



PLANNING FACT SHEET

Pre-Application Meetings



We understand that the planning permit application process can be complex.

To assist you with the process, Council offers free pre-application meetings to anyone considering development in Murrindindi Shire.

Pre-application meetings provide an opportunity for applicants to discuss their ideas with a planning officer before embarking on the process of applying for a planning permit.

A planning officer will be able to determine if a planning permit is required and can provide professional advice about the process, including what information you will need to provide with your planning application.

A planning officer can inform you of requirements needed to submit an application, and may also be able to identify any potential concerns with your proposal and assist with alternative solutions. For individual advice and assistance with completing your planning application you may need to consult a Land Use Consultant.

A planning officer will be able to discuss any possible referrals to other authorities, such as the CFA, Department of Transport, Department of Environment, Land, Water and Planning, or Goulburn Broken Catchment Management Authority.

Before booking a pre-application meeting with Council, we encourage you to contact our Planning Unit to have an initial discussion with officers, who can provide guidance on whether a meeting will be worthwhile. You can contact the Planning Unit via phone or email.

A pre-application meeting can take place online by emailing our Planning Unit or in person at one of our offices in Alexandra, Yea or Kinglake or onsite if required.

If you have any prepared documents, plans or drawings, it is recommended that you bring these along to your pre-application meeting, or email them through prior. The more information you can provide will help us to provide a detailed response to your enquiry.

To get in touch with Council's Planning Unit, please call (03) 5772 0333 or email planning@murrindindi.vic.gov.au

This fact sheet is to be used as a general guide only. Council has made all reasonable effort to ensure the information provided in this is true and accurate. However, we recommend that you seek professional advice before acting or making decisions on the basis of this information. For any questions or clarification, please contact Council's Planning Unit.

