell, Manager Economic Development

Approved by Director Community & Development

Purpose For decision

## Executive Summary

The Victorian Government through the Department Environment Energy and Climate Action (DEECA) are sponsoring a prescribed approach for the preparation of a Local Development Strategy, titled 'Shaping Murrindindi's future', as part of the original seven-year transition out of native timber harvesting.

This report provides an update on and seeks endorsement of the draft Regional Context Analysis report, being the first stage of the Local Development Strategy development. Officers conducted over 110 interviews with key individuals and organisations in and around the Alexandra – Marysville corridor.

A second round of engagement on the draft Context Analysis has been conducted. This report will detail the changes, outline the next steps, and seek endorsement of the report.

Council also has a key role in advocacy in relation to the Government announcement, regarding the cessation of native timber harvesting and the impacts on the environment, social and economic aspects of the Shire. This includes and not limited to, fire planning, preparation and future management of the forests, and supporting impacted individuals, businesses and communities.

## RECOMMENDATION

### That Council:

1. **Acknowledge the community engagement and feedback on the Context Analysis Report**
2. **Endorse the Context Analysis Report**
3. **Note next stage of the process in the development and implementation of the Local Development Strategy**

## Background

In November 2019, the Victorian Government announced the Victorian Forestry Plan, which included a transition out of native forest logging. Under this Plan, and subsequent announcements, all harvesting of native forests is to cease from January 2024.

Murrindindi Shire, in particular the towns of Alexandra, Marysville, Buxton and Taggerty were identified as one of eleven regions identified in the Victorian Forestry Plan, which resulted in the creation of Shaping Murrindindi's Future project, being a local development plan to support the transition from native forest harvesting. 'Shaping Murrindindi's Future' is being supported locally by the Murrindindi Shire Council, as host agency of a grant from the Department of Energy, Environment and Climate Action (DEECA), following a prescribed and consistent approach across the eleven regions. Partners supplying expertise in the Smart Specialisation Strategy include the Latrobe Valley Authority (LVA) and RMIT University.

The Victorian Forestry Transition Program helps communities to undertake long term planning and identify opportunities for innovation and economic diversification which will;

- Support the local economy to grow and adapt to changing industry trends,
- Create new job opportunities, and
- Long term economic and social benefits to the area

The Shaping Murrindindi's Future Project Manager will work with the community over the next 2 years, to identify the areas strengths, assets, challenges, and unique opportunities for innovation in economic and social development.

Shaping Murrindindi’s Future project focuses on long term goals of the community and encourages open discussions around community support for the future, and diversification of sustainable industries.

The project will be locally led and undertaken in partnership with key stakeholders. It aims to bring people together to share and identify local assets, strengths, advantages, challenges, and potential opportunities. The project will collate this information to identify evidence -based innovation opportunities, that are well supported by stakeholders to be developed further. These opportunities aim to deliver economic and social benefits, that contribute to a thriving and positive future for the local community.

The process is broken down into four distinct stages.

<p><b>Stage 1: Regional Context Analysis</b></p> <ul style="list-style-type: none"> <li>• Desktop Analysis.</li> <li>• Community Interviews and analysis.</li> <li>• Innovation Opportunities identified and defined.</li> </ul>	<p><b>Stage 3: Innovation Working Groups</b></p> <ul style="list-style-type: none"> <li>• Innovation Working Groups test propositions.</li> <li>• Technical and specialist advice sought.</li> <li>• Preparation and implementation of project scope.</li> </ul>
<p><b>Stage 2: Entrepreneurial Discovery</b></p> <ul style="list-style-type: none"> <li>• Entrepreneurial Discovery Process (EDP) workshops to assess innovation opportunities.</li> <li>• Innovation Working Groups formed.</li> <li>• Project Leadership Group established.</li> </ul>	<p><b>Stage 4: Local Development Strategy (LDS) Complete</b></p> <ul style="list-style-type: none"> <li>• Ongoing governance arrangements established.</li> <li>• Potential sources of government and private investment identified.</li> </ul>

We are currently in Stage 1. We finalised the consultation on the draft Regional Context Analysis report and are now seeking endorsement from Council on the final report, attached.

An overview of the whole Local Development Strategy (LDS) process including the relevant agencies has been prepared and is attached, LDS host agencies. This provides insight into the expectations of the host agency, as well as DECCA, industry, and the community.

In addition, attached is the Forestry Transition Program Outcome Logic Model which details the outcomes at various stages of the program.

Council also has a key role in advocacy to the Victorian Government, re the cessation of native timber harvesting. This includes and not limited to, fire planning, preparation and future management of the forests, where Council has received commitments from DEECA on the planning and works for this fire season, whilst we will continue to advocate for future planning and caring for country into the future. Council has also successfully advocated on behalf of the community, directly impacted individuals and businesses for engagement and support from the State. This advocacy will continue for impacted businesses and communities, whilst the longer-term planning progresses, to protect and enhance our community for future generations.

### Discussion

The draft Regional Context Analysis report was developed through extensive engagement with the community and key contacts throughout the project corridor and beyond.

Data from a desktop analysis, in conjunction with community interview data, identified the following innovation opportunities, which have been recommended for further investigation. The innovation opportunities will be reviewed in the Entrepreneurial Discovery Process (EDP) workshops where the idea will be examined, and initial viability assessed based on evidence. The ideas recommended for further investigation will progress to the Innovation Working Groups.

The report identifies six focus areas.

- Farm Forestry
- Sustainable Agriculture, Aquaculture and Horticulture
- Advanced Manufacturing
- Health, Aged Care and Social Assistance
- Renewable Economy and the Circular Economy
- Tourism

The draft Context Analysis report was then part of a further consultation with the wider community. The engagement on the draft report was held from 25 September to 15 October 2023.

We engaged in person with 25 people across four sessions held at the Alexandra Library, MiRA in Marysville, and the Buxton Hall. Through The Loop we received 7 contributions to the survey form, 29 contributions to the community capacity board, and 19 contributions to the Expression of Interest form. The Summary and Feedback Form was directly emailed to those who have previously registered interest or who have been involved in the interview process.

Following the consultation minor edits have been made to the Report, including updating evidence in the Interview Summary sections, updating population tables (as changes were made to Taggerty boundaries prior to 2011), updating two of the headings for the opportunities to include Aquaculture, and Circular Economies, and reviewing comments and edit changes from all stakeholders.

The project team are hosting two events in November to celebrate achieving Stage 1 of the project. The first event will be held on 29 November 2023 at Alexandra Golf Club, and then 30 November 2023 Marysville Golf Club 5.30pm - 8.00pm, to present the findings to the community and to assist in progressing other short-term projects that may not have been identified as an opportunity in the Context Analysis.

Each of the six focus areas will be further developed as part of the EDP. From the EDP projects will be formed and will form part of the Innovation Working Groups as part of stage 3. Project scopes will be developed for this projects that come out of the work.

These will form the final Local Development Strategy to be delivered in stage 4.

### **Council Plan/Strategies/Policies**

This report supports the *Council Plan 2021-2025 Growth and Opportunity* strategy to “partner with community members, businesses, and other organisations affected by the state-government-led transition out of native forest harvesting”.

### **Relevant Legislation**

- *Conservation, Forests and Lands Act 1987.*
- *Flora and Fauna Guarantee Act 1988.*
- *Forests Act 1958.*
- *Sustainable Forest (timber) Act 2004.*
- *Wildlife Act 1975.*

### **Financial Implications and Risk**

The work is being delivered through a State Government grant. The program is funded until 31 March 2025.

### **Conflict of Interest**

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

### **Community and Stakeholder Consultation**

Following on from the extensive community consultation through over 110 interviews the Context Analysis Summary Report and Community Feedback Form, was presented at four community consultation sessions held at the Alexandra Library, MiRA in Marysville, and the Buxton Hall. The Summary and Feedback Form was sent directly via email to those who have previously registered interest or who have been involved in the interview process and was also be made available on the Loop to allow the wider community to comment and provide feedback.

A comprehensive engagement program on the draft Context Analysis report was delivered from 25 September to 15 October 2023. The report was updated with information from this engagement.

Prior to the EDP workshops, to be held in 2024, the project will host two events in November to present the findings to the community, and to assist in progressing other short-term projects that may not have been identified as an opportunity in the Context Analysis.

Workshop will be scheduled for the six focus areas in early 2024.

- Farm Forestry
- Sustainable Agriculture, Aquaculture and Horticulture
- Advanced Manufacturing
- Health, Aged Care and Social Assistance
- Renewable Economy and the Circular Economy
- Tourism

## **4.4 Municipal Public Health and Wellbeing Plan - Year 2 Report**

Attachment(s):

1. Attachment 1 - MPHWP Year 2 Progress Report [4.4.1 - 16 pages]

Presenter	Brad Gill, Coordinator Community Development
Approved by	Director Community & Development
Purpose	For decision

### **Executive Summary**

This report provides Council with an update on the implementation of the Municipal Public Health and Wellbeing Plan 2021-2025. The Year Two Progress Report (attached) provides Council with detail on the progress made on actions within the plan for the 2022/23 financial year. The Year Three Implementation Priorities provides an overview of key actions to be completed within the plan for the 2023/24 financial year.

## RECOMMENDATION

### That Council:

1. **note the Municipal Public Health and Wellbeing Plan – Year Two Progress Report**
2. **acknowledge the efforts of those organisations and individuals in the community who are delivering activities to improve the health and wellbeing of our community.**

### Background

The *Public Health and Wellbeing Act 2008*, stipulates that all local governments in Victoria are required to take responsibility for public health and wellbeing planning on behalf of their community. Every four years, Victorian Councils must develop a Municipal Public Health and Wellbeing Plan (MPHWP), following the election of a new Council. Murrindindi Shire's MPHWP was adopted by Council on 22 September 2021. The Year One Progress Report was presented at the Council Meeting on 22 October 2022.

The MPHWP is underpinned by a partnership approach, which aims to create effective processes across the community, that support objectives focused on delivering long-term positive health outcomes. A network of 17 partner organisations delivers upon actions within the MPHWP.

The MPHWP brings together the key objectives of existing Council policies, plans and strategies and those of external partners to support the delivery of a vast array of health and wellbeing initiatives. Strategies within the MPHWP have been co-designed with partners and are intentionally broad to encompass the changing focus of our partner organisations over the life of the Plan. Council is required to report upon progress of the MPHWP annually and, if appropriate, amend it to ensure the focus areas remain relevant to current health and wellbeing issues.

### Discussion

The Year Two Progress Report documents the large volume of work that has been undertaken in the 2022/23 financial year to support the health and wellbeing of people that live, work, study and play in Murrindindi Shire. It captures work that has been completed by Council and community partners, grouped under the four strategic themes of the plan. It should be noted that the report does not include all activities and many of the activities achieve multiple complimentary outcomes.

Included within the Year Two Report are a range of health and wellbeing indicators which can be used as a guide to understand the health and wellbeing of our community in comparison to Victoria. It should also be noted that there are challenges with obtaining current, accurate, recurring and local statistical data, due to a variety of reasons including inadequate sample sizes, the impact of Covid-19 on statistical results, changes to data collection and delays with release of data. The data provided in this report is sourced from external organisations and summarised to provide a statistical guide to measure elements of our health and wellbeing, the reader is cautioned in using this data without additional context of the data source.

The MPHWP Year Three Implementation Priorities are detailed below and provides a high-level look at priorities identified by Council (2023/24 Priority Action Plan) and our health and wellbeing partners (Lower Hume Prevention Annual Action Plan 2023/24).

### Year Three Implementation Priorities

- Improvement in mental health and wellbeing
- Improvement in healthy eating
- Increase in physical activity
- Reduction in harmful alcohol, drugs, tobacco and vaping behaviours

- Improvement in gender equality and reduction in family violence
- Increased resilience to adapt to climate change and when facing natural disasters.

### **Council Plan/Strategies/Policies**

This report supports the *Council Plan 2021-2025 Resilient Communities* strategy to “advocate for improved access to health and community services”.

The MPHWP is an overarching plan which is related to various policies and strategies.

- Recreation and Open Space Strategy 2018-2028
- Reflect Reconciliation Action Plan 2023-2024
- Municipal Emergency Management Plan 2020-2023
- Gender Equality Action Plan
- Asset Plan 2022-2032
- Climate Change Policy
- Community Engagement Policy
- Grants and Contributions Policy

### **Relevant Legislation**

*Public Health and Wellbeing Act 2008*

*Local Government Act 2020*

*Gender Equality Act 2020*

*Climate Change Act 2017*

*Environment Protection Act 2017*

*Tobacco Act 1987 & Tobacco Regulations 2017*

*Planning and Environment Act 1987*

### **Financial Implications and Risk**

The actions outlined in the MPHWP are delivered within the current level of staff and financial resources of Council and partner agencies. Actions in the 2021-2025 MPHWP that require further Council funding will be considered as part of an annual budget preparation including external grant funding where applicable.

### **Conflict of Interest**

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

### **Community and Stakeholder Consultation**

Our community partners who continue to support delivery of the MPHWP have provided input into the Year 2 Progress Report and the Year 3 Implementation Priorities. The actions for the implementation are derived from and align with the Council Priority Action Plan 2023/24 and the Lower Hume Prevention Annual Action Plan 2023/24.

## **4.5 Grants and Sponsorships Program - November Allocation**

Attachment(s): Nil

Presenter Courtney Hamil, Grants Officer

Approved by Director Community & Development

Purpose For decision

## Executive Summary

Council's Grants and Sponsorship program provides funding for projects that support our communities to improve the liveability of our towns and places, build connections, create opportunities for participation in community and civic life, improve personal and community health and wellbeing, protect our natural environment and assist communities to plan for the future.

This report provides Council with the applications from the period of September - October 2023 with the Panel Assessment Report for consideration.

## RECOMMENDATION

### That Council:

- 1) **Endorse the following variations to grant agreements:**
  - a) **Eildon Action Inc – Eildon Community Stage – Timing**
  - b) **Flowerdale Primary School – Flowerdale Primary School Fair - Timing**
- 2) **Note the following grants made under delegation:**
  - a) **Yea Agricultural, Pastoral & Horticultural Association – Key Entertainment at the 2023 Yea Show - \$2,000**
  - b) **Yea Pony Club – Development of a Cross Country Course - \$2,500**
  - c) **Rotary Club of Yea Inc – 2023 Seniors' Christmas Dinner and Entertainment - \$1,000**
  - d) **Alexandra Community Christmas Tree Festival - \$2,200**
  - e) **Flowerdale Sports Club Inc – Barefoot Bowls - \$1,250**
  - f) **Eildon Action Inc – Information Centre Multifunction Printer - \$1,000**
  - g) **Rotary Club of Yea Inc – Yea Rotary Art Show 2024 - \$2,500**
  - h) **Triangle Arts Group Inc – Marysville Art Show - \$2,500**
- 3) **Endorse the following allocations as recommended by the Grants and Sponsorship Assessment Panel:**
  - a) **Yea and District Riding Club – Toilet block frame replacement - \$2,500**
- 4) **Decline the following allocations as recommended by the Assessment Panel:**
  - a) **GR8 M8S Foundation – Toolangi Adventure Sports Camps 2024 - \$5,000**
  - b) **Dancing Spirit – Wayapa Wuurk Earth Connection Workshops - \$5,000**
  - c) **Yea & District Historical Society – Local History Museum for Yea - \$5,000**
  - d) **Kinglake Pickleball Club – Starting Pickle Club in Kinglake - \$5,000**
  - e) **Yea & District Memorial Hospital – Healthy Lunchboxes - \$5,000**

## Background

The Grants and Sponsorship program provides the opportunity for not-for-profit community groups and organisations, social enterprises and businesses to seek funding from Council to support events, activities and projects that align with the Murrindindi Shire Council *2021-2025 Council Plan*. The funding streams provided under the program are:

- Quick Response Grants
- Sponsorships
- Community Projects and Events
- Local Events
- Events of Major Significance
- Special Purpose Grants.

Each stream has its own objectives, eligibility and assessment criteria and can be found in the Program Guidelines on Council's website. The applications have been assessed against the adopted policy. Assessment occurs monthly for Quick Response Grants and four times per year for the other streams.

### Discussion

1) Council officers have assessed the following applications for grant agreement variations:

**a) Eildon Action Inc – Eildon Community Stage – Timing.**

Delays have been experienced in starting the construction of the stage due to the wet weather conditions of the past twelve months. The ground at the site of the stage has been waterlogged continually since the beginning of winter making it impossible to begin construction.

The Assessment Panel recommends an extension of time.

**b) Flowerdale Primary School – Flowerdale Primary School Fair – Timing**

The school have applied to move the school fair from 2 March 2024 to 23 March 2024 to allow more time to prepare.

The Assessment Panel recommends an extension of time.

2) Council officers have assessed the following grant applications and awarded these grants under delegation:

**a) Yea Agricultural, Pastoral and Horticultural Association – Key Entertainment at the 2023 Yea Show**

The show committee would like to add 2 entertainment events to the 2023 Yea Show including a whip cracking and horsemanship show, a children's magic show, and an animal nursery.

A Quick Response Grant of \$2,000 was requested and awarded.

**b) Yea Pony Club – Development of a Cross Country Course**

A grant is requested to assist with materials and earthmoving to create a pony club cross country course.

A Quick Response Grant of \$2,500 was requested and awarded.

**c) Rotary Club of Yea Inc – 2023 Seniors' Christmas Dinner and Entertainment**

The Rotary Club is inviting approximately 100 seniors from the district to a complimentary Christmas Dinner.

A Quick Response Grant of \$2,500 was requested, \$1,000 was awarded.

**d) Alexandra Community Christmas Tree Festival - \$2,200**

The tenth annual Alexandra Community Christmas Tree Festival will be held throughout December. The organisers are requesting assistance to pay the venue hire fees.

A Quick Response Grant of \$2,200 was requested and awarded.

**e) Flowerdale Sports Club Inc – Barefoot Bowls - \$1,250**

Barefoot Bowls has been initiated as a new monthly community event. The bowls area is in need of cleaning and maintenance. The Club are also seeking funds for

new signage for the bowls area.

A Quick Response Grant of \$2,500 was requested, \$1,250 was awarded.

**f) Eildon Action Inc – Information Centre Multifunction Printer**

The group are seeking to replace a 16year old printer which is no longer working and is no longer serviceable (no parts available). A new printer will be located and used at the Eildon Information Centre, for the benefit of the Information Centre, Eildon Community and visitors for a fee.

A Quick Response Grant of \$2,500 was requested. Up to \$1,000 was awarded with Council officer assistance in identifying an appropriate fit for purpose resource.

**g) Rotary Club of Yea Inc – Yea Rotary Art Show 2024 - \$2,500**

The Art Show is set up the week prior to, and is held over, the weekend of Australia Day. Funding is requested to cover the venue hire.

A Local Events Grant of \$3,500 was requested, \$2,500 was awarded.

**h) Triangle Arts Group Inc – Marysville Art Show - \$2,500**

Marysville Art Show was held over the Melbourn Cup weekend. Funding was requested for prize sponsorship.

A Sponsorship for \$2,500 was requested and awarded.

3) Council officers have assessed the following grant applications and recommended Council endorsement:

**a) Yea and District Riding Club – Toilet block frame replacement**

The riding grounds in Yea have recently been re-established and it has been discovered that the toilet building has been eaten by termites. The Riding Club request funds to have a builder replace the frame with steel.

The applicant requested \$5,000 and the panel is recommending that \$2,500 is awarded.

4) Council officers have assessed the following grant application and have not recommended Council endorsement:

**a) GR8 M8S Foundation – Toolangi Adventure Sports Camps 2024**

Funding is sought for four-day school holiday camp to bring together teenagers from Melbourne Inner City High Rise Housing Estates. The camp is to broaden their experiences and help them integrate better in their communities.

The Panel does not recommend the application for the requested \$5,000 Community Projects Grant.

**b) Dancing Spirit – Wayapa Wuurk Earth Connection Workshops**

Funding is requested by a practitioner to purchase equipment and run a series of workshops in Kinglake for neuro diverse children. The program is sensory-based, with movement/dance, music, tactile and playful interventions to encourage strengthening self-confidence, trust, purpose, innate gifts/wisdom and intelligence that assist an environmentally sustainable future.

The Panel does not recommend the application for the requested \$5,000 Community Projects Grant.

**c) Yea & District Historical Society – Local History Museum for Yea**

Assistance in funding the cost of engaging a local architect to design a concept plan for a Yea Museum.

The Panel does not recommend the application for the requested \$5,000 Community Projects Grant.

**d) Kinglake Pickleball Club – Starting Pickle Club in Kinglake**

This grant would allow the purchase of nets, racquets and lines in order to provide pickleball classes and organise social pickleball mornings and evenings which are very popular in other regions.

The Panel does not recommend the application for the requested \$5,000 Community Projects Grant.

**e) Yea & District Memorial Hospital – Healthy Lunchboxes**

The Healthy Lunchboxes project makes “Grow Well Dindi” branded lunchboxes with a cooler brick, and printed healthy lunch resource available for parents to pick up.

The Panel does not recommend the application for the requested \$5,000 Community Projects Grant.

### **Council Plan/Strategies/Policies**

This report supports the *Council Plan 2021-2025 Resilient Communities* strategy to:

- Celebrate the community's vibrant, diverse and creative people.
- Deliver, support and promote opportunities for all people to connect with each other, collaborate and plan for the future.
- In collaboration with our community, support our children and young people to be happy, healthy and engaged.
- Engage with the community and partner organisations to enable older and vulnerable people to live safely, enjoy good health and stay involved.
- Provide and promote safe, passive and active recreational opportunities that will enhance the health, and wellbeing of residents and visitors.

This report supports the *Council Plan 2021-2025 Beautiful Townships and Rural Settings* strategy “to create a better place for our community and visitors to live in harmony with our rural character, natural beauty and heritage”.

### **Relevant Legislation**

There are no legislative considerations to this report.

### **Financial Implications and Risk**

The below financial table shows the grant funds awarded and recommended Financial Year to date:

<b>Grant Stream</b>	<b>Awarded Grants and Sponsorships</b>	<b>Recommended Grants and Sponsorships</b>
Quick Response Grants	\$27,078	\$0
Sponsorships	\$3,000	\$0
Community Projects Grants	\$20,000	\$2,500
Local Events Grants	\$18,325	\$0
Events of Major Significance Grants	\$0	\$0
Special Purpose Grants	\$0	\$0
<b>Subtotal</b>	<b>\$68,403</b>	<b>\$2,500</b>
<b>TOTAL</b>		<b>\$70,903</b>

### **Conflict of Interest**

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

### **Community and Stakeholder Consultation**

No external community or stakeholder consultation was required for this matter.

## **4.6 Tertiary Education Hub - Funding Application for Council Report**

Attachment(s):

- Attachment 1 - Tertiary Education Hub Overview November 2023 [4.6.1 - 3 pages]

Presenter Andrew Paxton, Director Community and Development  
 Approved by Livia Bonazzi - CEO  
 Purpose For decision

### **Executive Summary**

Individuals living in the Shire wishing to undertake tertiary studies, face the options of extended travel times to study, studying remotely - often in less than ideal circumstances, or having to leave the shire and move away from family, friends and their social network, with the high associated costs. Lack of local access to further education is a barrier to participation for many individuals across rural and regional Australia. This is evidenced in the 2019 National Regional, Rural and Remote Tertiary Education Strategy, which identified that individuals living in rural and remote Australia were 40% less likely to gain a higher-level tertiary education qualification, and less than half as likely to gain a bachelor and above qualification. The Federal Government Strategy identified how individuals would benefit, how communities would benefit and how the nation would benefit, through increased access and participation.

The concept of a Tertiary Education Hub, where individuals can have access to an adult learning environment, supported by staff and peers, with high-speed internet access and a safe learning environment, is demonstrated to address barriers to tertiary education for many.

Council has been working with a community working group, to develop the concept, with a view of submitting the proposal in December 2023 in line with the Round 4 funding opportunity, for a Regional Study Hub located in Yea with a supported space in Alexandra or surrounds.

## RECOMMENDATION

### That Council:

1. Endorse preparing an application for a Tertiary Education Hub in Yea, with a supported space in Alexandra or surrounds.
2. Note the Tertiary Education Hub will operate independently from Council, with its own Board.
3. Subject to the successful grant application, endorse a partially subsidised lease of a Council facility as part of the application process.
4. Endorse the ongoing in-kind support of Council Officers towards the development and operation of the Hub.

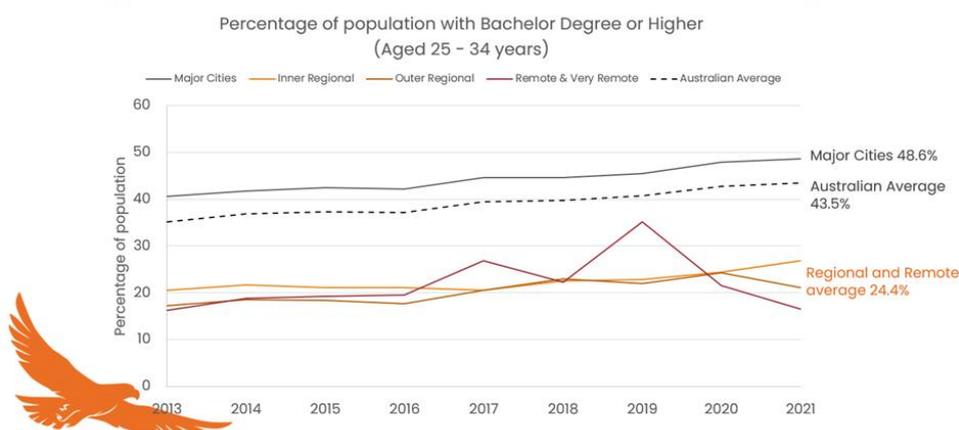
### Background

In November 2021, Deloitte prepared a report for the Australian Government Department of Education, Skills and Training, which identified the Yea district as the tenth highest priority in Australia for establishing a university hub. Situated in the heart of Murrindindi Shire, Yea is well-connected through a comprehensive network of roads, making it an ideal location to serve the entire region.

The Federal Minister for Education committed in mid-2023 at the press gallery, to enhance the alignment between the Tafe and University sectors and in September 2023 announced a further \$66.9 Million for Regional Study Hubs to address barriers to education and to improve productivity across the Nation.

Regional and remote communities are half as likely to achieve a Bachelor Degree or higher than individuals living in major cities across Australia.

### Regional Qualifications Are About Half Metro Participation



Source Country University Centres 2023

Council with a Community working group, have explored the evidence, the need, the operating models and possible locations, to enhance access to tertiary education within the Shire of Murrindindi

## Discussion

The Tertiary Education Hub Working Group has met with Country University Centres (CUC), who have 18 centres already across Australia, operating under independent boards, with support through the Central Country University Centre, in Governance, reporting, training, collaborations and advocacy. Country University Centres have seen:

- Over 2,078 Students registered with CUC in Semester 1 2023
- Over 5,000 students supported since the CUC was established.
- 62% from Low Socio-Economic Status (IEO Index)
- 51% of students are the first in their family to study
- 97% Regional or remote classification
- 80% of students are female, and 20% are male
- 51% study part time
- 61% of student are 25 years of age or older
- 5.4% have a disability
- 41 Universities and NUHEPS accessed
- 30% study health
- 20% study Education
- 10% study psychology, social work and community services

Council Officers and the working group have explored options to accommodate the Tertiary Education Hub in Yea, Alexander and surrounding areas. The ideal location needs to be accessible for all abilities, have high speed internet access, be visible and feel safe, with a floor area between 300 and 400 m<sup>2</sup> to allow for growth as experienced at other centres.

The working group has endorsed applying for the next round of Regional Study Hub Funding grant which closes on 15 December 2023. The proposal broadly includes:

- Applying in collaboration with Country University Centres.
- An independent skills-based Board to be appointed.
- A partially subsidised rental of a Council facility
- Minor capital upgrades and fit-out included in the application to the federal Government.
- All operating costs including utilities, salaries, rental, etc to be covered through Federal Government funding to ensure ongoing viability.
- Access and offering for both TAFE and University courses.
- One primary staffed location in Yea, in a visible, accessible, safe and serviced facility.
- A non-staffed, accessible space for study, in Alexandra or surrounds supported from Yea.
- To develop relationships with local business to align the need and opportunities for placements and experience.
- To develop relationships with Schools to build awareness and opportunity to study locally.
- Promoting education opportunities for people to study locally, remaining in the shire, with families and local community and sports groups.
- Explore philanthropic opportunities to further the local prospects.
- The Hub will be complementary to other training opportunities across the Shire.
- No direct training or courses will be delivered at the Hub.

Planning and building permits will be required and will be applied for by Council, if and when the grant is successful and announced.

### **Council Plan/Strategies/Policies**

This report supports the *Council Plan 2021-2025 Growth and Opportunity* strategy to “boost local investment and employment opportunities through activities that encourage businesses, social enterprise, and industry sectors to thrive and grow”.

This report supports the Council Plan 2021-2025 Growth and Opportunity strategic objective:

“3.1. boost local investment and employment opportunities through activities that encourage businesses, social enterprise and industry sectors to thrive and grow”

The 10 Year Community Vision for Murrindindi states that we:

- actively support the current and future needs and aspirations of people of all ages and abilities.
- grow through managed land development, business entrepreneurship and enhanced learning opportunities.

### **Relevant Legislation**

*Local Government Act 2020*

### **Financial Implications and Risk**

The Tertiary Education Hub will be an independent organisation operating with a separate board. All costs, risks and governance will be a matter for the future board.

It is proposed to utilise a Council facility with a partially subsidised rental, recognising the community benefit provided through the Hub within the Shire, for business and for the community. Council will remain the owner of the building and lease it to the Tertiary education Hub.

Future board members will be voluntary roles, consistent with other centres.

Council Officers will continue to support the establishment of the centre with in-kind assistance.

### **Conflict of Interest**

There were no conflicts of interest declared by Council officers or the working group in relation to the matters contained in this report. Future board members will be voluntary roles.

### **Community and Stakeholder Consultation**

Council has established a community working group from different areas of the Shire, different backgrounds, age and gender, to help explore the opportunity and determine a way forward.

Information pertaining to the proposed Hub has been shared with Schools, neighbourhood houses, University of Third Age, Central Ranges Local Learning Network. The initiative has also been promoted in the local papers and on radio. A community forum is scheduled for 21 November 2023 in Yea to explore the opportunity further and garner broader support.

## 5 REPORTS - ASSETS & ENVIRONMENT GROUP

### 5.1 Contract - 23/13 – Sealed Roads Resealing Program 2023/24

Attachment(s):

1. CONFIDENTIAL REDACTED - Attachment 1 - Contract - Sealed Roads Resealing Program 2023 2024 Contract Award Report [5.1.1 - 7 pages]

Presenter Peter Bain, Manager Sustainability and Assets  
Approved by Vito Albicini, Director Assets and Environment  
Purpose For decision

#### Executive Summary

This report provides the results of a tender process to appoint a contractor for CONT23/13 – Sealed Roads Resealing Program 2023/24.

The scope of this project is to provide 23.1 km of resealing works on 20 sealed roads across 10 localities within the municipality. These roads have each been inspected and prioritised for reseal works within the 2023/24 reseal program following condition assessments.

Council recently conducted a public tender for these works which closed on the 17 October 2023 at 3pm. There were five submissions received at the close of tender. A detailed evaluation was undertaken in line with Council's Procurement Policy and against tender evaluation criteria by the Tender Evaluation Committee.

This report, and the confidential attachment, outlines the procurement and evaluation process undertaken to appoint a suitable contractor to complete the program of works within Contract CONT23/13 - Sealed Roads Resealing Program 2023/24

Based on the evaluation, the Committee recommended Tender 4 be awarded CONT23/13 Sealed Roads Resealing Program 2023/24 for a lump sum price of \$782,149 to complete the required works in accordance with the specification.

#### RECOMMENDATION

That Council:

1. Award CONT23/13 – for the Sealed Roads Resealing Program 2023/24 to Tender 4 for a lump sum Price of \$782,149 to complete the resealing works for the roads in the specification;
2. Authorise the Chief Executive Officer to execute the required contract documentation;
3. Approve the allocation of \$100,000 as contingency to be used in the delivery of this contract as detailed in this report; and
4. Release the name of the successful Tenderer in the Minutes of the Ordinary Meeting of 22 November 2023.

## Background

The 2023/24 Capital Works Program identified various roads requiring to be resealed as part of the Sealed Road Re-Sealing Program. This program is part of the Roads to Recovery allocations for this financial year.

The scope includes the resealing to nominated technical specification a total aggregate of 23.1 kms of sealed road, and a total surface area of 131,523 m<sup>2</sup>. The scope included 17.19 km of rural roads, and 5.94 kms of urban roads.

The following roads were included in this tender for renewal of the sealed surface based on condition assessments:

Job Number	Road Name
1	Ghin Ghin Road, Highlands
2	Highlands Road, Koriella
3	Upper Ti Tree Road, Yea
4	Victoria Road, Kinglake
5	Main Street, Eildon
6	Utah Place, Eildon
7	Tenth St, Eildon
8	Connellys Creek Road, Acheron
9	Wylie Street, Taggerty
10	Coomb Street, Taggerty
11	Bon Street, Alexandra
12	Grant St, Alexandra
13	Hall Street, Alexandra
14	Halls Flat Road, Alexandra
15	Riversdale Road, Alexandra
16	Weeks Court, Alexandra
17	Spring Creek Road, Fawcett
18	Oliver Street, Yea
19	Pechell Street, Yea
20	Raglan St, Yea

Note that due to the planned closure of Utah Place EILDON for the Eildon Reserves redevelopment project, an alternate road will be inserted in the actual works program from the priority renewal list.

## Discussion

The request for tender was advertised from 22 September 2023 in the following publications:

- Alexandra & Eildon Standard
- Yea Chronicle
- The Age
- E-Tender Search Portal

Tender specifications were prepared by Council officers.

The tender for these works closed on the 17 October 2023 at 3pm. There were five submissions received at the close of tender.

#### Assessment process

In accordance with Council's Procurement Policy, a tender evaluation panel was formed to evaluate the submissions. The members of the panel comprised of:

- Project Engineer (Chair)
- Coordinator Roads and Parks
- Capital Works Engineer

The panel members first independently assessed each of the tenders to determine if they conformed with the requirements. Panel members also provided an initial score for each conforming tender against the assessment criteria.

Tenders were assessed against the following criteria:

- Price – 40%
- Capability and understanding (timeframes, program & quality) – 15%
- Capacity to Deliver (resources, equipment) – 10%
- Capability to deliver (OH&S, systems, Environmental) – Pass/Fail
- Relevant Experience – 25%
- Youth Employment opportunities / training – 5%
- Environmental Management – 5%

A summary of the evaluation and individual scoring is included in the attached confidential report.

#### **Council Plan/Strategies/Policies**

This report supports the *Council Plan 2021-2025 Beautiful Towns and Rural Settings* strategy to “connect our communities through improved roads, footpaths and public transport”.

This report supports the *Council Plan 2021-2025 Beautiful Towns and Rural Settings* strategic objective “to provide fit-for-purpose infrastructure that meets current and future service demands and needs for our community”.

This report supports the Council Plan 2021-2025 Transparency, Inclusion and Accountability strategy to “maintain transparent, inclusive and accountable governance practices”.

#### **Relevant Legislation**

The procurement process for these works was carried out in accordance with Council's Procurement Policy and section 186 of the *Local Government Act 2020* and the *Road Management Act 2004*

#### **Financial Implications and Risk**

The total approved combined budget for the gravel road Resealing program and sealed road shoulder Resealing program is \$960,818. Below is the apportionment of the budget.

Funding Source	Amount
Sealed Road Resealing Budget	\$ 960,818
<b>Total Budget</b>	<b>\$ 960,818</b>

The total overall project cost is summarised below:

Description	Cost
Tender price road resealing	\$782,149
Contingencies	\$100,000
<b>Total Project Cost</b>	<b>\$882,149</b>
Project Management	\$50,000
<b>Total Overall Project Cost</b>	<b>\$932,149</b>

An allowance of \$100,000 excluding GST for contingencies is proposed to cover any latent conditions as well as any need for additional road seal coverage not identified in the original road inspections. This will be assessed progressively during construction.

Below is a budget comparison between the project cost and the project budget:

Item	Available Budget	Total Project Cost	Variance
Total Overall Project Cost	\$ 960,818	\$ 932,149	\$ 28,669

There is a positive variance noted of \$ 28,669 in which there are sufficient funds available to deliver the entire scope of works listed for the 2023/24 program.

#### **Conflict of Interest**

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

#### **Community and Stakeholder Consultation**

No external community or stakeholder consultation was required for this matter.

However, it is noted that adjoining landowners will be consulted and informed of the project prior to works commencing.

A communications package will be developed and information regarding the project provided to the community following award of the tender.

## **6 COUNCILLOR AND CEO REPORTS**

### **6.1 Notices of Motions**

### **6.2 Cr John Walsh**

### **6.3 Cr Karine Haslam**

6.4 Cr Ilona Gerencser

6.5 Cr Eric Lording

6.6 Cr Sandice McAulay

6.7 Cr Sue Carpenter

6.8 Cr Damien Gallagher - Mayoral Report

6.9 Chief Executive Officer Report

## 7 RECORD OF COUNCIL BRIEFING SESSIONS

### **Purpose**

For noting.

### **Executive Summary**

This report presents the records of Council Briefing Sessions for 20 October 2023 to 16 November 2023 for Council to note.

### **RECOMMENDATION**

**That Council receive and note the records of Council Briefing Sessions for 18 October 2023 to 18 November 2023**

### **Background**

The Governance Rules adopted by Council at its 24 August 2022 meeting sets the order of business for scheduled meetings. As part of section 7.2.1 "Record of Council Briefing Sessions" is listed as to be included in the order of business.

## Discussion

The purpose of keeping a record of Council Briefing Sessions is so that the content of the Briefing Session, the attendance and any declared conflicts of interest are recorded in a formal document. Council is making every effort to ensure that it is transparent in the content of Briefing Sessions and any conflicts of interest, therefore the formal record is presented for noting as part of the Scheduled Meeting Agenda.

The following summary details are for 20 October 2023 to 16 November 2023:

Meeting Name/Type		Briefing Session		
Meeting Date:		18 October 2023		
Matters Discussed:		<ol style="list-style-type: none"> <li>1. Capital Works Program Review</li> <li>2. Development Services Monthly Report</li> <li>3. Economic Development Strategy</li> <li>4. Eildon Pondage Masterplan</li> <li>5. Tertiary Education Hub</li> <li>6. 2022/23 Annual Report Review</li> </ol>		
Councillor Attendees:		Cr J Walsh, Cr K Haslam, Cr S Carpenter, Cr D Gallagher, Cr S McAulay, Cr E Lording, Cr I Gerencser		
Council Officer Attendees		Livia Bonazzi, Michael Chesworth, Vito Albicini, Andrew Paxton, Dilshan Liyanage, Peter Bain, Natalie Stewart, Cameron Fraser, Ben Harnwell, Emma Kubeil, David Echeverry, Cassandra Ray		
Conflict of Interest Disclosures: Nil				
Matter No.	Councillor making disclosure	Was a vote taken?	Did the Councillor leave the room?	When? Before or after discussion

Meeting Name/Type		Council Pre-Meet		
Meeting Date:		25 October 2023		
Matters Discussed:		<ol style="list-style-type: none"> <li>1. Planning Application – 2427 Maroondah Highway, Buxton – Carriageway Easement</li> <li>2. Presenting the Thornton Rubicon Community Plan</li> <li>3. 2023/23 – 1363 Whittlesea-Yea Road, Kinglake West</li> <li>4. Economic Development Strategy – Business and Community Engagement</li> <li>5. Quarterly Financial Report – YTD September</li> <li>6. Customer Service Policy Update</li> <li>7. Annual Report 2022/23</li> <li>8. Priority Action Plan – Quarterly Reporting</li> <li>9. CONT23/15 Saleyards scanning and weighing contract</li> <li>10. Climate Change Action Plan 2023</li> <li>11. Tender Report – Construction of New Cell at Alexandra Landfill</li> </ol> <p>Capital Works Program Quarterly Update – September 2023</p>		
Councillor Attendees:		Cr J Walsh, Cr K Haslam, Cr S Carpenter, Cr D Gallagher, Cr S McAulay,		
		Apology - Cr I Gerencser, Cr E Lording,		
Council Officer Attendees		Livia Bonazzi, Michael Chesworth, Vito Albicini, Andrew Paxton, David, Echeverry, Cheryl Nickels-Beattie, Natalie Stewart, Cameron Fraser		
Conflict of Interest Disclosures: Nil				

Matter No.	Councillor making disclosure	Was a vote taken?	Did the Councillor leave the room?	When? Before or after discussion
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Meeting Name/Type		Briefing Session		
Meeting Date:		1 November 2023		
Matters Discussed:		1. Municipal Public Health and Wellbeing Plan – Year 2 report 2. Planning Scheme Review – Report – Prioritise Actions		
Councillor Attendees:		Cr J Walsh, Cr K Haslam, Cr S Carpenter, Cr D Gallagher, Cr S McAulay, Cr E Lording.  Apology - Cr I Gerencser		
Council Officer Attendees		Livia Bonazzi, Michael Chesworth, Vito Albicini, Andrew Paxton, Brad Gill, Emma Kubeil, Stuart Collier		
Conflict of Interest Disclosures: Nil				
Matter No.	Councillor making disclosure	Was a vote taken?	Did the Councillor leave the room?	When? Before or after discussion

Meeting Name/Type		Briefing Session		
Meeting Date:		15 November 2023		
Matters Discussed:		1. Forest Fire Management - Media Release 2. Bus Stops Issue Paper 3. Waste Management Strategy Update 4. Resource Recovery Centres Review 5. Capital Works Program Review 6. Pre Fire Season Briefing 7. Development Services Monthly Report 8. Planning Application - 2456 Goulburn Valley Highway ALEXANDRA - Subdivision of Industrial Land 9. Shaping Murrindindi's Future – Context Analysis 10. Grants and Sponsorships – November Allocations		
Councillor Attendees:		Cr J Walsh, Cr K Haslam, Cr S Carpenter, Cr D Gallagher, Cr S McAulay, Cr E Lording,  Virtual - Cr I Gerencser		
Council Officer Attendees		Livia Bonazzi, Michael Chesworth, Vito Albicini, Andrew Paxton, David Richardson, Peter Bain, Josh Russell, Dilshan Liyanage, Chris Price, Scott Allen, Natalie Stewart, Cameron Fraser, Alisha Milestone, Ben Harnwell, Courtney Hamill		
Conflict of Interest Disclosures: Nil				
Matter No.	Councillor making disclosure	Was a vote taken?	Did the Councillor leave the room?	When? Before or after discussion

### Council Plan/Strategies/Policies

This matter is consistent with the *Council Plan 2021-2025 Transparency, Inclusion and Accountability* strategy to “maintain transparent, inclusive and accountable governance practices”.

### Relevant Legislation

This report supports the *Local Government Act 2020* overarching governance principles, in particular “the transparency of Council decisions, actions and information is to be ensured”.

### Financial Implications and Risk

There are no financial or risk implications.

### Conflict of Interest

Any conflicts of interest are noted in the records of Council Briefing Sessions tables listed above.

## 8 SEALING REGISTER

File Reference	Date Seal Affixed	Description of Documents	Signatures of Persons Sealing
CONT23/14	14 November 2023	Formal Instrument of Agreement between Murrindindi Shire Council and TDM Earthworks Pty Ltd	Livia Bonazzi Cr John Walsh

### RECOMMENDATION

**That the list of items to which the Council seal has been affixed be noted.**