



AGENDA  
of the  
ORDINARY MEETING OF COUNCIL  
to be held on  
WEDNESDAY 22 AUGUST 2018  
in the  
ALEXANDRA - COUNCIL CHAMBER  
commencing at  
6.00 pm

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**1. PLEDGE AND RECONCILIATION STATEMENT****2. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE****3. COMMUNITY RECOGNITION**

Suspension of standing orders to thank and acknowledge community achievements for the following:

- Murrindindi Shire Council's Customer First Survey Winner
- Buxton Primary School

**4. DISCLOSURES OF INTEREST OR CONFLICT OF INTEREST****5. CONFIRMATION OF MINUTES**

5.1 Minutes of the Ordinary Meeting of Council held on 25 July 2018.

**Officer Recommendation**

**That the minutes of the Ordinary Meeting of Council held on 25 July 2018 be confirmed.**

**6. PUBLIC PARTICIPATION TIME****6.1 QUESTIONS OF COUNCIL****6.2 OPEN FORUM****6.3 PETITIONS****6.3.1 PETITION – PROPOSED SPEED ZONE CHANGES TO EILDON, VICTORIA**

Attachment(s): *Eildon Speed Zone Changes – Petition (distributed separately to Councillors)*

**Purpose**

This report is to advise Council that a petition has been received relating to the proposed speed zone changes to Eildon, Victoria. The stated purpose of the petition is 'to provide a united voice expressed by the community of Eildon to the Shire of Murrindindi in objection to the proposed speed zone changes'. The objective of the petition is to:

- raise awareness of this proposal
- express personal objection
- allow for constructive feedback

The petition requests Council to 'provide evidentiary data and reasoning to the residents of Eildon as to the why these speed limit changes are being considered and review their decisions regarding the back Eildon Back Road speed reduction plans in consultation with the residents'.

**Officer Recommendation**

**That the petition on the proposed speed zone changes to Eildon be received, noted and referred to the General Manager Infrastructure and Development Services for a report to be prepared for the 26 September 2018 Ordinary meeting of Council.**

**Background**

The petition was signed by 208 people. The petition was submitted by Carly Murphy, resident of Eildon.

The proposal of speed changes was published in the Murrindindi Matters section of the Standard newspaper and on Council's Facebook page. Submissions were requested as part of the public consultation. The submission period was from 4 July to 20 July 2018.

As part of the consultation process Council received 44 responses that are also being considered as part of the consultation process.

**7. OUR PLACE****7.1 MURRINDINDI PLANNING SCHEME AMENDMENT C62 - GAMING POLICY**

Attachment(s): *Adoption Package (refer Attachment 7.1)*  
*Submissions were previously distributed to Councillors*

**Purpose**

To recommend that Council adopt Amendment C62 to implement the adopted Murrindindi Shire Gaming Policy Review into the Murrindindi Planning Scheme.

**Officer Recommendation**

**That:**

**Having prepared and exhibited Amendment C62 to the Murrindindi Planning Scheme under section 19 of the *Planning and Environment Act 1987*;**

**Having considered all submissions to Amendment C62 to the Murrindindi Planning Scheme under Section 22 of the *Planning and Environment Act 1987*;**

**Murrindindi Council resolves to:**

- 1. adopt Amendment C62 to the Murrindindi Planning Scheme in accordance with section 29 of the *Planning and Environment Act 1987*, adopting the amendment without changes, as outlined in the attached Amendment C62 Package**
- 2. submit Amendment C62 to the Murrindindi Planning Scheme, together with the prescribed information, to the Minister for Planning in accordance with section 31 of the *Planning and Environment Act 1987*.**

**Background**

Gaming proposals have a dual approval process: a licence is required under the Victorian Commission for Gambling and Liquor Reform and a planning permit is also required under the planning scheme. Under the Murrindindi Planning Scheme, gaming machines are currently prohibited in 'strip shopping centres' (typically comprising of main streets within the township areas). Although no further prohibition of gaming is permitted under the Victorian Planning Provisions, councils can influence outcomes by providing additional guidance measures for proposals in other areas in the event that an application for permit is made.

In 2015, Council adopted the Murrindindi Shire Gaming Policy Review to provide context and guidance for future gaming proposals in the municipality. Amendment proposes to C62 give effect to the Gaming Policy Review by introducing new provisions into the planning scheme.

### **Discussion**

Five submissions were received comprising one from the Department of Environment, Land, Water and Planning (DELWP) (no objection) and four from private individuals in support of further planning controls. The content of the submissions are summarised below:

- make good planning decisions to tighten up gaming provisions
- learn from other councils' mistakes in relation to dealing with gaming related harm
- consider the insidious effects that pokies are having on the community
- consider the social impacts of gaming machines
- restrict further gaming machines in Alexandra, Eildon and Thornton
- preference for a pokie free shire ,but in meantime there should be a ban in the smaller townships of Kinglake, Flowerdale, Glenburn and Toolangi.

It is considered the proposed amendment addresses the general issues raised by submitters. However, it should be noted that planning scheme amendments cannot provide for blanket gaming prohibition for a municipality or area under the Victorian Planning Provisions.

All four private submitters have clarified in writing that while they have broad concerns with gaming, they support the general principles of the amendment and do not object to the amendment proceeding as exhibited. Accordingly, Council will not need to resolve to request that the Minister for Planning appoint an independent panel to hear outstanding objecting submissions. Council may resolve to adopt the amendment and submit it to the Minister for Planning for approval.

Amendment C62 has a sound strategic basis underpinned by the Murrindindi Shire Gaming Policy Review and the inclusion of recommendations within the planning scheme will provide appropriate policy guidance for any future gaming proposal.

### **Council Plan/Strategies/Policies**

The amendment is consistent with the Murrindindi Shire Council Plan 2017-2021 and supported by the Our Place strategic objective 'we will maintain and enhance places to be attractive and liveable, in balance with our natural environment.'

### **Relevant Legislation**

Amendment C62 has been prepared and exhibited under the provisions of the *Planning and Environment Act 1987*.

### **Financial Implications and Risk**

The original gaming review was funded in the 2015 budget. Although minor costs have been incurred in Council's statutory exhibition of the amendment, when adopted, the amendment will provide better regulation of the industry. Direct and indirect financial losses from problem gambling are significant and any redirection of these losses into local communities, businesses and investment will result in positive financial outcomes.

### **Conflict of Interest**

There are no declared conflicts of interest by Council officers in relation to this report.

## Community and Stakeholder Consultation

Notification of the amendment was given as follows:

- notice to all existing clubs, hotels and other venues in the townships of Alexandra, Eildon, Kinglake, Marysville and Yea, as identified in the adopted gaming policy review
- notices to all prescribed Ministers including notice to the Victorian Commission for Gambling and Liquor Reform
- notices in local papers and a press release to outline proposed strategic and policy directions for gaming in Murrindindi Shire
- notice in the Victorian Government Gazette

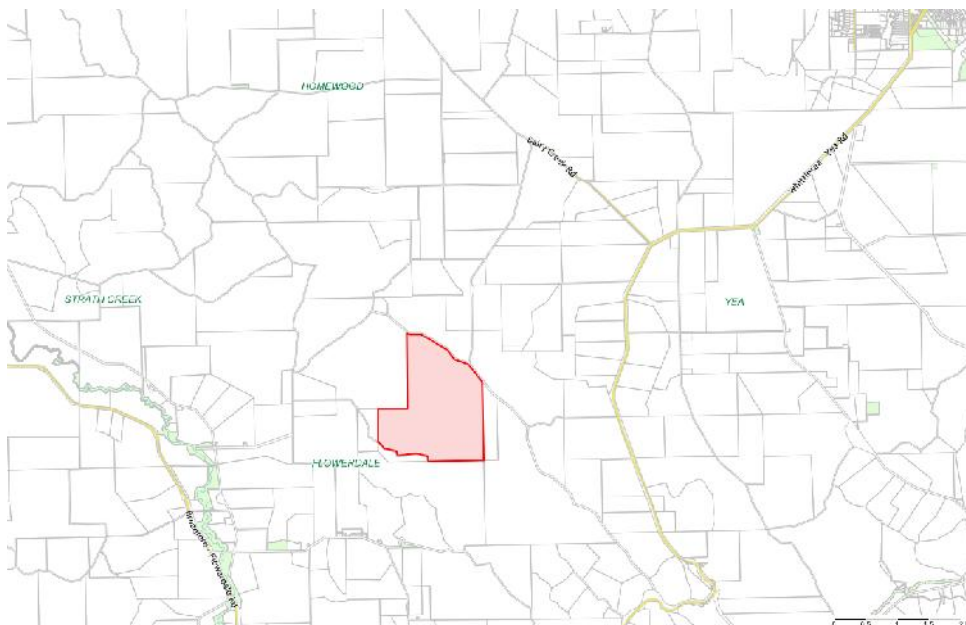
As noted above, all four private submitters subsequently clarified in writing that they had no objection to the amendment.

## 7.2 OFF ROAD MOTORCYCLE EVENT – YEA SPUR ROAD

Attachment(s): *Track Plan (refer Attachment 7.2)*  
*Application Details (aerial photograph and submissions distributed separately)*

Land: 539 Yea Spur Road, Flowerdale  
Proposal: Use of land for a one-day off road motorcycle racing event.  
Applicant: Motorcycle Racing Club of Victoria  
Zoning: Farming Zone  
Overlays: Erosion Management Overlay and Bushfire Management Overlay

### Locality Plan



### Purpose

This report recommends that a Notice of Decision to Grant a Permit be issued for a one-day off road motorcycle racing event at 539 Yea Spur Road, Flowerdale. The application is being reported to Council because a single objection has been received and has not been resolved. The grounds of objection relate to fire risk. Council officers are satisfied that the event is consistent with the provisions of the Murrindindi Planning Scheme and that amenity issues and fire risk can be appropriately mitigated through conditions of any permit that may be issued.

**Officer Recommendation**

**That Council issue a Notice of Decision to Grant a Permit for a one-day off road motorcycle racing event at 539 Yea Spur Road, Flowerdale (CA 108 Parish of Yea), subject to the following conditions:**

- 1. The racing event and associated use of the land must be restricted to the course layout and event areas as shown on the endorsed plans forming part of this permit. The layout and track alignment must not be modified except with the consent of the Responsible Authority**
- 2. Prior to the commencement of the event an amended event management plan must be submitted to and approved by the Responsible Authority. The plan must be generally in accordance with the plan submitted as part of the application but modified to include the conditions and requirements of this permit**
- 3. Prior to the event taking place, photographic evidence of the existing conditions of the course must be documented and submitted to the Responsible Authority**
- 4. Within 14 days of the completion of the event, an assessment must be undertaken and completed by a suitably qualified person to document any land degradation or soil disturbance that may have occurred as a result of the event. The assessment, which must be submitted to the Responsible Authority for approval, must set out measures to remediate, rehabilitate and/or revegetate any disturbed areas. Where such works are required the assessment must set out a schedule for completion of the works to the satisfaction of the Responsible Authority**
- 5. At least 14 days prior to the event a traffic management plan must be submitted to the Responsible Authority for approval. The plan must provide for traffic management at the intersection of the Whittlesea Yea Road and Yea Spur Road (approved by VicRoads), traffic management along Yea Spur Road and at the site entrance, timeframes for the installation and removal of signage and dust mitigation measures**
- 6. The event authorised under this permit is restricted to 9.30 am to 4 pm on 13 October 2018. The event may be held on another alternative single day prior to 31 October 2018 with the consent in writing from the Responsible Authority**
- 7. No buildings or works (including earthworks or track forming) and no removal of native vegetation (including removal of indigenous ground cover) are to occur on the land in association with the event or associated use of the land**
- 8. The emission of noise from the event and associated use must not cause annoyance to persons beyond the site**
- 9. Promotion signs relating to the event must not be displayed on the Whittlesea Yea Road or Yea Spur Road. Any promotion signage displayed on the subject land must be removed immediately following the event**
- 10. All refuse and rubbish associated with the event and associated use must be removed from the land within 24 hours of the completion of the event to the satisfaction of the Responsible Authority**
- 11. All effluent associated with portable toilets must be disposed off-site at a licenced receiving facility**

**Country Fire Authority Conditions:**

- 12. The event is to be conducted in accordance with the Bushfire Management Plan document submitted to Council as part of the application.**

**Proposal**

In June of this year the Motorcycle Racing Club of Victoria (MRCV) applied for a planning permit to hold an off-road motorcycle racing event at 539 Yea Spur Road, Flowerdale. The event is

for the club's Championship Round 7 race and is proposed to take place on a weekend between the hours of 9.30 am to 4 pm. It is proposed that 80 riders and support crew will be in attendance. Subject to the grant of a planning permit, the event was to be held on 9 September 2018 with an alternative date of the 13 October 2018. As an objecting submission has been received the earlier date is no longer possible because this application must be presented to Council for a decision.

The track will be defined through the use of timber stakes and flagging on the day prior to the event. The track will be placed around existing trees and shrubs and no vegetation is proposed to be removed.

All structures proposed for the event (shade and first aid tents) are temporary and will be removed at the conclusion of the event. No food or drink will be provided and participants are expected to bring their own supplies. Participants will also be responsible for removing their rubbish from the site at the conclusion of the event. The event coordinators will ensure no rubbish is left onsite.

The MRCV is bound by the sound control regulations of the Manual of Motorsport Australia (2018) and prior to the commencement of the event all motorcycles will be scrutinised to ensure they comply with Environment Protection Authority (EPA) guidelines in relation to noise emissions. Sound control officials will also be testing sound levels throughout the event. Machines found to be non-compliant will not be allowed to participate unless rectified.

In case of emergency there will be fire extinguishers placed around the course, at pit and refuelling areas and the start and finish of the race. The race will be cancelled in the event of extreme weather including total fire ban, rain, storms or heavy fog. First aid officers will be on site and Council has been advised that emergency services will be made aware of the event prior to the day. No alcohol or smoking will be permitted at the event.

The event is promoted as a family day with all age groups and levels of expertise participating. It is run under strict criteria and all bikes are inspected prior to the event to ensure that they comply with relevant requirements.

### **The Land and Surroundings**

The subject land comprised a large property of 238 hectares located towards the end of Yea Spur Road, approximately 5.5 kilometres from the Whittlesea-Yea Road intersection. Yea Spur Road is an unmade and predominantly single lane road. There is an existing dwelling and cleared area at the entrance to the property where it is proposed to provide parking for the event. The site is heavily vegetated and in hilly terrain with slopes up to 32-56 percent. Some of these areas are subject to erosion.

The proposed site is secluded and remote from neighbouring properties. The closest dwelling is approximately 800 metres away from the track alignment. Noise impacts on this dwelling are therefore likely to be minimal. The owner and occupier of this dwelling has not objected to the application.

### **Discussion**

This land is located in the Farming Zone with overlays signifying high bushfire risk and identifying the steep slopes within the land. The use for a one off event does not impact on the agricultural use of the land and issues of bushfire and erosion impacts can be addressed with suitable conditions. On a broader scale this type of event is consistent with the zoning and is supported by the Municipal Strategic Statement as it brings the riders and their families into Murrindindi, promoting our significant landscapes and potentially future tourist visitation.



A similar event by the MRCV was held on the same site last year. Three objecting submissions were received. Following consideration by Council a planning permit was issued with conditions. Council officers do not have any records of complaints following this previous event.

A single objection was received for this event as a result of advertising the application. The objection relates to fire risk as a result of running the event and in particular as a result of motorbike exhausts sparking fires.

Although the objector is an adjoining property owner, the land is vacant and does not contain a dwelling. Attempts by Council officers to mediate an outcome between the objector and applicant have occurred however the objection has not been withdrawn.

The applicant provided the following response to the objection:

- all riders are required to keep machinery maintained to manufacturers standards. This includes spark arrestors in exhaust systems to reduce risk of sparks causing fire
- all bikes must pass scrutineering. Officials inspect all machines for safety and function before the event. All bikes failing this test are excluded from competition
- all riders must provide fire extinguishers for immediate use at the start area to the satisfaction of the relevant controlling body
- VERST Fire Services will provide several large extinguishers as set out in the fire management plan
- the race is also monitored by several officials on foot, emergency 4-wheeler with fire blanket and extinguisher. These officials carry UHF radios to report hazards/ dangers and have the ability to stop the race if they observe any hazard/ risk to entrants, spectators or the greater community
- the track itself consists of rocky dirt terrain, riding does not occur in long grassed areas
- the track is inspected by the Steward and Clerk of Course (officials) for safety prior to the event, and debris is removed
- the MCRCV is also guided by the Motorcycling Australia Extreme weather policy and will not proceed with races during extreme fire danger periods
- the local CFA has been notified of the event. Several members volunteering to run the event on the day also volunteer with local CFA.

A bushfire management plan has been prepared by the applicant and has been reviewed by the Country Fire Authority (CFA). The authority has advised that it does not object to the application proposal and has requested that the plan be endorsed as part of any planning permit that may be issued. Council officers are satisfied that the concerns raised by the objector can be met through conditions of permit.

The proposed event will not require works to be undertaken. Notwithstanding, conditions of the permit will require that any degradation or disturbance of the land (particularly where it may cause erosion) be remediated through follow-up rehabilitation/remediation.

### **Referrals**

As previously noted the application was referred to the CFA. The authority has no objection subject to the event occurring before the end of October 2018 and a condition that the event be run in accordance with a bushfire management plan (as submitted with the application).

A formal bushfire management plan under the provisions of the Bushfire Management Overlay is not required as there are no permanent buildings proposed as part of this application.

**Council Plan/Strategies/Policies**

The application has been assessed to be consistent with the strategic objectives and strategies in the Murrindindi Shire Council Plan 2017-2021 which seeks to 'enhance the liveability, prosperity and rural character of our Shire'.

**Relevant Legislation**

The application is being assessed in accordance with the requirements of the *Planning and Environment Act 1987 (Victoria)*.

**Financial Implications and Risk**

There is no financial risk to Council in relation to this report.

**Conflict of Interest**

There are no declared conflicts of interest in relation to this report.

**Community and Stakeholder Consultation**

This application was notified to adjoining and nearby owners and residents (a total of 32 properties). Notification was also provided in the form of a notice on the subject land and in the local paper. The nature of the objection has been previously discussed in this report.

**Legal/Policy Issues**Planning Policy Framework13.02 *Bushfire*

## Strategies:

- reduce the vulnerability of communities to bushfire through the consideration of bushfire risk in decision making at all stages of the planning process.

13.04-2S *Erosion and Landslip*

Objective: to protect areas prone to erosion, landslip or other land degradation processes

## Strategies:

- prevent inappropriate development in unstable areas or areas prone to erosion.

13.05 *Noise*

Objective: to assist the control of noise effects on sensitive land uses

## Strategies:

- ensure that development is not prejudiced and community amenity is not reduced by noise emissions, using a range of building design, urban design and land use separation techniques as appropriate to the land use functions and character of the area.

17.04 *Tourism*

Objective: to encourage tourism development to maximise the employment and long-term economic, social and cultural benefits of developing the State as a competitive domestic and international tourist destination.

Local Planning Policy Framework21.03-3 *Tourism*

Objective 1: tourism growth and facilitation - enhance and promote tourism to increase the economic, social and cultural benefits to the municipality

**Strategies:**

- generate sustainable growth in tourism, leveraging Murrindindi Shire's natural assets, proximity to Melbourne and links with neighbouring regions
- foster a range of natural and built tourism attractions that encourage strong visitation to the municipality
- promote and enhance the range of tourist and recreational activities available across the entire municipality
- enhance tourism opportunities in townships with tourism potential.

**Zoning**  
35.07*Farming Zone***Purpose:**

- to ensure that non-agricultural uses, including dwellings do not adversely affect the use of the land for agriculture

**Decision Guidelines:***General Issues*

- the capability of the site to accommodate the proposed use or development, including the disposal of effluent
- whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses
- how the use and development makes use of existing infrastructure and assets.

*Agricultural Issues and the Impact from Non-agricultural Uses*

- whether the use or development will adversely affect soil quality or permanently remove land from agricultural production
- the potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.

*Environmental Issues*

- the impact of the proposal in the natural physical features and resources of the area, in particular soil and water quality
- the need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.

**Overlays**

44.01

*Erosion Management Overlay***Purpose:**

- to protect areas prone to erosion, landslip or other land degradation processes, by minimising land disturbance and inappropriate development.

**Decision Guidelines:**

- any proposed measures to manage concentrated runoff and site drainage
- any proposed measures to minimise the extent of soil disturbance
- whether the removal of vegetation will increase the possibility of erosion, the susceptibility to landslip or other land degradation processes, and whether such removal is consistent with sustainable land management

- the need to stabilise disturbed areas by engineering works or revegetation.

#### 44.06 *Bushfire Management Overlay*

##### Purpose:

- to identify areas where the bushfire hazard warrants bushfire protection measures to be implemented
- to ensure development is only permitted where the risk of life and property from bushfire can be reduced to an acceptable level.

##### Decision Guidelines

- the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

## **8. OUR PEOPLE**

### **8.1 END OF YEAR REPORT – CAPITAL WORKS PROGRAM 2017/18**

#### **Purpose**

This report provides Council with the final report on the 2017/18 Capital Works Program (CWP) and advises Council on the end of year financial status for the CWP compared to budget allocations.

#### **Officer Recommendation**

##### **That Council:**

- 1. note the End of the Year Report – Capital Works Program 2017/18**
- 2. endorse the reallocation of funds as recommended in Table CF1 within this report.**

#### **Background**

This report is the final report of the CWP. The period of reporting is from 1 July 2017 to 30 June 2018.

The CWP is comprised of projects:

- endorsed by Council as part of the 2017/18 capital works budget
- carried forward from the 2016/17 program
- added to the program during the 2017/18 year.

#### **Discussion**

The adopted budget for the CWP was \$7.433 million and carry forwards and additional projects resulted in a revised CWP of \$10.290 million. After delivering more than \$7.765 million of the revised CWP, \$2,310,424 will be recommended for carry forward as detailed in this report.

The following projects to the value of \$848,848 identified for delivery in the 2017-2018 program were postponed or are no longer required (next page):

Table 1 – Projects Postponed or No Longer Required:

Project	\$	Status
Yea Shire Hall (A15006)	120,000	Postponed to allow for grant application for additional funds. Grant application not successful, original project to be delivered.
Timber Tramway Museum - Renewal	30,098	Not required as lease negotiations not complete
Alexandra Lawn Tennis - Court Resurfacing	95,950	Postponed to allow for grant application for additional funds.
Purchase of Land - Road Reserve	30,000	No land purchase requirements
Kinglake Community Centre	30,000	Drainage works not required
Yea Railway Reserve Playground upgrade	150,000	Postponed to allow for grant application for additional funds
Eildon Boat Ramp Repairs	28,000	Not required as undertaken by Goulburn-Murray Water (GMW)
Murrindindi Shire Council - Alexandra Office	130,000	Postponed to allow for rescoping
Flood Levee Buxton	46,800	Not required as flood study not undertaken
Bus Shelter Construction	20,000	Not required as grant funding received
Pendlebury Street- Kerbing - Special Charge	53,000	Postponed as design not complete
Snodgrass Street Yea - Special Charge Scheme	90,000	Postponed as design not complete
Buxton Waters Pathway	25,000	Not proceeding

Excluding the works outlined in Table 1, 90% of the infrastructure projects from the original adopted budget were delivered and \$257,000 of savings and unrequired contingencies were reinvested in additional road works. In addition, a further \$128,000 was returned to reserve as savings.

#### Revised Capital Works Program

A number of infrastructure projects were added to the CWP during the year following receipt of grant funding. The additional projects included:

- Yea and District Children's Centre – Stage One – construction
- Bushfire Memorials – construction
- Station Street, Yea - kerb and channel
- Eildon-Jamieson Road - safety upgrades

These additional infrastructure projects, along with carry forwards from the previous year, resulted in an annual revised infrastructure budget of \$8.066 million. Again, excluding the projects in Table 1, 80% of the revised CWP was delivered and a further 15% was committed (bringing the total to 95%).

#### Carry Forward Recommendations

The following provides commentary on the more significant projects where a recommendation is made to carry forward funds.

#### *Bridge Component Renewal*

All programmed works were completed with the exception of the Cheviot Tunnel investigation. Although the inspection phase has been completed, the finalised report has not yet been received. This work is committed. The final report to be received in the first quarter of the next financial year.

Council has previously resolved to reallocate savings from the 2017/18 Bridge Renewal Program to further works from the road, bridge or road safety programs. These funds are will be allocated to the following works:

- Extons Road – bollard lighting along the full length of the new path from the School to the Community Centre. This allocation is now completed
- Wattle and Pendlebury Streets - sealing works, inclusion of guard rail. Price received, not yet committed
- Aitken Street Kinglake - path works.

*Eildon Visitor Information Centre (VIC) - Renewal*

All planned renewal works have been completed. The savings realised from this project will be carried forward for additional works that may be identified in Visitor Information Centres.

*Thornton Recreation Reserve – Renewal*

The majority of work on this project is complete. The recommended carry forward is for completion of minor contract work to be undertaken after the end of the winter sport season and is fully committed.

*Community (Public) Building – Renewal*

The renewal of the Yea Swimming Pool Shade sail has been committed and installation is nearing completion.

*Marysville Tourism and Arts Centre (in Rebuilding Advisory Centre (RAC))*

This project is grant funded. The allocation is committed and construction works are now complete.

*Yea and District Children’s Centre – Facility Upgrade*

This project is grant funded. The allocation is committed with works commenced but not due for completion until October.

*Pioneer Reserve – Traffic Management*

This work has been deferred to be combined with further road sealing works scheduled in the same area for 2018/19.

*Murchison Street Marysville – Carpark*

Funds allocated following the sale of land have allowed the design for the construction of the carpark to commence. Consultation and detailed design is complete.

*Murrindindi Shire Council - Alexandra Office*

The renewal works have been delayed to allow further consultation.

*Alexandra Shire Hall – Renewal*

All programmed works have been completed. During installation, the contractor inspected the stage curtains and identified urgent compliance works required to address risk and safety issues. This has not been committed.

*Drainage Works*

The majority of this work is on private property and was delayed to allow for further consultation, investigations and design. This will allow combination with the next stage of drainage works in the same area. (William Street to UT Creek Road). Works have not yet been committed.

*Flood Levee - Buxton*

It is proposed to carry forward \$10,000 for Council’s commitment to the Goulburn Broken Integrated Water Management Place-Based Small Town Wastewater Management Study. The

balance of funds was allocated for works that may be generated from the Goulburn Broken Catchment Authority's flood study. This study has not been undertaken and as the funds have been carried forward for three years, the remaining funding will now be returned as savings.

#### *Bushfire Memorials*

This project is grant funded. The allocation is committed with works nearing completion.

#### *Landfill and Resource Recovery Centre Upgrades*

These works have commenced but were not able to be completed in the 2017/18 year. Funds have been allocated from the Waste Reserve.

#### *Footpath Renewal - Upgrade and Missing Links*

Footpath renewal, missing links and path upgrade works have been combined as one package and a majority of the works have been completed. The allocation is committed and final works will be completed early in the first half of the 2018/19 year.

#### *Public Conveniences – Renewal*

The removal of the old Leckie Park Public Toilet block was delayed to allow consideration of alternate uses. Demolition is proposed in the first quarter of the year. This work has not been committed.

#### *Sealed Roads – Reseals*

A majority of the program has been completed. Sealing works at Wattle and Pendlebury Streets are complete with the first stage of sealing (primer seal) now laid. Some months are required to elapse before the final seal coat can be laid. All works have been committed.

#### *Bus Shelter Construction*

Public Transport Victoria funding was received and programmed works have been completed. It is requested that the remaining savings are carried forward so that this can be used for any future bus stop requests.

#### *Road Safety – Upgrade*

Extons Road Kinglake works nearing completion. The allocation is committed and final works will be completed early in the first half of the financial year.

#### *Snodgrass Street Yea – Special Charge Scheme*

These works have been delayed.

#### *Asset Management*

Costs associated with the implementation of the integrated asset management system (Assetic).

#### *Plant and Fleet*

Variance in the plant capital budget is due to the delay in the delivery of some vehicles and the finalisation of a number of major plant tenders.

#### *Business Services*

Since 30 June 2018, the upgrade of business software has been completed.

#### Summary of Recommended Carry Forwards

This report includes three tables as follows:

- Table CF1 - is a list of projects to the value of \$15,468 where savings have been realised. It is recommended that this amount is carried forward and reallocated in accordance with Council's Capital Works Expenditure Policy

- Table CF2 - is a list of projects to the value of \$227,002 which have not yet commenced. It is recommended that this amount is carried forward and allocated to the project
- Table CF3 - is a list of projects to the value of \$2,067,954 that were not completed in the financial year and are now complete or will be completed in the 2018-2019 year

Table CF1

Project	Comment	Recommended Carry Forward \$
Alexandra Shire Hall - Renewal	Reallocate saving to occupational health and safety issues with stage curtains and overhead gantry	9,895
Eildon VIC	Reallocate saving to additional upgrade works as required to VICs	5,573
	<b>TOTAL</b>	<b>15,468</b>

Table CF2

Project	Comment	Recommended Carry Forward \$
Pioneer Reserve – Traffic Management	Project postponed until 2018/19 financial year, to be undertaken in conjunction with sealing works at the same site	27,000
Leckie Park Public Toilet Removal	Demolition of redundant facility	20,467
Bus Shelter Construction	Future bus shelter requests	20,400
Murrindindi Shire Council - Alexandra Office	External facade replacement	159,135
	<b>TOTAL</b>	<b>227,002</b>

Table CF3

Project	Comment	Recommended Carry Forward \$
Bridge/Component Renewal	<ul style="list-style-type: none"> <li>• completion of Cheviot Tunnel investigation contract - \$67,950</li> <li>• Wattle and Pendlebury Streets – supply and installation of guard rail- \$32,000</li> <li>• Aitken Street Kinglake – pathway surveying and investigation works - \$5,000</li> <li>• -Extons Road Kinglake - \$44,000</li> </ul>	148,950
Community (Public) Building – Renewal	Replacement of a shade sail Yea Swimming pool .	11,472
Marysville Tourism and Arts Centre (in RAC)	Works complete	70,081
Yea and District Children's Centre – Facility Upgrade	Completion of contract works	216,288
Murchison Street Marysville – Carpark	Design completed	3,000
Drainage Works	Works to be undertaken with 2018-2019 financial year works	220,852
Thornton Recreation Reserve	Completion of contract works	38,779
Flood Levee - Buxton	Small Town Wastewater Management Study	10,000
Bushfire Memorials	Works well underway at all sites	267,874



Project	Comment	Recommended Carry Forward \$
Landfill and Resource Recovery Centres	Completion of contract works	354,911
Footpath Works	Completion of contract works	53,699
Gravel Road Re-sheeting	Completed	1,525
Roads – Major Maintenance	Completed	1,291
Sealed Roads – Reseals	Wattle Pendlebury – completed with the exception of the final seal	58,581
Road Safety – Upgrade	Extons Road, Kinglake – Completion of contract works	10,047
Snodgrass Street Yea – Special Charge Scheme	Works delayed	20,000
Plant and Fleet	Plant and fleet purchases currently awaiting delivery or procurement	508,234
Asset Management	Assetic software implementation	46,240
Business services	Upgrades to corporate software	26,130
	<b>TOTAL</b>	<b>2,067,954</b>

### **Council Plan/Strategies/Policies**

The CWP is consistent with the Council Plan 2017-2021 Our Promise strategic objective to work in collaboration with our communities to deliver the best possible outcomes in all that we do. It is also consistent with the Council Plan Strategy to maintain Council's financial sustainability through sound financial and asset management.

### **Financial Implications and Risk**

Timely reporting of financial issues assists in early identification of the need for corrective action or reallocation of budget where required. Reporting of project progress also provides Council and the community with an understanding of when projects will commence and communicates delays if they occur.

### **Conflict of Interest**

There are no declared conflicts of interest by Council officers in relation to this report.

### **Community and Stakeholder Consultation**

This report has been developed with Council officers responsible for finance, asset management and delivery of the CWP.

## **9. OUR PROSPERITY**

## **10. OUR PROMISE**

## **11. NOTICES OF MOTIONS**

## **12. MATTERS DEFERRED FROM PREVIOUS MEETING**

## **13. URGENT BUSINESS**

**14. COUNCILLOR AND PORTFOLIO REPORTS****14.1 CR MARGARET RAE - LAND USE PLANNING PORTFOLIO****14.2 CR JACKIE ASHE – ECONOMIC DEVELOPMENT PORTFOLIO****14.3 CR ERIC LORDING - INFRASTRUCTURE AND WASTE PORTFOLIO****14.4 CR LEIGH DUNSCOMBE - CORPORATE AND CUSTOMER SERVICES PORTFOLIO****14.5 CR REBECCA BOWLES - NATURAL ENVIRONMENT AND CLIMATE CHANGE PORTFOLIO****14.6 CR SANDICE MCAULAY - COMMUNITY SERVICES PORTFOLIO****14.7 CR CHARLOTTE BISSET – MAYORAL REPORT****15. CHIEF EXECUTIVE OFFICER REPORT****16. ASSEMBLIES OF COUNCILLORS****Purpose**

This report presents the records of assemblies of Councillors for 25 July 2018 to 15 August 2018, for Council to note in accordance with Section 80A of the *Local Government Act 1989* (the *Act*).

**Officer Recommendation**

**That Council receives and notes the record of assemblies of Councillors for 25 July 2018 to 15 August 2018.**

**Background**

In accordance with Section 80A of the *Act*, written assemblies of Councillors are to be reported at an Ordinary Meeting of Council.

An assembly of Councillors includes advisory committees, where one or more Councillors were present, along with planned or scheduled meetings involving at least half of the Councillors and a Council officer.

A Councillor who has a conflict of interest at assemblies of Councillors, must disclose the conflict of interest, and leave the meeting while the matter is being discussed.

**Discussion**

A written record is required to be kept of every assembly of Councillors, including the names of all Councillors and staff at the meeting, a list of the matters considered, any conflict of interest disclosed by a Councillor, and whether a Councillor who disclosed a conflict left the meeting.

The following summary details are for 25 July 2018 to 15 August 2018:

Meeting Name/Type	Council Pre-Brief
Meeting Date:	25 July 2018
Matters Discussed:	<ol style="list-style-type: none"> <li>1. Proposed Road Discontinuance and Sale of Unused Road Between 413 and 431 Taylor Bay Right Arm Road, Taylor Bay</li> <li>2. Adoption of Priority Action Plan 2018/19</li> <li>3. Appointment of New Audit Committee Member</li> <li>4. Plant Hire Panel</li> </ol>
Councillor Attendees:	Cr C Bisset, Cr S McAulay, Cr L Dunscombe, Cr R Bowles, Cr M Rae, Cr E Lording
Council Officer Attendees	C Lloyd, M Chesworth, S McConnell, J Canny, M Leitinger
Conflict of Interest Disclosures:	Nil

Meeting Name/Type	Councillor Briefing
Meeting Date:	1 August 2018
Matters Discussed:	<ol style="list-style-type: none"> <li>1. Y Water Centre and Wetlands</li> <li>2. Customer First Project Update</li> <li>3. Advocacy Priorities</li> <li>4. CONF Planning Update – Subdivisions</li> <li>5. Murrindindi Planning Scheme Amendment C62 - Gaming Policy</li> <li>6. Council Chambers</li> <li>7. Supplementary Valuations</li> </ol>
Councillor Attendees:	Cr C Bisset, Cr S McAulay, Cr L Dunscombe, Cr J Ashe, Cr M Rae
Council Officer Attendees	C Lloyd, M Chesworth, S McConnell, J Rabel, D Jackson, J Canny, K Girvan, C Lintott, A Bond, B Elkington, A Dennis
Conflict of Interest Disclosures:	Nil

Meeting Name/Type	Councillor Briefing
Meeting Date:	8 August 2018
Matters Discussed:	<ol style="list-style-type: none"> <li>1. Business and Tourism Innovation Review</li> <li>2. Alexandra Landfill Buffer Project</li> <li>3. End of Year Report – Capital Works Program 2017/18</li> </ol>
Councillor Attendees:	Cr C Bisset, Cr S McAulay, Cr L Dunscombe, Cr R Bowles, Cr J Ashe, Cr M Rae, Cr E Lording
Council Officer Attendees	C Lloyd, M Chesworth, S McConnell, M Leitinger, J Canny
Conflict of Interest Disclosures:	Nil

Meeting Name/Type	Councillor Workshop Session
Meeting Date:	15 August 2018
Matters Discussed:	<ol style="list-style-type: none"> <li>1. GRVT Board Meeting Update</li> <li>2. Removal of Library Overdue Fines for Children's Items</li> <li>3. Resource Recovery Centre Optimisation</li> <li>4. Recreation and Open Space Assets and Services Review</li> <li>5. 2019/20 Budget Development</li> <li>6. Prioritisation Criteria for 2019/20 Capital Budget Process</li> </ol>
Councillor Attendees:	Cr S McAulay, Cr L Dunscombe, Cr R Bowles, Cr J Ashe, Cr M Rae
Council Officer Attendees	C Lloyd, M Chesworth, S McConnell, J Rabel, L Kotschet, M Leitinger, N McNamara, S Collier, J Russell, J Canny
Conflict of Interest Disclosures:	Nil

### Council Plan/Strategies/Policies

This matter is consistent with the Council Plan 2017-2017 Our Promise strategy to “Expand our communication”.

**Relevant Legislation**

For full details of Council's requirement for assemblies of Councillors, refer to Section 80A of the *Local Government Act 1989*.

**Financial Implications and Risk**

There are no financial or risk implications.

**Conflict of Interest**

Any conflicts of interest are noted in the assemblies of Councillors tables listed above.

**17. SEALING REGISTER**

File Reference	Date Seal Affixed	Description of Documents	Signatures of Persons Sealing
CONT 18/6	25 July 2018	Formal Instrument of Agreement between Murrindindi Shire Council and Porter Plant for Plant Hire Panel Contract	Craig Lloyd Cr Sandice McAulay
CONT18/6	25 July 2018	Formal Instrument of Agreement between Murrindindi Shire Council and Plumbtrax Infrastructure Services for Plant Hire Panel Contract	Craig Lloyd Cr Sandice McAulay
CONT18/6	25 July 2018	Formal Instrument of Agreement between Murrindindi Shire Council and Metro Urban Management Pty Ltd for Plant Hire Panel Contract	Craig Lloyd Cr Sandice McAulay
CONT18/6	25 July 2018	Formal Instrument of Agreement between Murrindindi Shire Council and Alpine Civil for Plant Hire Panel Contract	Craig Lloyd Cr Sandice McAulay
CONT18/6	25 July 2018	Formal Instrument of Agreement between Murrindindi Shire Council and Conx Hire for Plant Hire Panel Contract	Craig Lloyd Cr Sandice McAulay

**Officer Recommendation**

**That the list of items to which the Council seal has been affixed be noted.**