



AGENDA  
of the  
ORDINARY MEETING OF COUNCIL  
to be held on  
WEDNESDAY 27 MARCH 2013  
in the  
YEA CHAMBERS  
commencing at  
6.00 pm

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**1. PRAYER & RECONCILIATION STATEMENT****2. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

File: 12/02/19

**3. CONFIRMATION OF MINUTES**

- Minutes of the Ordinary meeting of Council held on 27 February 2013
- Minutes of the Special meeting of Council held on 13 March 2013

**4. DISCLOSURES OF INTEREST OR CONFLICT OF INTEREST**

File No: 12/01/06-1

**5. OPEN FORUM****6. PETITIONS RECEIVED BY COUNCIL****7. REPORTS BY ADVISORY COMMITTEES OR SPECIAL COMMITTEES****7.1 AUDIT ADVISORY COMMITTEE**

(Refer Encl 7.1 - Minutes of Audit Advisory Committee meeting held on 14 February 2013)

***Recommendation:***

**That the Minutes of the Audit Advisory Committee meeting held on 14 February 2013 be received.**

**7.2 ENVIRONMENT ADVISORY COMMITTEE**

(Refer Encl 7.2 – Minutes of Environment Advisory Committee held on 19 February 2013).

***Recommendation:***

**That the Minutes of the Environment Advisory Committee meeting held on 19 February 2013 be received.**

**8. OFFICER REPORTS****8.1 DEVELOPMENT & ENVIRONMENT**

No reports.

## **8.2 INFRASTRUCTURE SERVICES**

### **8.2.1 *Taggerty Community Project***

File No: 22/05/43-58

***Purpose:***

This report presents the outcomes of recent community consultation activities and seeks Council endorsement for the proposed Taggerty community projects to be delivered through the Triangle Community Trails project.

***Recommendation:***

**That Council:**

1. **Endorse the development of the following six project components:**
  - I. **Town park behind the Taggerty Hall (within the river reserve)**
  - II. **Upgrade to the roof of the Taggerty Hall**
  - III. **Walking path from the hall to the existing Little River Reserve**
  - IV. **Re-development of the existing Little River Reserve**
  - V. **Walking path from the existing river reserve to opposite Wylie Street on the south side of the river (within river reserve)**
  - VI. **Bridge across the Little River at end of Wylie Street and path to connect the bridge and street**
2. **Agree to formally apply for Victorian Bushfire Appeal Fund (VBAF) funding subject to Council endorsement of the project**
3. **Agree to authorise Council Officers to commence negotiations with Department of Sustainability and Environment.**

***Background:***

Through the Triangle Trails project, funded by the Victorian Bushfire Appeal Fund (VBAF), funding has been made available to support a community project in Taggerty. After much community consultation, the community has successfully developed a project proposal which includes the development of town park facilities, a network of walking trails and an upgrade to the Taggerty Hall roof.

The aim of this project is to increase community participation, activity and contribute to the recovery and health and wellbeing of the community. The intention of this project is to upgrade and develop new facilities to provide access to and encourage the community to utilise the unique natural environment around Taggerty and recreation facilities. The upgrade and development of these facilities hopes to unify the township and further foster community pride.

The project proposal can be divided into six key components:

1. Town park behind the Taggerty Hall (within the river reserve)
2. Upgrade to the roof of the Taggerty Hall
3. Walking path from the hall to the existing Little River Reserve
4. Re-development of the existing Little River Reserve

5. Walking path from the existing river reserve to opposite Wylie Street on the south side of the river (within river reserve)
6. Bridge across the Little River at end of Wylie Street and path to connect the bridge and street

To create a sense of unification and link between the facilities, the six components mentioned above would be delivered as a single project.

***Council Plan/Strategies:***

This project is consistent with the Council Plan 2009 - 2013 strategy to facilitate and support community recovery within fire affected communities.

***Legal/Policy Issues:***

The six components of the project are located on a variety of sites with multiple landowners. In order to progress the project, Council officers would need to commence negotiations and formalise management responsibilities with the relevant authorities as follows.

The park behind the Taggerty Hall and walking path from the Little River Reserve to opposite Wylie Street are within river reserve and would require an arrangement between the Department of Sustainability and Environment (DSE) and Council. This could involve a licence agreement between Council and DSE or Council appointed as a Committee of Management.

The Taggerty Hall is governed by a DSE Committee of Management and the appropriate consent to upgrade the roof would need to be sought. Council would have no future management responsibilities with regards to the hall.

The Little River Reserve is currently under the responsibility of the DSE appointed Taggerty Hall Committee of Management. It is likely that the management of this reserve will remain with the Hall Committee however Council would be responsible for maintenance and renewal.

The proposed path from the hall to the Little River Reserve is located within VicRoads Road Reserve and Council is the Responsible Road Authority. Council would need to apply for the appropriate approval from VicRoads to develop the path.

The bridge over Little River and path to Wylie Street is generally within Road Reserve and the appropriate approvals would need to be sought from DSE.

In addition to management responsibilities, Council would also need to seek the relevant regulatory approvals such as planning, VicRoads and Catchment Management Authority permits to proceed with the development of the project.

***Financial/Resources/Risk***

A total of \$400,000 is provided through the Victorian Bushfire Appeal Fund (VBAF) for this project. A preliminary costing of each of the project components has been undertaken and it expected that the project can be delivered within the total grant funding available. Council is not expected to incur any additional project costs.

If the project proceeds, Council would manage the project requiring staff resources including project management and administration support.

A number of risks have been identified with this project. Firstly, the extended process to date to scope potential projects and gather community support has created some division within the community. Considerable difficulties were faced by Council officers in obtaining consensus within the community regarding the project scope; however a positive outcome has been reached.

Secondly, VBAF is meeting on 27 March 2013 to consider outstanding projects, including this project. Any delay or deferment of Council's decision regarding the endorsement of the project would risk the funding being withdrawn. Therefore, Council officers submitted a project proposal and provisional application for funding in early March 2013 which will be formalised or withdrawn subject to Council's endorsement of the project.

Lastly, all components of the project excluding the replacement of the Taggerty Hall roof will be Council's responsibility for maintenance and renewal in the future.

**Discussion:**

This project seeks to promote physical activity and provide outdoor recreation space for the community through the development of a town walking trail and town park facilities. The new infrastructure will be linked to provide a sense of cohesion and enhance the town.

Although the community consultation process for this project was lengthy and challenging, a significant positive outcome has been reached. Majority community support was received for all six components of the project put forward.

Subject to Council endorsement for this project, the next steps are as follows:

- Formally apply to VBAF for project funding
- Begin negotiations with DSE to formalise land management arrangements
- Advise the community on the outcome of the Council and VBAF meetings and proposals
- Commence planning and preliminary stages of the project
- Invite the community to join a project reference group to advise the project
- Undertake further consultation with landowners directly impacted by the development to inform the design
- Commence construction once the preliminary and planning stages of the project are complete

**Consultation:**

Extensive community consultation has been conducted to identify possible projects and seek community support for a final project proposal.

In September 2012 a public meeting was held for the community to identify and propose possible projects. Approximately 45 people attended this meeting and the following projects were proposed by the community in order of the number of votes they received:

Project	Number of votes
Development of a park	45
Trail (shorter version)	36
Hall roof upgrade	16
Expanded township footpath network	9
Invest money for future community projects	6
Increased transport (bus) services	5
Upgrade to the CFA driveway	5
Town water supply	4
Taggerty main road beautification	2

As a result of this meeting, it was identified that the development of park facilities was the first priority followed by the development of a town trail (shorter version within town). At the meeting,

a working group was established to fully investigate the top priority projects and to report back the findings from the investigation to the community at a meeting on 17 February 2013.

The working group included members of the Taggerty School, Taggerty Progress Association, Taggerty Hall Committee of Management, Taggerty CFA and Murrindindi Shire Council. The working group met several times including on site with landowners adjoining the proposed park and trail sites. Potential issues and solutions to address these issues and concerns were discussed with adjoining landowners.

A final community meeting was held on 17 February 2013 which was extremely well attended by over 80 community members. The results of the working group were presented back to the community including positive and negative findings for each component of the project. The three priority projects (park, hall roof upgrade and trail) were presented to the community in six components as mentioned previously.

The community was invited to cast a vote in favour or against each of the six components listed above, the results are as follows:

<b>Component</b>	<b>Yes</b>	<b>No</b>	<b>Total</b>
Town park behind the Taggerty Hall	71	8	79
Upgrade to the roof of the Taggerty Hall	71	10	81
Walking path: Hall to the existing Little River Reserve	71	4	75
Re-development of the existing Little River Reserve	75	6	81
Walking path: Little River Reserve to opposite Wylie Street on the south side of the river (within river reserve)	61	19	80
Bridge and Wylie Street path	56	25	81

\*Please note not all community members present cast votes for every component

If these components receive Council and VBAF endorsement, further consultation with landowners directly affected will occur. Opportunities would be provided to the community to join the Project Control Group which will allow for further consultation.

<b>Newspaper / Other</b>	<b>Publishing Date(s)</b>
<b><i>Newspaper:</i></b>	
Media release	3 September 2012
Media release	22 February 2013
<b><i>Consultation:</i></b>	
Community meeting	23 September 2012
Community meeting	17 February 2013

### **Conclusion:**

Following extensive community consultation, three projects have been identified as key community priorities. A final vote has been cast by the community to develop town park facilities, a series of walking trails and to upgrade the Taggerty Hall roof. The development of all three projects would address most priority projects identified by the community.

### 8.3 CORPORATE SERVICES

#### 8.3.1 ***S86 Committees of Management – Meeting Minutes and Financial Reports Provided to Council***

File No: 25/04/01, 25/03/01, 25/03/02, 25/04/02, 63/02/38, 25/03/04, 25/04/06, 25/04/03, 25/03/03, 25/03/05, 25/03/06, 25/03/07, 25/03/08, 25/03/09, 25/04/07, 25/03/10, 25/03/11, 25/03/12, 25/04/09

(Refer Encl 8.3.1 - Snapshot Compliance Report)

***Purpose:***

The purpose of this report is to advise Council of the individual Section 86 Committees of Management (COM) who have submitted copies of minutes and financial reports to Council between November 2012 and March 2013.

***Recommendation:***

**That Council note the report indicating copies of minutes and financial reports received by Council from individual Section 86 Committees of Management between November 2012 and March 2013, as detailed in Enclosure 8.3.1 to this report.**

***Background:***

Council has 19 Committees of Management appointed under Section 86 of the *Local Government Act* (the Act). Each of the community committees of management act for and on behalf of Council and are delegated the powers as set out in their individual Instruments of Delegation and associated Charters.

A governance requirement for each of the Council committees of management is to conduct at least quarterly meetings and provide copies of minutes and financial reports to Council. A Snapshot Compliance Report is enclosed with this report and is available separately along with the latest copy of minutes from each committee and available for inspection by Councillors at each Council meeting.

The availability of minutes for Council inspection was also identified by the Local Government Inspectorate as a compliance issue that required action to ensure that minutes were being recorded and reviewed by Council.

In Table 1 below, there is a summary of minutes from meetings held by Section 86 committees of management between November 2012 and March 2013.

Table 1 – Summary of Section 86 Committees of Management meetings held

Minutes from Meetings held	Section 86 Committee of Management	Type of Meeting
7/01/2013	Alexandra Tennis Club Committee of Management	General Meeting
29/01/2013*	Bollygum Park Reserve Committee of Management	Annual General Meeting
14/02/2013	Buxton Recreation Reserve Committee of Management	General Meeting
8/11/2012	Buxton Recreation Reserve Committee of Management	General Meeting
Not known	CJ Dennis & Castella Public Hall Reserve Committee of Management	Email reminder 20/03/2013
Not known	Eildon Alliance Boat Ramp Committee of Management	Email reminder



Minutes from Meetings held	Section 86 Committee of Management	Type of Meeting
		20/03/2013
Not known	Eildon Community Resource Centre Committee of Management	Email reminder 20/03/2013
12/11/2012	Friends of Yea Railway Committee of Management	Annual General Meeting
11/02/2013	Friends of Yea Railway Committee of Management	General Meeting
14/01/2013	Friends of Yea Railway Committee of Management	General Meeting
26/02/2013	Gallipoli Park Precinct Committee of Management	General Meeting
22/01/2013	Gallipoli Park Precinct Committee of Management	General Meeting
18/12/2012	Gallipoli Park Precinct Committee of Management	General Meeting
27/11/2012	Gallipoli Park Precinct Committee of Management	General Meeting
5/12/2012	Glenburn Community Centre Committee of Management	General Meeting
11/02/2013	Kinglake Community Centre Committee of Management	General Meeting
10/12/2012	Kinglake Community Centre Committee of Management	General Meeting
12/11/2012	Kinglake Community Centre Committee of Management	General Meeting
6/03/2013	Kinglake Memorial Reserve Committee of Management	General Meeting
Not known	Mt Pleasant Reserve Committee of Management	Email reminder 20/03/2013
Not known	Strath Creek Reserves & Hall Committee of Management	Email reminder 20/03/2013
Not known	Thornton Recreation Reserve & Hall Committee of Management	Email reminder 20/03/2013
Not known	Yea Pioneer Reserve Committee of Management	Email reminder 20/03/2013
5/03/2013	Yea Saleyards Committee of Management	General Meeting
8/02/2013	Yea Saleyards Committee of Management	General Meeting
22/01/2013	Yea Saleyards Committee of Management	General Meeting
11/12/2012	Yea Saleyards Committee of Management	General Meeting
13/11/2012	Yea Saleyards Committee of Management	General Meeting
Not known	Yea Shire Hall Committee of Management	Email reminder 20/03/2013
Not known	Yea Showgrounds & Recreation Reserve Committee of Management	Email reminder 20/03/2013
5/02/2013	Yea Wetlands Committee of Management	General Meeting
16/01/2013	Yea Wetlands Committee of Management	General Meeting
14/11/2012	Yea Wetlands Committee of Management	General Meeting

\* Although the Bollygum COM AGM was conducted on the 29 Jan 13, no minutes of the meeting were recorded, except for some notes taken by individuals.

### **Council Plan/Strategies:**

The Council Plan 2009-13 Theme of Governance, supports a well developed community engagement model, the improvement of governance systems, processes and relationships.

***Legal/Policy Issues:***

The Instrument of Delegation and Charter for each Section 86 Committee of Management includes the requirement to conduct meetings at least on a quarterly basis and to provide minutes of meetings to Council for review.

***Financial/Resources/Risk***

It is important for Council to have a representation on all Section 86 committees of management to ensure that a level of compliance and governance process is followed in order to minimise Council's risk exposure. Effective connection and communication between committees of management and Council will ensure a positive relationship with the volunteers managing Council assets on Council's behalf.

***Discussion:***

The table at Enclosure 1 to this report details the meeting minutes provided by each of Council's Section 86 Committees of Management from the last date received for General and Annual general meetings.

Ten out of nineteen committees have either not held meetings in this timeframe or have held meetings and not provided the minutes to Council. Where committees have been non-compliant in this respect follow up action has occurred to secure minutes and financial reports and to facilitate conduct of meetings.

There is a role for Councillors assigned as Council's representatives to S86 Committees to provide governance oversight in respect of meeting procedure and process. Councillors should also expect to receive minutes of meetings as a normal course of business from respective committee of management secretaries.

It should also be noted that generally committees do not meet over the Christmas/New Year period and often December and January months are skipped.

In the Snapshot Compliance Report, per Enclosure 1, there are two committees of management which have not submitted minutes since 2009.

The following Council Officer comments are made in relation to these two committees:

1. There has been a low level of activity with the Yea Shire Hall Committee of Management, primarily because they have not had effective control of the building for the past 18 months due to the state of the structure. It is anticipated that following refurbishment of the hall later in 2013, the COM will be re-invigorated.
2. The Thornton Recreation Reserve and Hall Committee of Management has struggled with community interest with continuance of the committee, however, it has been ascertained that an Annual General Meeting has been planned for April 2013.

***Consultation:***

Consultation has occurred with non-compliant committees to ensure meetings are being conducted in accordance with their charters and that meeting documentation is submitted for Council review accordingly.

***Conclusion:***

It is important from a fiduciary and statutory perspective that Council ensures compliance of its Section 86 Committees of Management.

**8.4 CHIEF EXECUTIVE OFFICER****8.4.1 Murrindindi Reform and Recovery Plan – Annual Report**

File No: 24/07/279

(Refer Encl 8.4.1 Murrindindi Reform and Recovery Plan – Annual Report)

**Purpose:**

The purpose of this report is to provide Council with the second Annual Report on the implementation of the Murrindindi Reform and Recovery Plan.

**Recommendation:**

**That Council note the continued progress that has occurred in the implementation of the Murrindindi Reform and Recovery Plan.**

**Background:**

Council at its Ordinary Meeting held on March 2011 adopted the Murrindindi Reform and Recovery Plan. The implementation and allocation of funding associated with the Reform and Recovery Plan is monitored quarterly by the Murrindindi Assistance Package Advisory Panel comprising Local Government Victoria, the Fire Recovery Unit and Council.

In February 2010, Council and the Victorian Government entered into a Memorandum of Understanding (MOU), the purpose of which is to facilitate the planning, resourcing and delivery of bushfire recovery programs in the municipality by providing Council with financial assistance to serve the needs of the community. An amount of \$6 million is to be provided to Council as part of the Murrindindi Assistance Package to fund the Reform and Recovery Plan.

The MOU provided that the Chief Executive Officer would develop a Reform and Recovery Plan in consultation with Councillors, VBRRA and Local Government Victoria (LGV) for:

- Recovery and rebuilding in the Shire; and
- To secure the long term financial sustainability of the Council.

Council adopted the Reform and Recovery Plan on 23 March 2011 and its actions have been progressively implemented. Council received the first progress report on the implementation of the Plan at its 26 March 2012 Ordinary Council Meeting.

**Council Plan/Strategies:**

The framework of the Murrindindi Reform and Recovery Plan is based upon the 7 themes within the current Council Plan. The actions included within the Plan have also support the subsequent reviews of the Council Plan and Strategic Resource Plan.

**Legal/Policy Issues:**

Council was required to prepare the Murrindindi Reform and Recovery Plan under the MOU.

**Financial/Resources/Risk**

The Assistance Package of \$6m is paid to Council in accordance with the milestones outlined in the Reform and Recovery Plan on a quarterly basis and as approved by the Advisory Panel.

**Discussion:**

The framework of the Murrindindi Reform and Recovery Plan is based upon the 7 themes within the Council Plan 2009-2013. The actions included within the Plan have support the subsequent reviews of the Council Plan and Strategic Resource Plan.

As well as being based upon the 7 themes of the Council Plan, in addition, the Plan establishes five goals which overarch it which are:

- Financial Sustainability
- Enhancing governance and corporate systems
- Community empowerment and capacity building
- Managing infrastructure provision
- Sound strategic framework.

Each goal is supported by a range of strategies and actions which respond to the needs of both the Murrindindi community and Council. It is directed towards both supporting the recovery of the community as well as reforming Council processes and practices to support its ongoing financial sustainability.

Highlights of the second Progress Report concerning the implementation of the Plan are as follows:

#### Theme 1: Governance

- All appropriate functions of the Victorian Bushfire Reconstruction and Recovery Authority and the s86 Committee have continued to be part of normal Council processes.
- Council worked successfully with the Department of Human Services in its work for the closure of all temporary villages
- Council supported the purchase of the site of the Marysville village by the Outdoor Education Group for the construction of a camp and also assisted Parks Victoria to lease some of the former Kinglake village facilities for use as a temporary depot.
- Council successfully completed all 'non build' and 'community managed' grant funded projects with a clear transfer of liaison and support contacts to Council. In addition, effective transition and implementation occurred in relation to all VBRRRA managed projects.
- Council worked with the MAV on identifying the initial costs of implementing the recommendations of the Bushfire Royal Commission and has been successful in obtaining funding for the joint employment of an Emergency Management Resource with Mitchell Shire Council.
- Council officers have continued to participate in projects that have documented the recovery and rebuilding processes, including presentations at a range of seminars and conferences.
- Relationships with State Government departments and agencies have been strengthened through project and program delivery, advocacy and issue resolution.
- Council has continued its advocacy to the State government following the presentation of the KPMG report through its meetings with the Minister for Local Government, local Members of Parliament and other forums directed through Local Government Victoria.
- Council has met all obligations under the Memorandum of Understanding relating to the appointment of staff.

#### Theme 2: Community

- Council has conducted a number of skills development workshops for both its s86 Committees and the broader community in fire affected townships. These have supported the good governance of these committees.
- Following completion of key joint use agreements a standard agreement has been developed across other multi use facilities. Significant resources have been required to ensure that all legal requirements are met.

- Providing the community with a range and consistent flow of information regarding the rebuilding process has been a key focus of Council. This has been achieved through a range of communication tools.
- Rebuilding days have been held in Marysville and Kinglake to assist residents in the rebuilding process.
- Through the development of On The Couch programs, delivered at Toolangi and Glenburn, the focus of the sessions has been not only on creating a sense of community but also highlighting the work of and functionality of the library services located at the Kinglake District Services Centre.
- Whilst many bushfire support services have been reduced, a strong network of support remains for the community. Council continues to administratively support and maintain the Murrindindi Community Services Group.
- All bushfire affected playgrounds, parks and recreational facilities have been restored. The Marysville Skate Park has recently been completed.
- The Marysville and Community Arts Program has been completed. The program supported community groups to establish and implement a range of workshops, events and arts projects.
- Relief Centre volunteer training was undertaken in February 2013.

### Theme 3: Local Economy

- Considerable reinvestment continued in 2012. These included the announcement of the Marysville Hotel and Conference Centre plans, various tourist accommodation developments and retail proposals in Marysville and Kinglake.
- A well attended Regional Living Expo held in Melbourne provided a regional showcase for potential investors and new residents. A Business Prospectus for Marysville was initiated in 2012. Through the Murrindindi Sustainable Business Program a range of support mechanisms were made available including business training workshops and broader business events.
- Business workshops continue through external agencies including Goulburn River Valley Tourism and the Marysville and Surrounds Marketing and Events program.
- Businesses requiring mentoring assistance are referred to Small Business Mentoring or Workspace which has established a presence in Kinglake.
- The Business Recovery Officers completed their work with Council in April 2012. The team developed the Business Recovery Scrapbook highlighting the range of initiatives undertaken over the previous 2 ½ years. The final legacy project has involved the publication of an Emergency Business Recovery Handbook which is to be launched in March 2013.
- Many natural attractions have been upgraded and reopened. In addition, Council is also working on the establishment of an arts trail in Kinglake and with the Taggerty community to create a range of minor recreational facilities.
- Council has continued its advocacy and participation in the Hume region Information Communication Technology (ICT) Strategy and the Hume region NBN business readiness plan.
- Comprehensive marketing and public relations campaigns have been created with the Yarra Ranges Regional Marketing and the Goulburn River Valley Tourism organisations.

### Theme 4: Environment and Sustainability

- Council has continued to monitor roadsides and reserves within the bushfire affected areas as new locations of rare plants have been recorded and protected.
- Council has accessed grants available through the State Government to treat invasive weeds within the fire affected area.

- Considerable time has been invested in the development of a strategic environmental communications plan for the establishment of environmental behaviour change programs which include themes of sustainable living and business practices.

#### Theme 5: Planning and Land Use

- Bushfire planning consents are being issued within an average of 14 days. The time period to issue has increased as the complexity of the assessment has increased in time. The consent process has been extended until 30 April 2014.
- With the closure of the Marysville and Kinglake Rebuilding Advisory Centres, Council officers regularly attend the Kinglake District Services Centre and onsite visits to Marysville to provide residents with an opportunity to seek direct planning and building advice. Planning and building officers maintain a presence in Kinglake and Marysville on a weekly basis to assist people with permit applications and compliance issues.
- Council has adopted a draft bushfire policy and forwarded to the Minister for Planning for incorporation into the Murrindindi Planning Scheme.
- Council was successful in obtaining funding from the Department of Planning and Community Development to undertake the Municipal Strategic Statement monitoring report.
- Council has continued to work closely with various State Government departments in development new planning policies and Fire Management Policy to ensure wildfire risk is understood and minimised.
- Council has supported the preparation of the Kinglake Ranges, Flowerdale and Toolangi Plan and Design Framework which unfortunately is still awaiting approval from the Minister for Planning.
- Council officers have completed a draft business case for a vegetation offset management program which includes options to consider the development of a tree bank.
- The Municipal Fire Management Plan was adopted by council in December 2012 and provides an improved new structure and risk based approach to fire preparation, prevention, response and recovery in the municipality.
- Council's fire prevention activities are developed in consultation with the CFA and the Municipal Fire Management Planning Committee plays a pivotal role in reviewing both the municipality's strategic objectives and Council's proposed annual fire management program

#### Theme 6: Infrastructure

- Council has completed an enhanced financial modelling project to add renewal costs to the original KPMG model which have been incorporated into Council's long term financial models and formed part of Council's advocacy to the State government
- A draft facilities maintenance policy is currently being prepared.
- KPMG prepared a report for VBRRA and Council in respect of the financial implications of the new and enhanced facilities that have been gifted to Council. This has provided the foundation for Council's continued advocacy to the State Government.
- Standard Terms of Reference documentation has been prepared and implemented as part of the project management responsibilities for Project Control Groups and Project Reference Groups.
- Various governance models and arrangements have been developed for the management and use of transitioned facilities.
- All Bovis Lend Lease contracts were completed by December 2011 and all other novated projects from VBRRA have also been completed.
- A range of landscaping activities have been completed within the townships of Marysville, Kinglake, Buxton and Narbethong to improve the appearance of public areas.

**Theme 7: Corporate**

- Council's priority has continued to be the implementation of the Murrindindi Services Review February 2012. Following implementation of the major components of the Review, consideration will be given to the development of the appropriate form of continuous improvement model. The Services Review has provided the initial plan for the reduction in recurrent costs and one-off cash inputs to assist in the long term financial sustainability of Council.
- The Contract Register has been established and is being populated. All officers have been provided with Level 1 procurement training.
- The Chart of Accounts has been revised to match the organisational hierarchy and further work will be done to complete the resource code review.
- Compliance with accounting standards is reviewed regularly by internal and external auditors.
- Council has participated in the Council Reforming Business Program until its cessation in June 2012.
- Training has taken place for appropriate staff in relation to the development of skills to meet the needs of customers with different needs and expectations.
- Council has continued strong advocacy to the State Government on the financial impacts of the new and enhanced assets arising from the bushfire reconstruction activities.

This list of activities undertaken over the past 12 months provides a small snapshot of the diverse and comprehensive work undertaken by Council staff in the implementation of the Reform and Recovery Plan. The full report on the implementation of the activities is contained within Enclosure 8.4.1.

***Consultation:***

There was extensive consultation and negotiation with senior officers of VBRRA and Local Government Victoria who formed the Murrindindi Assistance Package Advisory Committee to ensure that the requirements of the MoU are met. In addition, the Plan was considered by the Murrindindi s86 Committee prior to its adoption by Council. Council has consulted with the community on a range of actions that are included within this Plan.

***Conclusion:***

Implementation of the Murrindindi Reform and Recovery Plan provides Council with an important framework for its recovery planning and service delivery, the reform of organisational processes and practices and ultimately it supports the ongoing financial sustainability of Council.

**8.5 COMMUNITY SERVICES****8.5.1 *Community Grants October 2012 to February 2013***

File No: 24/07/139-10

(Refer Encl 8.5.1 - Summary of applications October 2012 – February 2013)

***Purpose:***

The purpose of this report is to inform Council on the recommendations made by the delegated Community and Emergency Grants Assessment Committee on funds to be allocated from the Community and Emergency Grants Program.

**Recommendation:**

That Council supports the recommendations of the Community and Emergency Grant Committee outlined in the following table.

Application	Funding sought	Recommendation
1. CEACA	\$4,900	Supported
2. Alexandra Singers	\$1,500	Defer to allow for further discussion
3. Alexandra Quilters	\$639	Supported
4. Yea Wetlands Committee	\$1,400	Not supported
5. Made in Murrindindi	\$1,700	Defer for further discussion

**Background:**

Applications for the third cycle (October 2012 to February 2013) of Council's Community and Emergency Grants Program were assessed by the Community and Emergency Grants Assessment Committee comprising the Mayor, Deputy Mayor and the Chief Executive Officer.

Five applications for grant funding were received in this cycle. All applications and committee's recommendations are summarised in the attached document.

**Council Plan/Strategies:**

The Community and Emergency Grants process is an operational outcome of the 2009-2012 Council Plan theme of Community to provide a seed funding pool to match community initiated projects.

**Legal/Policy Issues:**

Implementation of the program is in accordance with the policy for the Community Grants Program.

**Financial/Resources/Risk:**

A total of \$5,539 is being granted this round. Funds remaining unallocated in the 2012/2013 year amount to \$19,194. There is one grant round remaining in this financial year.

**Consultation:**

The Community and Emergency Grant applications are assessed by the Community and Emergency Grants Assessment Committee. As required, information is sought from the Community Services Department and other Council Departments.

**Discussion:**

In total, five applications were received from community organisations for the October to February 2013 round. These applications are listed in Enclosure 8.5.1 - Summary October 2012 – February 2013 of this report.

Two of the five applications have been supported by the Community and Emergency Grants Assessment Committee and recommended for approval by Council.

- CEACA have applied for funds totalling \$4,900 to commission a Conservation Management Plan for the Post Office and Court House building. This application had been deferred from the previous grants round to allow time for all other funding opportunities to be exhausted. CEACA sought other funding options to no avail and resubmitted their application.
- The Alexandra Quilters have applied for funds totalling \$639 to assist them to create an exhibition to be held in the Shire Hall for the Alexandra Rod, Truck and Ute Show.



One application was not supported.

- The Yea Wetlands Committee sought funds totalling \$1,400 to contribute to the establishment of a Yea Wetlands Website. The assessment committee reported that further work needed to be undertaken to support the need for the proposal, identify community need and also whether alternative solutions such as combining resources and linking with other websites should be explored.

The remaining two applications were deferred to allow time for further discussion. Council will encourage these community organisations to resubmit their applications in the next cycle or seek alternate funding options to meet their needs.

- Alexandra Singers sought funds totalling \$1,500 to assist in securing a rented storage space for their costumes and props. The assessment committee reported that further discussion was required to clarify what the group was asking for and how the funds might be expended as the grant fund cannot be used for recurrent costs.
- Made in Murrindindi sought funds totalling \$1,700 to support the associations establishment costs including incorporation, brand development and trademark registration. The assessment committee recommended deferring the application to allow for further discussion and exploration of alternative funding sources. Council Officers have facilitated a meeting between Made In Murrindindi and Regional Development Victoria to explore further the potential for funding through other sources.

**Conclusion:**

Council, on the recommendations of the Community Grants Committee has successfully provided funding to a range of community groups across the shire. Council officers will continue to assist and support the community to identify potential projects for funding.

## **8.6 TOURISM AND ECONOMIC DEVELOPMENT**

### **8.6.1 *Endorsement of Advancing Country Towns Draft Initiative Proposals***

File No: 24/07/297-2

**Purpose:**

The purpose of this report is to seek Council's endorsement for two draft Advancing Country Towns (ACT) initiative proposals - *Industry Development and Business Innovation* and *Alexandra to Eildon Trail Extension* - prior to their submission to the Department of Planning and Community Development (DPCD) for consideration.

**Recommendation:**

**That Council:**

- 1. Endorse in principle the Industry Development and Business Innovation draft initiative proposal for submission to the Department of Planning and Community Development.**
- 2. Endorse in principle the Alexandra to Eildon Trail Extension draft initiative proposal for submission to the Department of Planning and Community Development.**

**Background:**

The first phase of the Eildon-Thornton-Alexandra *Advancing Country Towns* project involved the establishment of a Strategic Steering Group, appointment of a project manager, participation in

three Investment Logic Mapping workshops, development of a project plan, and endorsement of the plan by the Strategic Steering Group, Council and DPCD. Phase one of the *Advancing Country Towns* project is now complete and four key recommendations have been endorsed for development into project initiatives. These recommendations are:

1. Building sustainable and response businesses
2. Customer service and innovation
3. Early years collaboration and capacity, and
4. Skills Training and Workforce Development.

Phase two of the ACT project involves the formation of working groups and the development of draft initiative proposals that reflect the outcome of each recommendation. Draft initiatives are presented to the Strategic Steering Group for endorsement and an allocation of funding is made for each proposal from the overall ACT budget.

Initiative proposals for Recommendation 3 – Early Years Collaboration and Capacity, and Recommendation 4 – Skills, Training and Workforce Development have been developed and endorsed by the Strategic Steering Group and the Department of Planning and Community Development (DPCD) and the respective initiatives are being implemented. Draft proposals addressing Recommendation 1 – Building Sustainable and Responsive Businesses, and Recommendation 2 – Customer Service and Innovation have been developed and received in-principle endorsement by the ACT Strategic Steering Group at its 4 March, 2013 meeting for consideration by Council and ultimately DPCD.

#### Development of Draft Initiatives for Recommendations 1 and 2

The ACT Investment Logic process identified the need to achieve ‘a more diversified and sustainable economy’ and ‘more vibrant towns’ noting that:

*Many local businesses are critically dependent upon seasonal conditions which makes the economy and community wellbeing vulnerable to ‘boom and bust’ cycles; and  
Many small businesses are not geared to provide the levels of service expected by visitors which impacts the yield of area’s tourist trade.*

*(Investment Logic Map - ACT Project Plan, p. 24)*

The draft initiatives for Recommendations 1 and 2 are required to reflect the strategic interventions set out in the Investment Logic Map, namely to:

*Reduce seasonal vulnerability by promoting and supporting year-round tourism products;  
Attract and facilitate new businesses that are independent of seasonal variations;  
Expand and strengthen the area’s ability to value-add or intensify the yield it generates from its primary industries;  
Encourage the creation of a more innovative customer service environment;  
Improve the viability for small businesses to deliver more flexible and innovative services;  
Investigate opportunities for cross-regional collaboration with neighbouring tourist destinations; and  
Improve the tourist appeal with a view to increasing the share of tourism spend.*

*(Investment Logic Map - ACT Project Plan, p. 24)*

Prior to developing initiative proposals for Recommendations 1 and 2, further consultation was undertaken at an Economic Round Table, hosted by ACT at Holmesglen, Eildon in October 2012. Attended by 37 representatives of the community, business, health and training sectors and local, state and federal government, workshop participants identified a range of priorities for consideration as part of the ACT project. These form the basis of the *Eildon-Thornton-Alexandra Advancing Country Towns Economic Round Table Workshop Outcomes Report* (October 2012)

The final two initiative proposals for the ACT Project have been developed based on the ACT Project Plan and stakeholder consultation, including the Economic Round Table workshop outcomes and consist of:

1. Industry Development and Business Innovation Initiative (*refer Encl 8.6.1a*)
2. Alexandra to Eildon Trail Extension Initiative (*refer Encl 8.6.1b*)

The Industry Development and Business Innovation Initiative comprises the following four key elements:

- Development of a regionally-significant, tier 1 tourism event – Lakes and Rivers ‘Big Fish’ Festival, based in Eildon and encompassing Thornton, Alexandra, Marysville and surrounds
- Design and implementation of the Murrindindi Business and Tourism Association ‘Bushfire Ready Business’ project in partnership with CFA, Tourism Vic and Council
- Formation of the Lake Eildon Houseboat Industry Association including partnerships with Goulburn Murray Water, Transport Safety Victoria, Energy Safe Victoria, Murrindindi Training Institute and allied trades
- Development of a detailed concept plan to construct a multi-use trail from Alexandra to Eildon

Subject to the outcomes of the concept plan and Council’s consideration of the project’s feasibility, the second initiative called the Alexandra to Eildon Trail Extension Initiative would commit the balance of the ACT Project budget (approximately \$315,000) to the design and construction of the trail, against which funding from other stakeholders such as Regional Development Australia could be leveraged.

A key responsibility of the ACT Strategic Steering Group is to oversee the development and endorsement of initiatives that will address the priorities identified through the ACT Investment Logic Process. Whilst the ACT project will continue to June 2015, it is a requirement that project initiatives are in place and the project budget allocated against the endorsed initiatives prior to May 2013.

This report seeks Council’s in principle endorsement of the final two initiatives for submission to the Department of Planning and Community Development.

***Council Plan/Strategies:***

The Advancing Country Towns project aligns with the 2009 – 2013 Council Plan strategic objectives of:

- Communities enjoying good health and well being
- Sustainable growth of our economy
- Sustainable land use, development and growth
- Sustainability of infrastructure, recognising the changing needs and expectations of our communities

and strategies/actions to:

- Support and promote events and festivals across the shire
- Provide support to new and expanding businesses
- Participate in cooperative marketing
- Undertake or facilitate major economic development projects
- Pursue funding for Alexandra to Eildon shared path link
- Extend programs to all fire affected communities to strengthen communities and prepare for future disasters

***Legal/Policy Issues:***

There are no legal or policy issues with respect to the Industry Development and Business Innovation Initiative.

With respect to the Alexandra to Eildon Trail Extension Initiative, endorsement of the draft initiative does not commit Council or any other project stakeholders to the construction phase of the project. Council's consideration of the outcomes of the project's feasibility assessment would need to make reference to Council's Asset Management Policy and the requirement to ensure that Council's asset base is not increased without considering the impact on the ability to fund future maintenance and renewal.

***Financial/Resources/Risk***

Funding for the two initiatives will include the balance of the ACT project budget (\$469,549) together with unconfirmed co-contributions from the DPCD Fire Ready Communities Program (\$100,000) and the Marysville and Surrounds Events Program (\$50,000). There is no financial contribution being sought from Council towards these initiatives.

Consideration and endorsement of the initiatives by DCPD will authorise the release of ACT funds from the project budget for use against the elements outlined in the proposals.

Release of funds for the Alexandra to Eildon Trail Extension initiative would be contingent on the outcomes of the concept plan and a decision by Council to proceed to design and construction, and on a successful application for federal government and/or philanthropic funding to meet the total construction costs. Undertaking the concept plan does not commit Council to the development of the trail.

***Discussion:***

Outcomes of the Economic Round Table in October 2012 and consultation with local business and tourism association representatives and industry stakeholders has resulted in the initiative to facilitate industry development and business innovation comprising of four elements.

**Lakes and Rivers 'Big Fish' Festival**

The first is the development of a regionally-significant, tier 1 tourism event – Lakes and Rivers 'Big Fish' Festival, based in Eildon and encompassing Thornton, Alexandra, Marysville and surrounds. Alexandra Events Incorporated (which runs the Alexandra Truck, Ute and Rod Show) has agreed to organise the event run over two days in October, over a minimum six year period and initial funding will be sought from the Marysville and Surrounds Marketing and Events program.

The event is designed to attract increased visitation to the area by showcasing the recreational fishing and the agricultural and culinary offerings of the local region and will incorporate the 'Big Fish' fishing competition, manufacturing and educational displays, fish hatchery information, family activities, cooking demonstrations, farm visits, food and wine trails and local produce.

Proposed funding: \$50,000 Marysville and Surrounds Marketing Events Program,  
\$80,000 ACT

**Formation of the Lake Eildon Houseboat Industry Association**

The houseboat manufacture and maintenance industry is a significant economic driver of the local Eildon economy. Recent increases in the numbers of licences issued for houseboats on Lake Eildon and changes to the regulatory and maintenance requirements represent significant growth opportunities for the sector.

Following discussions with industry representatives a need has been identified to form a peak industry body for businesses and tradespeople to develop industry capability (via accreditation standards for houseboat construction and maintenance), advocacy on key issues through

strategic partnerships with land and water authority stakeholders, and promote innovation in the sector. It is envisaged the proposed association would also co-ordinate opportunities for employment and traineeships within the industry in collaboration with the Murrindindi Training Institute and the Alexandra Trade Training Centre.

Proposed funding: \$25,000 ACT

#### Design and implementation of a 'Bushfire Ready Business Program'

In an effort to encourage a more innovative customer service environment, improve tourism appeal for the area and address a negative image of the region in relation to bushfire propensity, a project has been proposed to develop an accredited bushfire business ready program. The project is intended to assist local tourism and hospitality businesses to manage the impact of adverse fire weather conditions, increase visitor confidence and preparedness and improve the locality's reputation.

The project's development has involved consultation with the CFA which would provide advice on the program, the Murrindindi Business and Tourism Association (MBTA) which has agreed to lead the project, and the DPCD's Fire Ready Communities Grant Program representatives, where significant grant funding is available to support the program.

Proposed funding: \$100,000 DPCD Bushfire Ready Communities

#### Alexandra to Eildon Trail Extension Concept Plan

This project was identified as a priority at the Economic Round Table to assess the feasibility of constructing the trail linking the three ACT towns in order to increase year round tourism and build on the product strengths of the region. The Murrindindi Council Plan 2009 – 2013 also identifies the pursuit of funding for the Alexandra to Eildon path as a key fourth year action. The trail would provide a link between the Goulburn River High Country Rail Trail and the tourism destination of Lake Eildon.

Areas for consideration as part of a concept plan would include (but not be limited to) an assessment of the following:

- Potential and recommended route(s) for the trail
- Level of community support
- Estimated type and extent of usage
- Potential environmental risks and impacts
- Required regulatory approvals
- Land availability, tenure, easements and access
- Infrastructure requirements and options – surfacing, culverts, bridges, carparks and so forth
- Abutting landholder impacts and issues
- Options for project staging
- Cost estimates for construction and ongoing maintenance and renewal
- External funding opportunities
- Estimated return on investment
- Estimated economic/social benefits

It has been suggested by the Strategic Steering Group that if costs relating to the construction and/or maintenance of the trail were prohibitive the project could be considered in stages to be identified in the concept plan (for example Eildon to Thornton or Eildon loop as stage 1)

Proposed funding: \$50,000 ACT

The second initiative proposal is to proceed to design and construct the Alexandra to Eildon Trail Extension, subject to the outcomes of the feasibility assessment in the concept plan stage, the availability of external funding in addition to ACT funds and Council's ultimate agreement to proceed.

It is anticipated that DPCD's support for the development of a trail concept plan under the first initiative proposal will be contingent on there being a further intended allocation from the ACT budget towards its potential design and construction, as represented by the Trail Extension initiative. Nevertheless, it is well recognised by all stakeholders that the project could only proceed to design and construction if the project is demonstrated to be financially viable for Council both in terms of its construction and ongoing maintenance and renewal.

Proposed funding: \$315,000 Balance of ACT project funds, plus external funding up to the balance required to complete all, or a section of the trail.

If, in considering the findings of the concept plan, or in consideration of any other issue or priority, it was resolved not to pursue construction of the trail extension, the ACT Strategic Steering Group would be responsible for identifying an alternative purpose for the balance of the ACT project funds that would address the ACT priorities of economic development, employment, skills and training and integrated services.

#### ***Consultation:***

During the development of the ACT Project Plan and these initiative proposals, a range of stakeholders have been consulted including Alexandra Traders and Tourism, Eildon Action, Regional Development Victoria, Regional Development Australia, Department of Education and Early Childhood Development, Department of Human Services, Department of Planning and Community Development, Department of Sustainability and Environment, Department of Education, Employment and Workplace Relations, Alexandra Events Inc, Murrindindi Business and Tourism Association, Country Fire Authority.

In addition, 37 representatives of community, business (including tourism, hospitality, recreation, retail, manufacturing, agricultural supplies and service sectors), health sector, training sector, local, state and federal government attended the ACT Economic Round Table in October 2012.

#### ***Conclusion:***

The areas of focus for the draft initiatives are economic development, increased year-round tourism, enhanced emergency preparedness, industry support and collaborative marketing. They represent an opportunity to extend the benefit of the Advancing Country Towns program beyond the communities of Alexandra, Thornton and Eildon to surrounding areas of the municipality, and in the case of the Bushfire Ready Business project, to the shire as a whole.

Endorsement of these draft initiative proposals does not commit Council or any other stakeholder to any action or to any expenditure of funds beyond that contained within the ACT project budget.

## **9. SEALING REGISTER**

<b><i>File Reference</i></b>	<b><i>Date Seal Affixed</i></b>	<b><i>Description of Documents</i></b>	<b><i>Signatures of Persons Sealing</i></b>
2010/264 (Correction from ESLS-061)	14/02/2013	Bushbroker Credit Agreement Advice Form. Murrindindi Shire Council	M Abbey
10/02/50	04/03/2013	S6 Instrument of Delegation to Members of Council Staff	Cr M Rae M Abbey

<b><i>File Reference</i></b>	<b><i>Date Seal Affixed</i></b>	<b><i>Description of Documents</i></b>	<b><i>Signatures of Persons Sealing</i></b>
2010/264 (Correction from ESLS-061)	14/02/2013	Bushbroker Credit Agreement Advice Form. Murrindindi Shire Council	M Abbey
10/02/50	04/03/2013	S5 Instrument of Delegation to Chief Executive Officer	Cr M Rae M Abbey
10/02/50	04/03/2013	S11A Instrument of Appointment & Authorisation (Planning & Environment Act 1987)	M Abbey
32/04/29	06/03/2013	Lease between Murrindindi Shire Council and Uniting Church in Australia Property Trust (Victoria) Section 17D <i>Crown Land (Reserves) Act 1978</i> lease (non retail) Yea Children's Centre	Cr J Walsh M Abbey

***Recommendation:***

That the list of items to which the Council seal has been affixed be noted.

**10. COUNCILLOR PORTFOLIO REPORTS****10.1 LAND USE PLANNING PORTFOLIO****10.2 ECONOMIC DEVELOPMENT PORTFOLIO****10.3 INFRASTRUCTURE AND WASTE PORTFOLIO****10.4 COMMUNITY SERVICES PORTFOLIO****10.5 CORPORATE SERVICES PORTFOLIO****10.6 NATURAL ENVIRONMENT & CLIMATE CHANGE PORTFOLIO****10.7 MAYOR AND DELEGATED COMMITTEE REPORTS****10.8 GENERAL BUSINESS****11. MATTERS DEFERRED FROM PREVIOUS MEETING****12. MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN**

### **13. ASSEMBLIES OF COUNCILLORS**

File No: 12/01/06

***Purpose:***

This report presents the records of assemblies of Councillors for the 12 February 2013 to 13 March 2013, for Council to note in accordance with Section 80A of the *Local Government Act 1989 (the Act)*.

***Recommendation:***

**That Council receives and notes the record of assemblies of Councillors for 12 February 2013 to 13 March 2013.**

***Background:***

In accordance with Section 80A of *the Act*, written assemblies of Councillors are to be reported at an Ordinary Council Meeting of the Council.

An assembly of Councillors includes advisory committees, where one or more Councillors were present, along with planned or scheduled meetings involving at least half of the Councillors and a Council Officer.

A Councillor who has a conflict of interest at an assembly of Councillors, must disclose the conflict of interest, and leave the meeting while the matter is being discussed.

A written record is required to be kept of every assembly of Councillors, including the names of all Councillors and staff at the meeting, a list of the matters considered, any conflict of interest disclosed by a Councillor, and whether a Councillor who disclosed a conflict left the meeting.

***Summary:***

<b>Meeting Name / Type</b>	Advancing Country Towns Steering Committee
<b>Meeting Date</b>	12 February 2013
<b>Matters discussed</b>	<ol style="list-style-type: none"> <li>1. Statewide Overview</li> <li>2. Update on Early Years and Skills, Training and Workforce Development initiatives</li> <li>3. Presentation by Darlingford Nursing Home Chief Executive Officer</li> <li>4. Potential initiatives to address remaining Recommendations for the Project</li> </ol>
<b>Attendees:</b> Councillors – Cr Rae	Staff –M Chesworth, A Leadbeater
<b>Conflict of Interest disclosures - Nil</b>	

<b>Meeting Name / Type</b>	Murrindindi Environment Advisory Committee
<b>Meeting Date</b>	19 February 2013
<b>Matters discussed</b>	<ol style="list-style-type: none"> <li>1. Roadside Management Plan Consultation Program</li> <li>2. Native Vegetation Offset Policy development</li> </ol>
<b>Attendees:</b> Councillors – Cr Kennedy	Staff – Z Stephens
<b>Conflict of Interest disclosures - Nil</b>	



<b>Meeting Name / Type</b>	Ordinary Meeting of Council	
<b>Meeting Date</b>	27 February 2013	
<b>Matters discussed</b>	1. Planning Application – Maroondah Link Cathkin 2. Planning Application – South Cathedral Lane 3. Audit Advisory Committee 4. Delegations and Authorisations	
<b>Attendees:</b> Councillors – Cr Walsh, Cr Rae, Cr Derwent, Cr Magner, Cr Kennedy, Cr Challen	Staff – M Abbey, M Chesworth, T Johnson, P Cownley, A Bell, M Parsons, R Cherry	
<b>Conflict of Interest disclosures - Nil</b>		

Meeting Name / Type	Advancing Country Towns Steering Committee	
Meeting Date	4 March 2013	
Matters discussed	1. Presentation and discussion of draft initiative proposals to address remaining Recommendations for the Project	
Attendees: Councillors –Cr Rae, Cr Magner	Staff – M Abbey, M Chesworth, A Leadbeater	
Conflict of Interest disclosures - Nil		

Meeting Name / Type	Councillor Briefing Session	
Meeting Date	6 March 2013	
Matters discussed	1. Taggerty Community Project 2. Capital Works Program 3. Property - Marysville 4. Kinglake – site development	
Attendees: Councillors – Cr Walsh, Cr Rae, Cr Ruhr, Cr Derwent, Cr Magner, Cr Kennedy, Cr Challen	Staff – M Abbey, T Johnson, M Chesworth, R Cherry, G Daley, M Leitinger, J Canny	
Conflict of Interest disclosures - Nil		

Meeting Name / Type	Councillor Briefing Session		
Meeting Date	13 March 2013		
Matters discussed	1. Yea Cittaslow 2. Murrindindi Training Institute 3. Sealing Program 4. Advancing Country Towns 5. Roles of Councillors on S86 Committees		
Attendees: Councillors – Cr Walsh, Cr Rae, Cr Derwent, Cr Challen, Cr Magner		Staff – M Abbey, M Chesworth, T Johnson, B Elkington, A Leadbeater, R Cherry	
Conflict of Interest disclosures - Nil			

#### **14. URGENT BUSINESS**

**15.**            **CONFIDENTIAL ITEMS**

It is proposed that the following items be considered in closed session.

- Staff re-appointment

The meeting is to be closed to members of the public as the discussion of this item is confidential pursuant to s.89(2)(a) of the *Local Government Act 1989* due to personnel matters.

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