



AGENDA

of the

ORDINARY MEETING OF COUNCIL

to be held on

WEDNESDAY 23 JULY 2014

in the

GLENBURN COMMUNITY HALL
3876 Melba Highway, Glenburn

commencing at

6.00 pm

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1. PRAYER, OATH & RECONCILIATION STATEMENT**2. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

TRIM: SF/306

3. CONFIRMATION OF MINUTES

➤ Minutes of the Ordinary meeting of Council held on 25 June 2014

Recommendation:**That the Minutes of the Ordinary meeting of Council held on 25 June 2014 be confirmed.**

➤ Minutes of the Special meeting of Council held on 9 July 2014

Recommendation:**That the Minutes of the Special meeting of Council held on 9 July 2014 be confirmed.****4. DISCLOSURES OF INTEREST OR CONFLICT OF INTEREST**

TRIM: SF/783

5. PUBLIC PARTICIPATION TIME**5.1 QUESTIONS OF COUNCIL****5.2 OPEN FORUM**

TRIM: SF/130

5.3 PETITIONERS SPEAKING TO PETITIONS

TRIM: SF/132

6. OFFICER REPORTS

6.1 MUNICIPAL EMERGENCY MANAGEMENT PLAN

REF: SF/575

(Refer Encl 6.1 - Murrindindi Shire Council and Lake Mountain Alpine Resort Municipal Emergency Management Plan)

Purpose:

The purpose of this report is to seek Council's endorsement to release the Murrindindi Shire Council and Lake Mountain Alpine Resort Municipal Emergency Management Plan for the purpose of public exhibition.

Recommendation:

That Council endorses the release of the Murrindindi Shire and Lake Mountain Alpine Resort Municipal Emergency Management Plan attached to this report as Enclosure 6.1 for the purpose of public exhibition.

Background:

The *Emergency Management Act 1986* and the *Local Government Act 1989*, identifies Councils across the state as playing a critical role in Victoria's emergency management arrangements and systems. Councils have emergency management responsibilities as they are the closest level of government to their communities and have access to specialised local knowledge about the environmental and demographic features of their municipalities. People will naturally seek help from their local council and emergency management agencies during emergencies and the recovery process.

Murrindindi Shire Council and Lake Mountain Alpine Resort Management Board have an agreement in place to share emergency planning across the Lake Mountain Alpine Resort and Murrindindi Shire geographical areas. They accept responsibility for the management of municipal resources and the coordination of community support to counter the effects of an emergency during both the response and recovery phases. Murrindindi Shire Council and Lake Mountain Alpine Resort Management Board are not response agencies however are called upon to assist response agencies through requests for assistance (plant and other equipment) when required.

Murrindindi Shire Council and Lake Mountain Alpine Resort Management Board share emergency management responsibilities that include:

- Municipal assistance to agencies during the response and recovery phases of emergencies
- The provision of emergency relief to affected persons during the response phase
- The provision of supplementary supply (resources) to lead relief agencies during response and recovery
- Assessing the impact of the emergency; and recovery activities within the municipality, in consultation with the Department of Human Services (DHS).

The Murrindindi Shire Council and Lake Mountain Alpine Resort Municipal Emergency Management Planning Committee (MEMPC) is formed pursuant to Section 21(3) & (4) of the *Emergency Management Act 1986*, to formulate a plan for the Councils' consideration in relation to

the prevention of, response to and the recovery from emergencies within the Murrindindi Shire and Lake Mountain Alpine Resort areas.

It is not the MEMPC's role to manage emergencies. This is the responsibility of the agencies and personnel identified under the response and recovery arrangements in the *Emergency Management Manual Victoria*, the *Emergency Management Act 1986* and the *Country Fire Authority Act 1958*. The MEMPC is required to prepare the Municipal Emergency Management Plan (MEMP), which documents response and recovery operational arrangements, and to ensure that all the subjects listed in the Plan's outline are investigated and adequately provided for.

The ongoing role of the MEMPC is to review and amend the operational components of the Plan by:

- Assessing and reviewing hazards and risks facing the community
- Producing the MEMP for consideration by Council
- Reviewing and updating the Plan annually, including reviewing risks, with responsibility for this task delegated to the MEMPC Executive Officer
- Every three years, conducting a review of the risks examined in the Community Emergency Risk Analysis (CERA) processes
- Arranging regular tests/exercises of the emergency

Every three years the MEMP is required be audited by the relevant agency as required under Section 21A of the *Emergency Management Act 1986*. This audit assesses whether the plan complies with relevant statutory requirements. The audit for the Murrindindi Shire Council and Lake Mountain Alpine Resort is scheduled to occur on the 29 October 2014. Before that audit process can take place Council must have completed a number of processes including, endorsing the plan for the purpose of public exhibition, considering any submissions from the exhibition and finally adopting the completed MEMP.

As the former MEMP was based on a 1999 format, it was agreed by the MEMPC to comprehensively review the MEMP and complete a risk management evaluation process on the major risks faced in the Murrindindi Shire and Lake Mountain Alpine Resort areas. A subcommittee with representatives from SES, CFA and Murrindindi Shire Council was created to complete a thorough review and update of the plan.

Council Plan/Strategies:

The reviewed MEMP is consistent with goals outlined Murrindindi Shire Council Plan 2013-2017, specifically in relation to:

- Complete a statutory review of the MEMP to satisfy audit requirements.
- Ensure that Council's emergency management planning responds to community safety needs
- Improve Council and community capacity to respond to the impacts of extreme weather events and longer term climate change
- Work with communities to build resilience and prepare for future unplanned events.

Legal/Policy Issues:

Council's responsibilities in emergency management are prescribed in the *Emergency Management Act 1986*, the *Emergency Management Manual Victoria*, and the *Country Fire Authority Act 1958*.

Financial/Resources/Risk

Council has a recurrent operating budget to coordinate and administer emergency management planning. Council currently has an Emergency Management Fire Coordinator (EMFC) position, which is a shared resource with Mitchell Shire Council funded by DTPLI to improve the Council's capacity and capability in emergency management planning, the prevention of, response to and recovery from emergencies within the two municipalities. It is the EMFCs role to support the MEMPC subcommittee in their review of the MEMP.

Discussion:

The 2014 review of the Murrindindi Shire Council and Lake Mountain Alpine MEMP has been produced pursuant to Section 20(1) of the *Emergency Management Act 1986*. The new Plan addresses the prevention of, response to, and recovery from emergencies within the Murrindindi Shire and Lake Mountain Alpine Resort Areas and aims to comply with the audit requirements outlined in that Act. It is the result of the co-operative efforts of the Municipal Emergency Management Planning Committee (MEMPC). The MEMP is an "all hazards" document and has been developed for use by all emergency agencies (including Council) in planning for and responding to emergency events.

The former risk management process that formed the risk framework of the MEMP was known as Community Emergency Risk Management (CERM). The original CERM processes took place in 1999, although reviewed when required at three year intervals. CERM is now out of date and has been replaced by the more comprehensive Community Emergency Risk Analysis (CERA) process. Although many of the risks identified under the former CERM process were still relevant, the MEMPC decided that a full rewrite of the Plan and re-examination of risks was clearly needed through the adoption of the CERA process.

The CERA process undertaken provided a new and clear risk management framework for considering and improving the safety and resilience of community from hazards and emergencies. CERA also aligns with the current ISO 31000:2009 risk management standard. The CERA approach aims to understand the likely impacts of a range of emergency scenarios upon community assets, values and functions. As such, CERA provides an opportunity for multiple community impacts and consequences to be considered enabling collaborative risk treatment plans and emergency preparedness measures to be described.

The resulting CERA process was undertaken in May 2014 and forms an integral part of the new "all hazards" 2014 Murrindindi Shire Council and Lake Mountain Alpine Resort MEMP. A full examination of the CERA workbook is available on request.

The Plan includes a number of distinct changes for the management of emergencies within the Municipality including:

- Aligns with the latest requirements of the *Emergency Management Manual Victoria*
- Provides for the creation of an Emergency Management and Recovery Team (ERMT) to internally manage Council emergency management processes and functions
- Aligns with new audit requirements of Emergency Management Victoria (EMV) and Victoria SES
- Provides a more comprehensive introductory section that details the demographic, topography, environmental and emergency trends and history in the Murrindindi Shire and Lake Mountain Alpine Resort areas
- Reviews relief and recovery arrangements including relief centre locations
- Embraces new directions in emergency management including an "all hazards" approach to dealing with emergencies
- Incorporates the use of Crisisworks as the main tool in recording Council's response to an emergency
- Details how Crisisworks is now also an online document repository used as a secure method of document storage and sharing for the MEMPC

- Details the key emergency management roles and functions at Murrindindi Shire Council

Consultation:

A public consultation phase is proposed to occur during August 2014, subject to the MEMP being endorsed by Council for the purpose of exhibition. Following the consultation a final plan will be presented to Council for further consideration and adoption.

Newspaper / Other	Publishing Date(s)
<i>Newspaper:</i>	
<i>List all papers</i>	Wednesday 30 July – 31 August 2014
Alexandra Standard	Wednesday 30 July – 31 August 2014
Yea Chronicle	Wednesday 30 July – 31 August 2014
Marysville Triangle	Wednesday 30 July – 31 August 2014
Mountain Monthly	August
<i>Council website:</i>	Exhibition 1 August – 31 August 2014
<i>Document Available:</i> Alexandra Kinglake, Yea, Marysville Council website	All 1 August – 31 August 2014

Conclusion:

The Murrindindi Shire Council and Lake Mountain Alpine Resort MEMP is a timely re-examination of the major risks to the Murrindindi Shire and Lake Mountain Alpine Resort areas. It is an “all hazards” plan that examines all major emergency risks and mitigation strategies and provides a new improved structure to the response, relief and recovery processes and efforts. The review of the plan satisfies Council’s statutory obligations and alignment with Council Plan goals and objectives.

6.2 WASTE AND RESOURCE RECOVERY STRATEGY 2014-2019

REF: SF/953

(Refer Encl 6.2a – Waste & Resource Recovery Strategy 2014-2019 and Encl 6.2b – Community Feedback on Draft Waste & Resource Recovery Strategy)

Purpose:

The purpose of this report is to present the Waste and Resource Recovery Strategy (WRRS) 2014-19 for adoption by Council which sets the strategic direction for managing waste over the next 5 years.

Recommendation:

That Council adopts the Waste and Resource Recovery Strategy 2014-19 as attached in Enclosure 6.2 which has incorporated feedback from the formal submissions as detailed in this report.

Background:

Council does not currently have an adopted strategy for the delivery of waste services. A previous Waste Management Strategy was prepared in 2007, however the document was never adopted by Council.

A WRRS is vital at this time to respond to significant changes occurring in the waste management field. The most significant change that has occurred relates to the price of waste disposal which has increased steeply in recent years as a result of State Government strategies aimed at driving higher levels of recycling, and reducing the environmental impact of landfill operations. Council needs to facilitate an approach to waste management that minimises the volume of waste going to the Alexandra Landfill by providing every possible opportunity for our residential and business communities to reduce their overall waste generation and divert recyclable waste away from landfill.

To date a thorough consultation process has been conducted, including a public survey which informed the development of a draft WRRS, which was then exhibited for public comment.

Council Plan/Strategies:

The Council Plan 2013-17 under the goal "Our Environment" commits Council to preparing a Waste Management Strategy "that seeks to promote waste minimisation strategies and increase opportunities for recycling and re-use of resources".

Legal/Policy Issues:

Council's functions in relation to waste are defined under the *Public Health and Wellbeing Act 2008* (VIC) which requires Council to maintain municipal districts in a 'clean and sanitary condition' (Section 24).

The *Local Government Act 1989* further describes that Council's functions include 'planning for and providing services and facilities for the local community' as well as 'any other function relating to the peace, order and good government of the municipal district' (Section 3E).

Taken together these State Acts are interpreted to require a Municipal Council to provide waste services to the community, including kerbside collections in areas of dense population.

Financial/Resources/Risk

A budget of \$15,000 was allocated in 2013-14 to the development of the WRRS. This budget was expended, and it is anticipated that small additional expenses of less than \$3,000 are required in 2014-15 to cover finalising and publishing of the document.

Discussion:

A Draft WRRS was made available for public comment over a three week period from 17 June to 7 July 2014. The document was available on Council's website, and hard copies could be viewed at service centres and RRCs. In that period the draft document was presented to the Murrindindi Environmental Advisory Committee.

Feedback on the Draft WRRS was received from five (5) Murrindindi Shire community members, and from Nick Nagle, Executive Officer of the Goulburn Valley Waste and Resource Recovery Group.

The feedback received raised a number of general themes. These include:

- Punctuation and grammatical corrections
- Placement of the vision within the WRRS to be at the front of the document
- Order of sections within the document

- Comments around budgets, fees and charges and the landfill levy.
- Comments on specific operational matters, such as green waste amnesties,
- Opportunities for additional commentary around regional, state and federal policy
- Suggestions around external programs that Council should participate in
- Opportunities for community collaboration
- Making targets and actions more concrete and accountable
- Highlighting missed opportunities, such as social media and improvements to data collection

The submissions provide extensive commentary, much of which was very valuable and has enhanced the value of the document. Council officers have reviewed the feedback, and made adjustments to produce the final version of the WRRS.

A summary of community feedback on the draft WRRS along with officer comment and actions taken in response is provided in Enclosure 6.2.

Consultation:

The development of the WRRS has involved significant levels of consultation. This has included:

1. Direct consultation with key internal and external stakeholders including:
 - Councillors
 - Customer service staff
 - Communications staff
 - Economic development staff
 - Aged and Disability Care staff
 - Planning and Local Laws staff
 - Environment Programs staff
 - Resource Recovery staff
 - Waste contractors
 - Resource GV Regional Waste Management Group staff
2. A survey to gauge the community's attitudes to waste and recycling and to test their responsiveness to changes and innovations in waste management. The survey was made available on-line and in hard copy from 5 May 2014 until 25 May 2014, and was completed by 304 individual respondents.
3. Drop-in sessions were held at Yea, Kinglake and Alexandra Resource Recovery Centres (RRCs) on Saturday 10 May 2014, however were hampered by poor weather on the day which resulted in low numbers of people attending the sites.
4. Three week period of public comment on the Draft WRRS. 5 residents provided commentary on the document, and feedback was also received from Nick Nagle, Executive Officer of the Goulburn Valley Waste and Resource Recovery Group.
5. Regular updates of Councillors on progress of the development of the strategy, and opportunity for Councillor feedback on the consultation process and the content of the document.

Extensive advertising of the survey and drop-in sessions occurred through local news outlets, UGFM radio interviews, via email to organisations listed on the Community Directory, and via in

person promotion at Council's service centres and RRCs. The public comment period was advertised through local newspapers as per statutory requirements, and advertised on Council's website, and via leaflets at service centres and RRCs.

Conclusion:

A Waste and Resource Recovery Strategy has been prepared as per the requirements of the Council Plan 2013-17. The process of developing the strategy has been very consultative, including direct stakeholder consultation, public survey and public comment processes. The document provides strategies to achieve a vision that is in line with best practice waste management principles.

6.3 RATES AND CHARGES ABANDONED

REF: 14/18848

Purpose:

This report seeks Council approval of rates and charges to be abandoned for the 2013/2014 financial year.

Recommendation:

That the rates and charges for the properties as listed in this report be abandoned for the financial year 2013/2014.

Background:

This report provides a summary of rateable properties to which Council has granted an exemption from rates. The exemption recognises the charitable and community nature of the organisations serving in the Murrindindi Shire.

Council Plan/Strategies:

This report is consistent with the strategies within the Council Plan 2013-2017 Goal of "Our Community" to support and promote health and wellbeing, social connectedness and community involvement.

Legal/Policy Issues:

Exemptions for municipal rates are granted under Section 154(2) C of the *Local Government Act 1989* – where it can be shown that the properties are used exclusively for charitable purposes.

Financial/Resources/Risk:

The impact on the 2013-14 budget had a nil effect as Council had provided a budget of \$7,778 and the total amount of abandoned rates and charges is \$7,730.16.

Discussion:

The following listing represents properties for which General Rates and Municipal Charges totalling \$7,730.16 are proposed to be abandoned for the financial year 2013/2014 and they are listed for approval. The nine properties listed below are the same properties that Council resolved to abandon rates for in 2012/13.

Assess	Name
23	Alexandra Opportunity Shop Inc.(48 Grant Street, Alexandra)
1518	Eildon Opportunity Shop (12A Main Street, Eildon
32	Berry Street Victoria (58 Grant Street, Alexandra)

Assess	Name
4296	Berry Street Victoria (1/58 Grant Street, Alexandra)
91	Alexandra Life Centre (118 Grant Street, Alexandra)
70	Friends of the Library (1/99 Grant Street, Alexandra)
6069	Kinglake Ranges Neighbourhood House (Op Shop) Kinglake (3 Kinglake Glenburn Road, Kinglake)
5775	St Luke's Opportunity Shop (76 High Street, Yea)
9178	Marysville Opportunity Shop (4/19 Murchison St, Marysville)

Conclusion:

The above listing represents properties for which General Rates and Municipal Charges totalling \$7,730.16 were abandoned for the financial year 2013/2014 due to the community and charitable nature of the organisations concerned.

6.4 SUPPLEMENTARY VALUATIONS

File No: 14/18892

Purpose:

This report seeks to advise and update Council of the supplementary valuations for the 2013-2014 financial year.

Recommendation:

That the supplementary valuations of the Murrindindi Shire Council for the period 1 July 2013 to 30 June 2014 as contained within this report be noted by Council.

Background:

This report provides a summary of supplementary valuations processed throughout the financial year, provided by rate category.

Council Plan/Strategies:

This report is consistent with the Council Plan 2013-2017 strategy under the goal of "Our Council" to provide sound financial management, strategic leadership and effective governance.

Legal/Policy Issues:

Supplementary Valuations are made under Section 13DF of the *Valuation of Land Act 1960*. All supplementary valuations returned are certified by the Valuer General.

Financial/Resources/Risk:

In 2013-14 Council budgeted for 1% growth or \$124,325 from supplementary valuations, Council has achieved \$133,259 pro-rata in rate revenue from supplementary valuations, which is \$8,934 above budget.

Discussion:

A table of the valuation movement for rate adjustment is outlined below.

	Budget 2013-2014	Rateable CIV 01/07/2013	Rateable CIV 30/06/2014	Capital Improved Valuation movement	Rate Revenue \$
Residential	1,505,076,000	1,499,198,000	1,557,780,000	58,582,000	129,685
Commercial	156,378,000	156,021,000	160,436,000	4,415,000	9,239
Rural 1	1,141,942,000	1,141,608,000	1,145,308,000	3,700,000	1,808
Rural 2	727,403,000	729,426,000	729,169,000	-257,000	-4,690
Municipal Charge					-2,783
Totals	3,530,799,000	3,526,253,000	3,592,693,000	66,440,000	133,259

Conclusion:

It is appropriate at the conclusion of a financial year to recognise the supplementary valuations processed throughout the 2013-2014 financial year and bring them to account.

6.5 EILDON COMMUNITY RESOURCE CENTRE COMMITTEE OF MANAGEMENT MEMBERSHIP AND FEES

REF: SF/ 1704 & SF/ 114

Purpose:

The purpose of this report is to seek Council's endorsement of the Committee membership and fee's proposed by the Eildon Community Resource Centre Section 86 Committee of Management.

Recommendation:

1. That Council endorses the following appointments to the Eildon Community Resource Centre Section 86 Committee of Management for the next three years:
 - Jean Laws
 - Gordon Willis
 - Jim Coulson
 - Pat Coller
 - Don Hewitt
 - Ralph Mayer
 - Bill Wright
2. That Council endorses the following fee structure for use of the Eildon Community Resource Centre meeting space:
 - \$5 per hour for use ;
 - a 50% discount offered for local community groups where resolved by the Committee; and
 - \$25 per week for the Firefighters Credit Union.

Background:

The Eildon Community Resource Centre Section 86 Committee of Management (Committee of Management) is delegated by Council to manage the Community Resource Centre / Visitor Information Centre in the main street of Eildon, under section 86 of *Local Government Act 1989* (the "Act"). The Committee has seven community member positions.

All formal appointments to the Committee of Management must be made by Council and Council may in its absolute discretion decline to appoint members. Under the Act Council cannot delegate the setting of fees and charges. Committees of Management as part of the Annual General Meeting processes resolve to propose the membership and fee structure for Council's endorsement.

Council Plan/Strategies:

Consistent with the Council Plan 2013-2017 goal – 'Our Council' – to provide effective governance that supports the aspirations of our community.

The setting of fees for Council facilities directly relates to the annual action in the Council Plan 2013-2017 under the Our Council goal to administer sound financial management practices.

Legal/Policy Issues:

Failure to formally recognise changes in membership of Council's Section 86 Committees of Management may inhibit the operation of committees and prevent compliance with delegated authorities.

Council delegates powers to Committees of Management under section 86 of the Act. Council has endorsed an Instrument of Delegation for the Eildon Community Resource Centre Committee of Management which specifies the various delegated responsibilities. The setting of fees and charges cannot be delegated to a Committee of Management under the Act. Therefore Council is responsible for adopting all fees and charges associated with the use of the Eildon Resource Centre.

Financial/Resources/Risk

The Eildon Community Resource Centre Committee of Management discussed the fee structure at the Annual General Meeting and proposed the structure to Council. The impact upon small local community groups was considered and a 50% discount is being proposed which preserves the current fee structure for these groups.

Discussion:

The Eildon Community Resource Centre held its Annual General Meeting on 7 July 2014. All seven community representative positions were due for re-election. The positions were advertised for two weeks prior to the meeting by Council in line with the Governance Manual principles.

Only seven nominations were received for the Committee of Management membership. The Committee of Management resolved to propose the following membership for the next three years:

- Jean Laws
- Gordon Willis
- Jim Coulson
- Pat Coller
- Don Hewitt
- Ralph Mayer
- Bill Wright

The Committee of Management ran at a loss in the 2013-2014 financial year. The Committee of Management discussed what potential there was for increased income going forward. One of the major users of the facility is the Firefighters Credit Union which has been paying \$10 per week for use of a dedicated space for 13 hours per week. The centre meeting space (large table and chairs) is used by no more than two to three local community groups on a semi regular basis at a charge previously of \$5 for two hours.

The Committee of Management resolved to set a consistent fee structure for all usage of at \$5 per hour. Local community groups would be given a 50% discount to ensure that the fees remained consistent with what they have been paying and in line with similar local meeting spaces. The Committee resolved to increase the Credit Union's weekly fee to \$25. These fee increases will enable the Committee of Management to meet the ongoing operational and minor maintenance costs of the facility.

Consultation:

The Eildon Community Resource Centre Committee of Management Annual General Meeting details and call for nominations to the seven community representative positions was advertised for two weeks prior in a local paper as per the Governance Manual.

Newspaper / Other	Publishing Date(s)
Newspaper:	
Alexandra and Eildon Standard	25 th of June 2014 and 2 nd of July 2014

Conclusion:

Council is obligated to set the fee structure on behalf of Committees of Management. Setting fee structures that are appropriate to the use of the facility and the community capacity ensures that pricing is fair and equitable.

It is necessary from a statutory and financial perspective that Council endorses the fees and the membership of Committees of Management.

6.6 GRANT APPLICATION - 2015/2016 COMMUNITY FACILITY FUNDING PROGRAM

File No: SF/1370

Purpose:

The purpose of this report is to seek Council's endorsement of a submission for funding for a Cricket Training Nets Facility at the Gallipoli Park Precinct under the Sport Recreation Victoria's Community Facility Funding Program (CFFP).

Recommendation:

That Council endorses the action of officers in submitting the Gallipoli Park Precinct funding application under the Community Facility Funding Program, for the development of Cricket Training Nets at the Precinct.

Background:

Council Officers submitted two project proposals on 30 April 2014 under the Sport Recreation Victoria CFFP 2015/2016 Minor Projects category. The projects included:

1. Marysville Cricket Club Training Nets, and
2. Eildon Bowls Club rejuvenation.

The CFFP Minor Projects Category is provided on the basis of a 2:1 funding ratio.

Council received notification on Monday 16 June 2014 that it had been invited to submit a full application for the Marysville Cricket Club Training Nets project to Sports Recreation Victoria by Wednesday 23 July 2014.

The Eildon Bowls Club rejuvenation project was unsuccessful in proceeding to a full application. With respect to the Eildon Bowls Club, Council Officers will continue to work with the Committee to identify alternative funding sources for the required works.

Consequently the full application for the cricket training nets project will be submitted to Sport and Recreation Victoria on 23 July 2014, prior to the July 2014 Ordinary Council Meeting. The officers' action is submitting the application is subject to Council's endorsement at this meeting.

Council Plan/Strategies:

The following actions from the Council Plan 2013-17 provide strategic direction that supports this project:

- Our Community: Support participation in a range of sport recreation and leisure activities.
- Our Environment: Apply a whole of life approach to the management and maintenance of Council's assets.
- Our Environment: Engage with relevant communities on the development of community infrastructure and services.
- Our Council: Building community relationships and trust through community forums and engagement.

Council adopted the 'Recreation Reserves and Play Strategy 2002-2006' in 2002 following extensive consultation with stakeholders and the community. Items of particular significance to this report include:

- 1.4 Enhance the standard of recreation infrastructure development through support of committees, coordination, and input of professional planning and design skills.
- 2.4 Encourage the development of a cyclic maintenance and replacement program from all sport and recreation assets, to ensure facilities can deliver the opportunities and quality of services desired by the market.

The Gallipoli Park Master Plan adopted by Council in December 2009 further demonstrates the collaborative and strategic efforts that have culminated in the redevelopment of the precinct since the 2009 Bushfires.

Legal/Policy Issues:

Council has a Recreation and Leisure Policy, adopted in April 2004.

The vision stipulated in this policy is that a diversity of opportunities will be available to residents and visitors through Council's direct provision, facilitation and advocacy.

This vision allows for a wide range of personal, social, economic and environmental benefits to local communities.

Financial/Resources/Risk

The Gallipoli Park Cricket Nets Training Facility project includes a Council contribution made available from the remaining insurance funding allocated to Gallipoli Park post the bushfires.

A letter signed by the CEO dated 18 October 2013 was delivered to the Marysville Cricket Club detailing the availability of \$25,000 for this project. Given the 2:1 funding ratio of the CFFP only \$20,250 of this funding is required to meet Council's contribution.

Income		Expenditure	
Sport Rec Vic	40,250	Project Construction	55,500
Local Government – bushfire related funding	20,250	Contingency	5,000
Total Income	60,500	Total expenditure	60,500

If successful the delivery of this project will be included within the 2015/16 Capital Works Program.

Discussion:

Currently at Gallipoli Park where the Marysville Cricket Club is based there are no training net facilities. This fact is hampering the ongoing development and sustainability of the club. Without such facilities cricket clubs are restricted in their ability to train effectively and grow their junior playing base. Current participation includes:

- Under 14 and under 12 junior cricket teams competing in the Yarra Valley Cricket Association
- Milo cricket pre junior program
- Two senior teams competing in the Yarra Valley Cricket Association
- Community and tourist casual participation.

This initiative is a positive step in supporting recreation participation in Marysville as the town rebuilds its population base.

The project involves the construction of three industry standard training nets with concrete slab pitches, synthetic surfaces, and chain wire fencing, and the installation of power to enable use of an existing electric bowling machine and to provide flood lighting.

The Gallipoli Park Precinct is a Crown Land Reserve with Council appointed as the Committee of Management. Council delegates the management of the Gallipoli Park Precinct to a Committee of Management under section 86 of the *Local Government Act 1989*.

Council currently bears a significant asset renewal cost for the Gallipoli Park Precinct gifted assets following the 2009 Bushfires. This project will further add to Council's current annual renewal costs to the value of \$2,060 per annum.

Structure (new court proposal)	Annual renewal requirement
Concrete base	\$360
Synthetic pave playing surface	\$600
Electrical and Light fittings	\$300

Structure (new court proposal)	Annual renewal requirement
Fencing	\$800
Total	\$2,060

The Marysville Cricket Club has a three year licence for using the precinct facilities with Council and Department of Environment and Primary Industries (DEPI). The Licence states that the Section 86 Committee of Management, with Council's endorsement, can set the fee structure which is made payable to the Committee of Management annually.

Currently Council bears the majority of maintenance and operational costs for the precinct facilities and reserve. Council is in the process of transferring responsibility for a large proportion of maintenance and operating costs to the Committee, which will include the power costs associated with the use at the cricket net facility. Council will retain some minor maintenance costs for this infrastructure which is not expected to exceed \$750 per annum.

Consultation:

The Marysville Triangle Urban Design Framework was prepared following the 2009 Bushfires to guide reconstruction and priorities for investment in the Marysville and Triangle communities. The Victorian Bushfire Reconstruction and Recovery Authority (VBRRA), Murrindindi Shire Council and the community worked in partnership to develop the Framework which included a list of "catalyst" projects to assist in the regeneration of Marysville and redevelopment of the Gallipoli Park Precinct. These catalyst projects included the development of sporting facilities.

Subsequently a Gallipoli Park Master Plan was developed with the Master Plan Working Group established in September 2009 to oversee a co-ordinated redevelopment of Gallipoli Park and its facilities. The Working Group included all key stakeholders and comprised representatives from the former Gallipoli Park Committee of Management, Murrindindi Shire Council, Marysville and Triangle Development Group, Marysville Community Recovery Committee, interest/special groups, services and sporting clubs (including the Marysville Cricket Club), local business, VBRRA and the Department of Sustainability and Environment.

The Gallipoli Park Master Plan was formally adopted by Council on 23 December 2009.

More recently council officers and executive members of the Marysville Cricket Club have worked closely with the Gallipoli Park Precinct Committee of Management to develop the cricket training nets project. The Committee of Management supports the project, and has formally endorsed the site location at their June 2014 committee meeting.

Conclusion:

The Gallipoli Park Precinct is a beautiful setting with diverse recreation and relaxation opportunities for local and visiting populations. The extension of available activities created via the cricket training nets project will further stimulate a focus on health and wellbeing that the precinct generates for its diverse user groups.

As the Marysville community reinvents and reshapes itself, the provision of practise nets will encourage increased formal and informal participation in sport and recreation.

This project is a high priority for the Marysville Cricket Club and Gallipoli Park Precinct Committee of Management and supports their vision for building and sustaining an engaging sporting and recreation precinct.

7. SEALING REGISTER

File: 13/6325

<i>File Reference</i>	<i>Date Seal Affixed</i>	<i>Description of Documents</i>	<i>Signatures of Persons Sealing</i>
CONT 13/4	13 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Traffic Works.	Margaret Abbey Cr Margaret Rae
CONT 13/3	13 June 2014	Formal Instrument of Agreement for Architectural Services, between Murrindindi Shire Council and Henderson and Lodge Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/3	13 June 2014	Formal Instrument of Agreement for Architectural Services, between Murrindindi Shire Council and Millar and Merrigan Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/5	13 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and Chris Smith and Associates Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/4	13 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Inframangement.	Margaret Abbey Cr Margaret Rae
CONT 13/4	13 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Chris Smith and Associates Pty Ltd	Margaret Abbey Cr Margaret Rae
24/13/1250	24 June 2014	Transfer of Land between Council & Newsworthy Super Properties Pty Ltd for 9 Downey Street, Alexandra	Margaret Abbey Cr Margaret Rae
CONT 13/3	13 June 2014	Formal Instrument of Agreement for Architectural Services, between Murrindindi Shire Council and John Traikos Architects	Margaret Abbey Cr Margaret Rae
CONT 13/5	13 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and Infrastructure Solutions	Margaret Abbey Cr Margaret Rae
CONT 13/5	13 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and Gerard Coutts	Margaret Abbey Cr Margaret Rae
CONT 13/5	13 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and Subvento Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/4	13 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Infrastructure Solutions	Margaret Abbey Cr Margaret Rae

<i>File Reference</i>	<i>Date Seal Affixed</i>	<i>Description of Documents</i>	<i>Signatures of Persons Sealing</i>
CONT 13/5	13 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and Civinfra Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/4	13 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Planright Australasia Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/4	13 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Fisher and Fisher	Margaret Abbey Cr Margaret Rae
CONT 13/5	13 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and Planright Australasia Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/5	13 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and CT Management Group	Margaret Abbey Cr Margaret Rae
CONT 13/5	30 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and Rural Works	Margaret Abbey Cr Margaret Rae
CONT 13/10	30 June 2014	Formal Instrument of Agreement for Hire of Plant with Operator (Wet Hire), between Murrindindi Shire Council and Watson Plant Hire	Margaret Abbey Cr Margaret Rae
CONT 13/6	30 June 2014	Formal Instrument of Agreement for Minor Civil Works Projects, between Murrindindi Shire Council and Watson Plant Hire	Margaret Abbey Cr Margaret Rae
CONT 13/4	30 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and LR Pardo and Associates Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/10	30 June 2014	Formal Instrument of Agreement for Hire of Plant with Operator (Wet Hire), between Murrindindi Shire Council and Bonco Supplies	Margaret Abbey Cr Margaret Rae
CONT 13/4	30 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Rural Works Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/5	30 June 2014	Formal Instrument of Agreement for Project Management Services, between Murrindindi Shire Council and EDA Project Management Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/10	30 June 2014	Formal Instrument of Agreement for Hire of Plant with Operator (Wet Hire), between Murrindindi Shire Council and N & N Excavations	Margaret Abbey Cr Margaret Rae

<i>File Reference</i>	<i>Date Seal Affixed</i>	<i>Description of Documents</i>	<i>Signatures of Persons Sealing</i>
CONT 13/10	30 June 2014	Formal Instrument of Agreement for Hire of Plant with Operator (Wet Hire), between Murrindindi Shire Council and Wrights Earthmoving	Margaret Abbey Cr Margaret Rae
CONT 13/4	30 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and TGM Group Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/8	30 June 2014	Formal Instrument of Agreement for Quarry Products, between Murrindindi Shire Council and Barrow Group Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/6	30 June 2014	Formal Instrument of Agreement for Minor Civil Works Projects, between Murrindindi Shire Council and North Central Construction	Margaret Abbey Cr Margaret Rae
CONT 13/4	30 June 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services, between Murrindindi Shire Council and Trevor Main and Associates Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/3	30 June 2014	Formal Instrument of Agreement for Architectural Services, between Murrindindi Shire Council and Antarctica Group Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/13	30 June 2014	Formal Instrument of Agreement for Human Resources (HR) Services - Labour Hire and Hire of Temporary Staff, between Murrindindi Shire Council and Regent Recruitment	Margaret Abbey Cr Margaret Rae
D14/6409	2 July 2014	Deed of Variation and Partial Surrender of Lease 69 Extons Road, Kinglake Central, between Council and the Minister for Education	Margaret Abbey Cr Margaret Rae
14/16391	8 July 2014	Governance Local Law 2, 2014	Margaret Abbey Cr Margaret Rae
CONT 13/5	11 July 2014	Formal Instrument of Agreement for Project Management Services between Murrindindi Shire Council and Mechminpro Project Management	Margaret Abbey Cr Margaret Rae
CONT 13/4	11 July 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services between Murrindindi Shire Council and GHD Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/10	11 July 2014	Formal Instrument of Agreement for Hire of Plant with Operator (Wet Hire) between Murrindindi Shire Council and Terry Plant Hire Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/4	11 July 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services between Murrindindi Shire Council and AGB Engineering Pty Ltd	Margaret Abbey Cr Margaret Rae

<i>File Reference</i>	<i>Date Seal Affixed</i>	<i>Description of Documents</i>	<i>Signatures of Persons Sealing</i>
CONT 13/8	11 July 2014	Formal Instrument of Agreement for Quarry Products, between Murrindindi Shire Council and Castella Quarries Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 14/7	11 July 2014	Formal Instrument of Agreement for Meals on Wheels - Provision of Meal Services between Murrindindi Shire Council and Alexandra District Hospital	Margaret Abbey Cr Margaret Rae
CONT 13/8	11 July 2014	Formal Instrument of Agreement for Quarry Products between Murrindindi Shire Council and Norville Nominees Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/4	11 July 2014	Formal Instrument of Agreement for Engineering Contractor and Consulting Services between Murrindindi Shire Council and Wall Bridge and Gilbert	Margaret Abbey Cr Margaret Rae
CONT 13/5	11 July 2014	Formal Instrument of Agreement for Project Management Services between Murrindindi Shire Council and GHD	Margaret Abbey Cr Margaret Rae
CONT 13/6	11 July 2014	Formal Instrument of Agreement for Minor Civil Works Projects between Murrindindi Shire Council and Jotomex Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/3	11 July 2014	Formal Instrument of Agreement for Architectural Services between Murrindindi Shire Council and Detail 9 Architects	Margaret Abbey Cr Margaret Rae
CONT 13/13	11 July 2014	Formal Instrument of Agreement for Human Resources (HR) Services - Labour Hire and Hire of Temporary Staff, between Murrindindi Shire Council and Work Force Extensions	Margaret Abbey Cr Margaret Rae
CONT 13/10	11 July 2014	Formal Agreement for Hire of Plant with Operator (Wet Hire) between Murrindindi Shire Council and Keaths Excavations Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/5	11 July 2014	Formal Instrument of Agreement for Project Management Services between Murrindindi Shire Council and FortEng Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 13/10	11 July 2014	Formal Instrument of Agreement for Hire of Plant with Operator (Wet Hire) between Murrindindi Shire Council and Revegetation Victoria Pty Ltd	Margaret Abbey Cr Margaret Rae
CONT 14/6	15 July 2014	Formal Instrument of Agreement for Street Sweeping Services, between Murrindindi Shire Council and The Trustee for the Waters Family Trust	Margaret Abbey Cr Margaret Rae
SF/1815	15 July 2014	Ground Lease between Murrindindi Shire Council and the Victorian State Emergency Service Authority for premises at 69 Extons Road, Kinglake Central (Wood Site)	Tamara Johnson Cr Margaret Rae

<i>File Reference</i>	<i>Date Seal Affixed</i>	<i>Description of Documents</i>	<i>Signatures of Persons Sealing</i>
	15 July 2014	Variation of Lease between Murray William Parsons, Alan John Parsons & Russell Alfred Parsons and Murrindindi Shire Council, Variation of Lease for a period of 10 years commencing 1 July 2011 at Topsie Gully Road, Yarck (Quarry)	Margaret Abbey Cr Margaret Rae

Recommendation:

That the list of items to which the Council seal has been affixed be noted.

8. COUNCILLOR PORTFOLIO REPORTS**8.1 LAND USE PLANNING PORTFOLIO****8.2 ECONOMIC DEVELOPMENT PORTFOLIO****8.3 INFRASTRUCTURE AND WASTE PORTFOLIO****8.4 COMMUNITY SERVICES PORTFOLIO****8.5 CORPORATE SERVICES PORTFOLIO****8.6 NATURAL ENVIRONMENT & CLIMATE CHANGE PORTFOLIO****8.7 MAYOR AND DELEGATED COMMITTEE REPORTS****8.8 GENERAL BUSINESS*****8.8.1 Murrindindi Environment Advisory Committee Minutes***

(Refer Encl 8.8.1 – MEAC Minutes of meeting held on 24 June 2014)

Recommendation:

That the Minutes of the Murrindindi Environment Advisory Committee meeting be received.

9. MATTERS DEFERRED FROM PREVIOUS MEETING

10. MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN**11. ASSEMBLIES OF COUNCILLORS**

REF: CY14/117

Purpose:

This report presents the records of assemblies of Councillors for the 16 April 2014 to 16 May 2014, for Council to note in accordance with Section 80A of the *Local Government Act 1989 (the Act)*.

Recommendation:

That Council receives and notes the record of assemblies of Councillors for 16 May 2014 to 14 July 2014.

Background:

In accordance with Section 80A of *the Act*, written assemblies of Councillors are to be reported at an Ordinary Council Meeting of the Council.

An assembly of Councillors includes advisory committees, where one or more Councillors were present, along with planned or scheduled meetings involving at least half of the Councillors and a Council Officer.

A Councillor who has a conflict of interest at an assembly of Councillors, must disclose the conflict of interest, and leave the meeting while the matter is being discussed.

A written record is required to be kept of every assembly of Councillors, including the names of all Councillors and staff at the meeting, a list of the matters considered, any conflict of interest disclosed by a Councillor, and whether a Councillor who disclosed a conflict left the meeting.

Summary:

Meeting Name / Type	Pre Council Meeting Discussion
Meeting Date	28 May 2014
Matters discussed	<ol style="list-style-type: none"> 1. Road Sealing – Pendlebury and Wattle Streets 2. March Quarter – Capital Works Program 2013-14 3. Hume Region Significant Tracks and Trails Strategy 2013-2022 4. Appointment of a contractor for the provision of building cleaning services
Attendees: Councillors – Cr Rae, Cr Kennedy, Cr Challen, Cr Derwent, Cr Magner, Cr Ruhr & Cr Walsh	Staff – M Abbey, M Chesworth, T Johnson, J Canny, M Crane & J Rabel
Conflict of Interest disclosures – Nil	

Meeting Name / Type	Councillor Briefing Session
Meeting Date	4 June 2014
Matters discussed	<ol style="list-style-type: none"> 1. Procurement Policy Review 2. Council's Financial Reserves

	3. Waste and Resource Recovery Strategy 4. Timber Release Plans 5. Friends of Yea Shire Hall Advisory Committee 6. Great Victorian Rail Trail Feasibility Study
Attendees: Councillors – Cr Rae, Cr Kennedy, Cr Challen, Cr Derwent, Cr Magner & Cr Walsh	Staff – M Abbey, T Johnson, M Chesworth, A Bond, J Russell & M Leitingner
Conflict of Interest disclosures - Nil	

Meeting Name / Type	Councillor Briefing Session
Meeting Date	11 June 2014
Matters discussed	1. Yea Family Caravan Park 2. Presentation from Our Say 3. Yea Structure Plan 4. Review of the Local Planning Policy Framework 5. Goulburn Valley Highway Development Plan 6. Waste and Resource Recovery Strategy 7. Rural Roadside Management Plan 8. Facility Management and Maintenance Policy
Attendees: Councillors – Cr Rae, Cr Kennedy, Cr Challen, Cr Derwent, Cr Magner & Cr Walsh	Staff – M Abbey, M Chesworth, T Johnson, J Rabel, G Taylor, M Parsons & G Scale
Conflict of Interest disclosures - Nil	

Meeting Name / Type	Councillor Briefing Session				
Meeting Date	18 June 2014				
Matters discussed	1. Workspace Australia Presentation 2. Online Demographic Resource 3. Yea Swimming Pool 4. Y Water Centre 5. Wylie Street Subdivision 6. Appointment of Contractors – Street Sweeping 7. Appointment of Contractors – Meals on Wheels 8. Draft Budget 2014-15 and Council Plan 9. Yea Saleyards Strategic Business Plan				
Attendees: Councillors – Cr Rae, Cr Kennedy, Cr Challen, Cr Derwent, Cr Magner & Cr Walsh		Staff – M Abbey, T Johnson, N McNamara, J Canny, M Crane & A Bond			
Conflict of Interest disclosures - Nil					
Matter No.	Councillor making disclosure	Was a vote taken?		Did Councillor leave the room?	When? Before / after discussion / vote?
7	Cr Rae	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Before
8	Cr Kennedy	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Before
8	Cr Walsh	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Before
8	Cr Challen	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Before

Meeting Name / Type	Murrindindi Environment Advisory Committee
Meeting Date	24 June 2014
Matters discussed	<ol style="list-style-type: none"> 1. Draft Waste and Resource Recovery Strategy 2. Murrindindi Environment Advisory Committee Terms of Reference 3. Draft Rural Roadside Management Plan 4. Members Update
Attendees: Councillors – Cr Kennedy	Staff – M Leitinger, Z Stephens, J Russell & S James
Conflict of Interest disclosures - Nil	

Meeting Name / Type	Pre Council Meeting Discussion
Meeting Date	25 June 2014
Matters discussed	<ol style="list-style-type: none"> 1. Planning Application – Two Lot Subdivision 2. Friends of Yea Shire Hall Advisory Committee Terms of Reference 3. Marysville Community Centre and Kinglake Community Centre Fees 4. Governance Local Law 2, 2014 5. Advocacy for Victorian Government Support regarding New and Gifted Assets 6. Grant Application – Country Football Netball Program
Attendees: Councillors – Cr Rae, Cr Kennedy, Cr Challen, Cr Magner, Cr Ruhr & Cr Walsh	Staff – M Abbey, M Chesworth, T Johnson & K Girvan
Conflict of Interest disclosures – Nil	

Meeting Name / Type	Councillor Briefing Session
Meeting Date	2 July 2014
Matters discussed	1. Kerbside Collection Service
Attendees: Councillors – Cr Rae, Cr Kennedy, Cr Challen & Cr Derwent	Staff – M Abbey, M Chesworth, T Johnson, M Leitinger & J Russell
Conflict of Interest disclosures – Nil	

Meeting Name / Type	Councillor Briefing Session
Meeting Date	9 July 2014
Matters discussed	<ol style="list-style-type: none"> 1. Marysville Arts Project 2. Implementation of Local Law No 2 3. Sale of Land – Marysville 4. Council Advocacy on New and Expanded Gifted Assets 5. Master Plan for Growing the Rate Base 6. Review of Quarry Operations
Attendees: Councillors – Cr Rae, Cr Kennedy, Cr Challen, Cr Derwent, Cr Magner, Cr Ruhr & Cr Walsh	Staff – M Abbey, M Chesworth, T Johnson, N McNamara, J Rabel, A Bond, T Carter, M Parsons, M Leitinger & K Martin
Conflict of Interest disclosures – Nil	

12. URGENT BUSINESS**13. CONFIDENTIAL ITEMS**

It is proposed that the following items be considered in closed session.

- **SALE OF 23 AND 25 MURCHISON STREET, MARYSVILLE – PUBLIC EXPRESSIONS OF INTEREST**
- **QUARRY SERVICES REVIEW**
- **APPOINTMENT OF CONTRACTORS FOR THE PROVISION OF MEAL SERVICES FOR MEALS ON WHEELS PROGRAM**
- **WASTE AND RECYCLING KERBSIDE SERVICES MOU**

The meeting is to be closed to members of the public as the discussion of this item is confidential pursuant to (Section 89(2)(h) of the *Local Government Act 1989*) - any other matter which the Council or special committee considers would prejudice the Council or any person.