### MURRINDINDI SHIRE COUNCIL RECREATION & OPEN SPACE STRATEGY 2018-2028





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# **1. INTRODUCTION**

The intent of this Strategy is to provide Council with a framework to plan and manage the future development of recreation and open space assets and services throughout the Shire for the next 10 years.

Murrindindi Shire Council currently provides access to a range of sport, recreation and leisure opportunities across the municipality, and recognises the health and wellbeing benefits that can be derived from participation in sport, recreation and physical activities.

Sport, recreation and open space facilities not only facilitate physical activity participation opportunities that can contribute to individual health and wellbeing, they also support broader positive community outcomes, including social connections, community belonging, identity, social gathering, community resilience and economic vitality.

Council is facing a number of significant challenges in relation to existing recreation and open space assets, facilities and services including ageing infrastructure, increasing maintenance and renewal costs, changing community needs, expectations and shifting physical activity participation preferences.



### 2. CHALLENGES AND OPPORTUNITIES

There are inconsistencies in responsibilities and service levels for reserve open space maintenance activities between active sports reserves depending on whether the reserve is Council owned/managed or community managed (i.e. Crown Land Committee of Management or lease arrangements). This has led to inconsistencies in the standard, presentation, amenity and functionality of active recreation reserves across the municipality. These differences extend beyond open space maintenance and also include built assets and infrastructure.

Demand for new facilities across the Shire is likely to remain relatively low, rather the focus will be on maintaining and improving existing assets to maximise usage, maintain safety and meet contemporary user expectations.

The differing service levels are also exacerbated by the capacity of volunteer user groups to contribute to required maintenance services. This can contribute to marked differences in the functionality, appeal and amenity of individual reserves and assets across the Shire.

Council has an ongoing interest in the health and sustainability of local sporting clubs and groups in order to support participation opportunities for the community and maximise effective use of existing facilities. Council's role in supporting local sporting clubs and groups extends beyond infrastructure provision and includes initiatives that promote well-governed, diverse, skilled and sustainable organisations.

There is an opportunity for Council to broaden its role in facilitating community wellbeing through the promotion of active, healthy lifestyles in order to help address wider health objectives, National trends (i.e. obesity, diabetes, heart disease, etc.) and an ageing community profile.

# **3. COUNCIL'S ROLE**

The goal for Council in the Recreation and Open Space area is sustaining facilities that support community sport, recreation and physical activity participation, and partnering with local communities to contribute to desired outcomes.

Understanding community need will support service planning and resource allocation to assets that provide the most appropriate health and wellbeing benefit to the community. Consolidating under-utilised assets will be considered to achieve appropriate allocation of resources and maintain asset standards.

This Strategy has shifted the Council focus from service delivery and asset management of Council assets to a broader vision where traditional non-Council assets on Crown Land will now be considered. Councils role in relation to Crown Assets will vary depending on the context of the asset and the capacity of the community to collaborate on appropriate service standards.

Council's role will vary depending on the issue at hand, and can be described from the following four categories:

#### Plan:

• Facilitate the planning and renewal of recreation and leisure facilities, services and opportunities to address identified (current and future) community needs.

#### **Provide:**

• Support the provision and development of recreation and leisure facilities, services and programs to meet the needs of the current and future community.

#### Partner:

- Work in partnership with other levels of Government, schools, clubs and community groups to ensure that recreation and leisure facilities, programs and services meet the diverse needs of the community.
- Support sporting clubs, groups and communities to help themselves by assisting capacity building and community driven initiatives.
- Support appropriate commercial operators to provide recreation and leisure facilities or services in response to market driven demands.

#### Advocate and Inform:

- Advocate to other levels of Government and relevant stakeholders regarding issues and opportunities that are likely to impact on physical activity and sport participation opportunities in the Shire.
- Provide information to the community regarding the range of sport, recreation and leisure opportunities available to residents, including promotion of the health and wellbeing benefits of participation in physical activity.



### **4. OBJECTIVES**

The following eight high level objectives detail the focus of service provision for the next 10 years:

1. Increase participation in sport and physical activities in the Shire.

2. Enhance the inclusiveness of participation opportunities across the Shire, regardless of age, gender or ability.

3. Support partnerships to deliver sustainable asset management and participation outcomes.

4. Support the provision of facilities that meet the changing needs of residents, including the ageing profile of the community.

5. Promote the benefits of sport, recreation and physical activity participation.

6. Support an appropriate range of places, settings and built facilities that facilitate participation in formal and informal recreation in the Shire.

7. Provide tailored responses that reflect changing community needs.

8. Work in partnership with State and Federal governments, their agencies and sporting bodies and clubs to attract funding and resources to facilities that meet the needs of residents and visitors to the Shire.

### **5. GUIDING PRINCIPLES**

Having regard to available resources, the following seven guiding principles underpin Council's involvement in sport, recreation and open space provision:

#### 1. Equity of Access:

- a. Council recognises that all residents should have access to a range of formal and informal sport, recreation and physical activity participation opportunities regardless of their socio-economic status, ethnicity, age, gender or ability.
- All new (or redeveloped) facilities and infrastructure will consider opportunities to incorporate Universal Design and Female Friendly Sport Infrastructure principles as standard practice in order to encourage access for all.
- c. Council will strive for a fair and objective allocation of resources that promotes inclusiveness and a balance between formal sport and informal recreation opportunities and facilities that reflect community needs.

#### 2. Diversity and Choice:

a. Council encourages and supports a variety of physical activity participation options that enable individuals to make choices based on their needs and interests.

#### 3. Lifelong Involvement:

a. Council will support opportunities for participation in physical activities for individuals and groups across all age groups and life stages, i.e. children, adults and seniors.

#### 4. A Sustainable Approach:

- a. The standard, scale and scope of sport facilities will primarily focus on servicing local residents.
- b. Elite, specialist or low participation facilities that are designed to service larger catchments beyond the Shire's population capacity are unlikely to be a priority
- c. Council encourages and supports the development of sustainable sport and recreation facilities and operational environments. This will require consideration of:
  - i. The financial capacity of Council.
  - ii. The capacity of clubs and groups to contribute financially.
  - iii. Health and wellbeing benefits provided.
  - iv. Lifecycle costs and effective asset maintenance capacity.
  - v. Clubs and groups will be required to contribute proportionate to their capacity to pay.
- d. Council will enhance the long term viability of sports facilities (and user groups), by ensuring that:
  - i. Clubs do not over-capitalise on developments.
  - ii. Clubs are able to demonstrate a sound history of fiscal responsibility.
  - iii. Clubs are supported to build volunteer capacity.
  - iv. Facilities are located and designed in order to maximise
     opportunities for broad community use where appropriate to do so.



#### 5. Research and Planning:

- a. Council supports appropriate research and planning that identifies current and future recreation needs and informs sound decision making.
- b. An ongoing commitment to community consultation, engagement and relationship building will be critical.

#### 6. Shared Use and Flexibility:

- The provision of open space settings (particularly active / formal sports reserves) and leisure facilities shall maximise opportunities for shared use and in-built flexibility to adapt or change over time in order to respond to potential variations in community needs or aspirations.
- Deportunities for co-location of leisure facilities with other compatible community facilities will be prioritised in order to create vibrant multi-use community activity hubs.

#### 7. Collaboration:

- a. Council and community have a collective responsibility for the provision of core infrastructure at public recreation reserves that support community participation in sports and physical activities.
  - i. Core infrastructure relates to the playing surface, change amenities and safe access to/from the facility.
  - ii. Collective responsibility applies to Council owned or managed reserves, as well as those not owned/managed by Council
    - Stakeholders include: Council, Community, Department of Environment Land Water and Planning, and Department of Education.
- In planning for future recreation needs, Council and community will be encouraged to identify opportunities and progress the consolidation of underutilised assets to enable improved service standards of prioritised assets for a broader community benefit.

### **6. FUTURE DIRECTIONS**

#### 1. Financial capacity and operational services

Council's financial position and operating environment remains significantly challenged. Opportunities for cost savings in services, operations and asset management are actively being explored. Council's asset renewal deficit and its ability to fund required maintenance works remains a priority for resource allocation within the capacity of the Strategic Resource Plan.

Establishing defined service levels presents an opportunity to more effectively target resource allocation to core functions that support community participation in a range of sports and physical activities regardless of ownership or management.

To this accord the following frameworks have been created to support consistent service levels and responsibilities:

- A Sport and Recreation Management Framework has been developed (see appendix 1) which details:
  - \* Capital development, improvement and replacement responsibilities between user groups and Council.
  - \* Also included is the delineation of responsibilities for the maintenance of sports facilities and playing fields.
- A hierarchy of active open space has been established (see appendix 2) to help inform decision making for resource or service allocation depending on how the space is categorised i.e. Local, District or Regional.
- A framework has also been developed for Playspace Management (see appendix 3) that will guide the planning, development and maintenance of playgrounds located on Council-owned/managed land.

Future direction	Short Term	Mid Term	Long Term
	2018-21	2021-24	2025-28
Confirm service levels for active recreation reserves	$\checkmark$	$\checkmark$	

#### 2. Future demands

Population growth will not be a major driver for new or additional facilities, however the standard, maintenance and capacity of existing facilities will need to be improved in order to cater for modest increases in demand associated with population growth and to meet contemporary facility standards and community expectations.

Demand assessments and community consultation results support a preference for maintaining, sustaining and improving existing assets and facilities rather than a focus on new or additional facilities.

Future direction	Short Term 2018-21	Mid Term 2021-24	Long Term 2025-28
Pursue asset consolidation where opportunity exists	$\checkmark$	$\checkmark$	
Maintaining, upgrading and refurbishing a core suite of sport facilities across the Shire	$\checkmark$	$\checkmark$	$\checkmark$
Pursue external funding and partnership opportunities	$\checkmark$	$\checkmark$	$\checkmark$
Supporting and encouraging a cycle friendly Shire	$\checkmark$		





#### 3. Nature Based Recreation

Murrindindi Shire is well serviced by a range of recreation and open space facilities that provide a variety of activity and participation opportunities for the community. The Shire is also blessed with a diverse natural environment and features that allow a broad range of outdoor recreational pursuits, including winter sports, hiking, mountain biking and nature appreciation.

The majority of nature based recreation and open space opportunities are available on land not owned, controlled or managed by Council. These not only facilitate important participation opportunities for the local community, they also support tourism, economic development and visitation to the region.

Future direction	Short Term 2018-21	Mid Term 2021-24	Long Term 2025-28
Fostering partnerships and collaboration with other relevant land managers to maximise the branding and promotion of participation opportunities for residents and visitors alike	✓	✓	
Develop a Tourism and Events Strategy that will provide a focus for all land managers and stakeholders to enhance promotion and visitation	~		
Foster partnerships and funding opportunities to implement significant track and trail projects		$\checkmark$	$\checkmark$



#### 4. Aquatic facilities

It is acknowledged that development of an indoor heated aquatic facility is an identified community aspiration. However, development of a contemporary indoor aquatic facility is beyond the current financial capacity of Council to provide.

There are four outdoor swimming pools in the Shire – Alexandra, Yea, Marysville and Eildon – each of varying age, condition and appeal. Council has invested over \$1million in the Yea facility in recent years to maintain its operational integrity and extend the life of the asset. However, all existing outdoor pools are ageing and will require considerable ongoing investment in order to maintain functionality and contemporary appeal.

Future direction	Short Term 2018-21	Mid Term 2021-24	Long Term 2025-28
Deliver a comprehensive review of each outdoor aquatic facility asset condition, compliance and asset life	$\checkmark$		
Investigate the future of aquatic facilities including: outdoor facilities, indoor heated facilities and splash parks		<b>~</b>	
Council will advocate and support potential development of aquatic facilities in collaboration with the private sector as opportunities arise	✓	$\checkmark$	<ul> <li>Image: A start of the start of</li></ul>

#### 5. Participation

State-wide participation trends confirm that the most popular physical activities are dominated by informal recreation as opposed to club based sports participation.

There is growing interest and participation (both as players and officials) in a range of sports by females, including activities traditionally dominated by males, for example Australian Rules Football and cricket as well as ongoing participation interest in netball and basketball.

Despite an ageing community profile and general preference for informal recreation activities, the importance of sustaining local sporting clubs should not be underestimated.

Future direction	Short Term 2018-21	Mid Term 2021-24	Long Term 2025-28
Upgrade priority sport facilities to include female friendly change room upgrades	$\checkmark$	$\checkmark$	
Ensure a balance in resource allocation which reflects a focus on formal sport facilities as well as informal recreation participation opportunities particularly walking, cycling and health/fitness activities	✓	~	✓
Explore opportunities to promote / facilitate increased opportunities for physical activity participation through special events and activities throughout the Shire	~	~	<ul> <li>Image: A start of the start of</li></ul>
Undertake an Equestrian Facilities Review to support increased participation, prioritise planning key outcomes from Review		$\checkmark$	$\checkmark$

#### 2. Club Support

The challenges associated with facilities, assets and maintenance have been detailed however key issues impacting on the viability of clubs include volunteer recruitment, retention and training - including administrators and coaches.

Future direction	Short Term 2018-21	Mid Term 2021-24	Long Term 2025-28
Work with relevant Peak Sporting Bodies to deliver club support initiatives in the Shire, particularly focusing on volunteer recruitment, retention and training	✓	✓	
Continuing to work with individual clubs and communities to plan for site specific facility improvements	$\checkmark$	$\checkmark$	$\checkmark$

# 7. CONCLUSION

Provision of recreation and open space services will continue to be a priority for Council and community. Ensuring the most appropriate asset mix is available for residents and visitors will continue to ensure our future as a prosperous, healthy and vibrant municipality.

### 8. APPENDIX

#### **Appendix 1**: Sport and Recreation Management Framework

#### Capital Development, Improvement and Replacement Responsibilities

Infrastructure Component	Council Only	User Group Responsibility	Shared Responsibility
Pavilion and surrounds			
Player change rooms, toilets, showers	✓ Basic provision as determined by Council having regard to industry standards	✓ Additions / extensions	
Social Rooms	✓		✓ Club contributions encouraged
Canteen & Equipment	✓ Basic provision of facility (not equipment) as determined by Council	✓ Equipment and consumables	
Meeting Room			✓ Council may contribute where general community usage may be applicable
Office		✓	
Umpires/Referees change room (provision for males/females)	✓ Basic provision as determined by Council	✓ Additions	
Storage room	✓ Basic provision as determined by Council	✓ Beyond basic provision	
Covered area for spectators	✓ Basic provision to be included in design as		

Infrastructure Component	Council Only	User Group Responsibility	Shared Responsibility
	determined by Council		
Public toilets	✓		
Reserve fencing	✓ As determined by Council	✓ In circumstances where tenant club, or multiple tenants, are sole beneficiary of works	✓ In circumstances where personal safety is a consideration, e.g. roads
Access paths and car parking	✓		
Playing Area			
Sports fields (includes basic sub-surface irrigation and drainage infrastructure)	✓		
Centre cricket pitch	✓ For new cricket oval developments	✓ Surface replacement	✓ As determined by Council, e.g. renewal, relocation, extension
Cricket practice nets	✓ Initial basic level of provision	✓ Asset upgrade and renewal	
Perimeter fencing on sports fields	✓ For new oval developments as determined by Council	✓ For existing ovals where a fence is required by a club (including ongoing maintenance).	✓ Replacement of existing fences as determined by Council.
Scoreboard	✓ Initial basic level of provision	✓ Asset upgrade and renewal	
Coaches boxes	For new playing field developments as determined by Council	✓ Maintenance and renewal of existing	
Goal posts/nets	✓ For new playing field developments	✓ Maintenance and replacement as required	

Infrastructure Component	Council Only	User Group Responsibility	Shared Responsibility
	as determined by Council		
Tennis courts/netball association courts (i.e. that hold weekly multi-club competition)	✓ New courts as determined by Council		✓ Maintenance and renewal
Flood lighting – training standard	✓ New multi-use locations		✓ Upgrades to meet recommended standards
Flood lighting – competition standard		*	✓ Council may consider a contribution where broad community benefit is achieved
Outdoor netball courts at football grounds	✓ As determined by Council		✓ Additional courts, or conversion to synthetic surface
Equestrian Facilities		✓ Jumps and arena, etc.	✓ Basic club room and secure storage facilities
All other sporting facilities - including specialist facilities such as golf courses and race courses			✓ Considered on a case by case basis

ITEM	COUNCIL RESPONSIBILITY	USER GROUP RESPONSIBILITY
ELECTRICAL **	Any works undertaken must have works beginning and be carried ou	
Electric wiring and fittings in building	• All building wiring from the main supply to and including the switchboard	No responsibility
Light fittings and globes	Repair or replace faulty fittings	<ul> <li>Keep clean</li> <li>Replace globes/lamps (energy efficient 'bulbs' recommended)</li> <li>Cost of repairs if damage caused by misuse</li> <li>Cost of any additional light fittings required by group</li> </ul>
Ceiling fans	No responsibility	<ul> <li>Purchase, maintenance, installation, repair and replacement costs</li> </ul>
Exhaust fans	<ul> <li>Initial installation of basic equipment only</li> </ul>	<ul> <li>Keep clean and maintain in operable condition</li> <li>Cost of repair and replacement as required</li> </ul>
Power Points	Repair or replace faulty power points	Cost of any additional power     points required by group
Tag & Testing of non- hardwired electrical equipment	No responsibility	Tag & Testing as per legislation     by a licensed contractor
PLUMBING**	Any works undertaken must have works beginning and be carried ou	
Internal toilets	• Installation, maintenance, repair and replacement costs due to unit age or fault	<ul> <li>Internal repairs due to misuse</li> <li>Keep clean and maintain in operable condition</li> <li>Supply toilet paper</li> </ul>
Plumbing and fixtures, including hot water services	<ul> <li>Major maintenance</li> <li>Repair or replacement due to item age or fault</li> </ul>	<ul> <li>Internal repairs due to misuse, includes shower drains blocked by dirt, grass clippings and other debris</li> <li>All costs associated with additional fixtures not standard within the building</li> </ul>

#### Sports Pavilions - Club Rooms and Change Rooms maintenance responsibilities

ITEM	COUNCIL RESPONSIBILITY	USER GROUP RESPONSIBILITY
ESSENTIAL SERVICES		
Fire Extinguishers, hydrants and hose reels	Initial installation and servicing	Cost of replacement due to     misuse
Emergency and exit lighting	Installation, maintenance,     repair and replacement costs	<ul> <li>Report any faults to Council</li> <li>Ensure exits remain clear and accessible</li> </ul>
Essential Services (incl. smoke alarms, fire exit doors)	<ul> <li>Maintenance of essential safety measures to an operational level</li> <li>Ensure emergency floor plans are current</li> </ul>	<ul> <li>Induction of facility users</li> <li>Ensure emergency floor plans are visible at all times</li> </ul>
SECURITY		
External Locks and Keys	<ul> <li>Require access to the building</li> <li>Require access to electrical switchboard and meter boxes</li> <li>Purchase, installation, maintenance, repair and replacement costs</li> </ul>	<ul> <li>Cost of additional and replacement of lost keys</li> <li>Any change to external locks/ door hardware must be approved in writing by Council prior to works to ensure that Building Code requirements are met</li> </ul>
Security System	No responsibility	<ul> <li>Purchase, installation, service and maintenance</li> <li>Key or PIN number must be supplied to Council</li> </ul>
Security lighting around pavilion	<ul> <li>Initial installation in new or redeveloped facilities</li> <li>Maintenance, repair or replacement due to age or structural fault</li> </ul>	Cost of any enhancements
Vandalism (internal)	<ul> <li>No responsibility except where damage exceeds Council's excess (approx. \$3000). Council to submit claim</li> </ul>	<ul> <li>Cost of all repairs up to Council's insurance excess</li> </ul>
Vandalism (external)	Structural repairs	Maintenance, cleaning and painting as required
BUILDING FABRIC		
Windows	<ul> <li>Major structural maintenance</li> <li>Repair or replacement due to item age or fault</li> </ul>	<ul><li>Keep clean</li><li>Repairs due to misuse</li></ul>

ITEM COUNCIL RESPONSIBILITY		USER GROUP RESPONSIBILITY		
Painting of ceilings, walls and other surfaces	<ul> <li>Initial painting as part of pavilion construction</li> <li>External painting</li> </ul>	<ul> <li>Internal painting</li> </ul>		
Ceilings	Major structural maintenance	Repairs due to misuse		
Doors	<ul> <li>Major structural maintenance (excluding cupboard doors and fittings)</li> <li>Maintenance, repair and replacement of all external doors</li> <li>Replacement of all internal doors due to age</li> </ul>	<ul> <li>Regular cleaning and repair due to misuse</li> <li>Maintenance and repair of all internal doors including cupboard and storeroom doors</li> <li>Any change to external locks/ door hardware must be approved in writing by Council prior to works to ensure that Building Code requirements are met</li> </ul>		
Floor surfaces and coverings	<ul> <li>Initial installation of floor covering as part of pavilion construction</li> <li>Major structural maintenance</li> </ul>	Any repair, maintenance, upgrade and replacement costs subject to Council approval		
Roofs	All maintenance and repair     costs	No responsibility		
Skylights	Maintenance, repair or replacement due to age or structural fault	Repair if damaged through     misuse		
Guttering	Maintenance, repair or replacement due to age or structural fault	No responsibility		
External & internal walls	<ul><li>Structural maintenance</li><li>External painting</li></ul>	<ul> <li>Regular cleaning</li> <li>Internal repainting as required</li> <li>Repair if damaged through misuse</li> </ul>		
Building alterations	Assessing all requests and if approved, ensuring satisfactory completion of work, even when totally funded by the user group	<ul> <li>Scope and document the specific requirements of project associated with building or facility alterations</li> <li>Seek Council approval</li> </ul>		
INTERNAL FITTINGS				
Window coverings	No responsibility	Purchase, installation, cleaning, repair and replacement		

ITEM COUNCIL RESPONSIBILITY		USER GROUP RESPONSIBILITY		
Heating /Cooling fixtures	Initial installation as part of capital development or major renewal	<ul> <li>Installation of additional (or new) heating or cooling</li> <li>Repair, replacement and maintenance costs including annual inspections</li> <li>Payment of all running costs</li> </ul>		
Other permanent fixtures	<ul> <li>Initial installation of basic equipment as part of pavilion construction</li> </ul>	<ul> <li>Regular cleaning of all fixtures and repair/replacement</li> </ul>		
CANTEEN / KITCHENS	(where applicable)			
Food handling areas	y areas <ul> <li>Initial installation of basic</li> <li>cupboards, sink and bench</li> <li>tops as part of pavilion</li> <li>Upgrade and</li> </ul>			
Stoves and cooking equipment	Initial installation of basic equipment as part of pavilion construction	<ul> <li>Keep clean and maintain in operable condition</li> <li>Repairs, maintenance, upgrade and replacement costs</li> </ul>		
Refrigerators and dishwashers	<ul> <li>No responsibility</li> </ul>	• Purchase, installation, repair, replacement and maintenance costs		
UTILITIES				
Water	<ul> <li>Initial installation of water supply as part of pavilion construction</li> <li>Any required maintenance, repair, replacement or upgrade to the facilities water supply</li> </ul>	• All usage and supply costs		
Electrical	<ul> <li>Initial installation of electrical supply as part of pavilion construction</li> <li>Any required maintenance, repair, replacement or upgrade to the facilities electrical supply (including main switchboard)</li> </ul>	All usage and supply costs		
Gas	<ul> <li>Initial installation of gas supply as part of pavilion construction</li> <li>Any required maintenance, repair, replacement or</li> </ul>	All usage and supply costs		

ITEM	COUNCIL RESPONSIBILITY	USER GROUP RESPONSIBILITY	
	upgrade to the facilities gas supply		
Telephone and communications	No responsibility	All installation, connection, maintenance, repair, replacement, upgrade and usage/equipment costs	
Rubbish (within Council garbage collection district)	<ul> <li>Weekly emptying of reserve rubbish bins as part of Council's waste services</li> </ul>	<ul> <li>Picking up of rubbish around the pavilion and reserve</li> <li>Putting out bins for collection</li> <li>All costs associated with garbage collection including any additional bins</li> </ul>	
Rubbish (outside Council garbage collection district)	No responsibility	<ul> <li>Picking up of rubbish around th pavilion and reserve</li> <li>Removal of all rubbish</li> <li>All costs associated with garbage collection</li> </ul>	
OTHER			
Pavilion cleaning	No responsibility	Regular cleaning of the facility     including all associated costs	
Covered areas for spectators – attached to building	<ul> <li>Maintenance responsibility as per rest of building</li> </ul>	• Cleaning	
Signage	<ul> <li>Install, maintain and replace all essential signage</li> <li>Install, maintain and replace all Council branded signage</li> </ul>	<ul> <li>Seek Council approval before installation of signage</li> <li>Install, maintain and replace all Club branded signage</li> </ul>	
Pest Control	• All structural pest control i.e.: termites	• All other pest control as required i.e.: mice, spiders, wasps etc.	
acilities added to replace pavilion by a Group incl. furniture)		replacement costs	
No Smoking	<ul> <li>Advise user groups of Council's No Smoking Policy</li> </ul>	• Ensure no smoking occurs in the building or within 5m of any doorway or window	

#### Playing Oval and Surrounds Maintenance Responsibilities

ITEM	COUNCIL RESPONSIBILITY	USER GROUP RESPONSIBILITY		
SPORTING OVAL (e.g. I	Football/Cricket)			
<ul> <li>Oval fencing</li> <li>Fences around playing surface</li> <li>Preference for black powder coated cyclone fences</li> <li>Major and minor maintenance where funds allow</li> <li>Quarterly inspection</li> </ul>		<ul> <li>Undertake regular inspection of oval fencing during season</li> <li>Report any major structural damage to Council</li> <li>Damage caused by misuse</li> </ul>		
Reserve Perimeter Fencing	<ul> <li>Major maintenance relating to public safety</li> <li>Quarterly inspection</li> </ul>	<ul> <li>Minor maintenance associated with user group activities</li> <li>Report any major structural damage to Council</li> </ul>		
Sponsorship signage	Approval of location and type	<ul> <li>Seek Council approval before installation</li> <li>Purchase, maintenance, repair and replacement costs</li> <li>Costs for installation and removal</li> </ul>		
Coaches boxes	Approval of location and design	Maintenance, repair and     replacement costs		
Scoreboards	Approval or location and design	<ul> <li>Seek Council approval before installation</li> <li>Purchase, installation, maintenance, repair and replacement costs</li> <li>All utility costs where applicable</li> </ul>		
Goal posts / goals	<ul><li>No responsibility</li><li>General safety monitoring</li></ul>	<ul> <li>Purchase, installation, maintenance, repair and replacement costs</li> </ul>		
Netting behind goals  • No responsibility		<ul> <li>Purchase, installation, maintenance, repair and replacement costs</li> </ul>		
Cricket pitches – covering and uncovering	<ul> <li>No responsibility</li> </ul>	<ul> <li>Notify Council of the end/start of their season</li> <li>Covering and uncovering of the pitches between seasons</li> <li>Levelling of soil during the season and matches to maintain safety</li> </ul>		

ITEM COUNCIL RESPONSIBILITY		USER GROUP RESPONSIBILITY		
		Storage of covers at Council     approved location		
Synthetic cricket pitches	Initial installation	• Pitch cover, maintenance, repair and replacement costs		
Turf cricket pitches	No responsibility	All maintenance, including     shaving of turf tables if required		
Ground lighting and poles	<ul> <li>Some assistance with funding first set of training lights</li> <li>Some assistance with funding upgraded set of training lights</li> <li>No maintenance responsibility</li> </ul>	<ul> <li>Purchase, installation, maintenance, repair and upgrade costs. Any works are to have prior written approval from Council and be undertaken by professional contractors in accordance with all legislation and Council requirements.</li> <li>All utility costs</li> <li>Any structural concerns or cracking should be reported to Council immediately</li> </ul>		
Oval playing surface (NB: Scope of works/responsibility to reflect reserve hierarchy – Local, District, Regional).	<ul> <li>Grass cutting – to support playability</li> <li>Turf restoration works</li> <li>Top dressing</li> <li>Sports Ground Suitability Checks at the beginning of the Summer and Winter sports seasons</li> <li>Inspections</li> <li>Weed control (in collaboration with Clubs)</li> </ul>	<ul> <li>Undertake inspection of playing surface before each use</li> <li>Report any safety issues to Council</li> <li>Additional mowing (if desired)</li> <li>In partnership with Council preserve the oval playing surface during periods of extreme weather conditions</li> <li>Additional mowing or maintenance to improve playing surface</li> <li>Ensure no vehicles (other than emergency vehicles) are permitted on the playing area unless prior permission is obtained from Council</li> </ul>		
Irrigation & drainage	<ul> <li>Installation, upgrade, repairs and maintenance</li> <li>Operation of irrigation system</li> </ul>	<ul> <li>Report any malfunctions to Council immediately</li> <li>Maintenance when damaged by user group</li> </ul>		
Line marking of sports field	<ul><li>No responsibility</li><li>Inspections</li></ul>	Purchase and application     (suitable non-toxic, non-     permanent materials only)		

ITEM	COUNCIL RESPONSIBILITY	USER GROUP RESPONSIBILITY	
RESERVE GROUNDS (A	rea surrounding Oval)		
Landscaping (including garden beds)	<ul> <li>Develop, install and maintain, including park furniture as appropriate</li> <li>Noxious weeds or invasive environmental weeds</li> </ul>	<ul> <li>Club / community projects to improve general amenity – subject to Council approval</li> </ul>	
Grass Cutting	Basic maintenance to support     amenity and safety	Additional grass cutting	
Pathways	Develop, install and maintain	No responsibility	
Trees	<ul><li>Tree inspections</li><li>Any tree works as required</li></ul>	Report any dangerous trees to     Council	
Rubbish	Weekly emptying of reserve rubbish bins as part of Council's collection services	<ul> <li>Picking up of rubbish around the pavilion and reserve</li> <li>Putting out bins for collection</li> <li>All costs associated with garbage collection including any additional bins</li> </ul>	
Reserve roads and car parks	<ul> <li>Development, upgrade, repairs and maintenance</li> <li>Quarterly inspections</li> </ul>	Reporting maintenance issues to     Council	
<ul> <li>Public toilets</li> <li>Cleaning of public toilets as part of Council service schedule</li> <li>Development, upgrade, repairs and maintenance</li> </ul>		<ul> <li>Club to advise Council of any additional requirements due to large crowds – additional cleaning may be required</li> </ul>	
HARD COURTS (Tennis,	, Netball, Bowls, Basketball)		
<ul> <li>Hard courts</li> <li>Consideration of assistance with funding initial development of courts, surface upgrade and repair of structural defects</li> </ul>		<ul> <li>Seek Council approval for development of any new courts or upgrade of existing court</li> <li>Installation, maintenance, repair, resurfacing and upgrade costs</li> <li>Inspect and sweep court surface before use</li> </ul>	
Coaches boxes	Initial installation as part of capital development	<ul> <li>Maintenance, repair and renewal as required</li> </ul>	
Scoreboards	No responsibility	Seek Council approval before     installation	

ITEM COUNCIL RESPONSIBILITY		USER GROUP RESPONSIBILITY		
		<ul> <li>Purchase, installation, maintenance, repair and replacement costs</li> <li>All utility costs where applicable</li> </ul>		
Goal posts / nets	Initial installation as part of capital development	Maintenance, repair and renewal as required		
Netting behind goals	<ul> <li>Initial installation as part of capital development – if considered necessary for public safety</li> </ul>	• Purchase, installation, maintenance, repair and renewal as required		
Sponsorship signage	<ul> <li>Approval of location and type</li> <li>Planning approvals as required</li> </ul>	<ul> <li>Seek Council approval before installation</li> <li>Purchase, maintenance, repair and replacement costs</li> <li>Costs for installation and removal as required</li> </ul>		
Court lighting	<ul> <li>Initial installation as part of capital development (where required)</li> <li>No maintenance responsibility</li> </ul>	<ul> <li>Contribute to initial capital cost</li> <li>Maintenance, repair and upgrade as required.</li> <li>All utility costs</li> <li>Any structural concerns or cracking should be reported to Council immediately</li> </ul>		
OTHER ASSOCIATEDS	PORTING FACILITIES			
Cricket practice nets Other equipment / facilities added to the reserve grounds by a group	<ul> <li>Approval of location and design</li> <li>Some assistance with funding initial installation</li> <li>Quarterly inspections</li> <li>No responsibility</li> </ul>	<ul> <li>Seek Council approval before development</li> <li>Purchase, installation, maintenance, repair and renewal as required</li> <li>All maintenance, repair and renewal as required</li> <li>Insurance of equipment and</li> </ul>		

Category	Definition	Summary Features
Regional	<ul> <li>Regional sports fields will attract people from within Murrindindi Shire and beyond due to their level of specialisation, uniqueness or standard of competition being played.</li> <li>Regional facilities will be built and maintained to a premier standard based on the needs of specific sports/activities.</li> <li><i>Regional</i> facilities will cater for senior training and competition for teams in a regional association/league, however, will also have the capacity to host country/State events or tournaments.</li> </ul>	<ul> <li>Facility provision will be to a high level which ensures conformance with peak body minimum standards for senior- standard facility provision.</li> <li>Sports field turf surfaces maintained to the highest standard.</li> <li>Infrastructure capable of accommodating multi-use.</li> <li>May be capable of accommodating match-standard lighting on the main ground.</li> <li>Full suite of appropriately-sized support facilities (i.e. sports pavilion - change room and social spaces), including under- cover spectator viewing.</li> <li>Gated venues to allow ticketing.</li> <li>Irrigation, drainage, turf and sealed off-street car parking will be provided.</li> </ul>
District	<ul> <li>District level facilities principally cater for people from within the Shire and will accommodate senior and junior training and competition facilities.</li> <li>District facilities will service the needs of each geographic region (i.e. Alexandra District, Marysville Triangle, Yea District and Kinglake Ranges District).</li> <li>District venues are usually the "headquarters/home" facility for individual clubs.</li> </ul>	<ul> <li>Turf maintenance to accommodate high levels of use.</li> <li>May be specialised or multi-use venues.</li> <li>May include training-standard sports lighting.</li> <li>Basic standard support facilities (i.e. sports pavilion) to accommodate primary uses.</li> <li>Open venues, generally not gated.</li> <li>Council provided park furniture seating for spectators.</li> <li>Incorporate a suite of community facilities to encourage informal use and physical activity participation, e.g. playgrounds, half-court basketball.</li> <li>Facility provision will be to a higher standard / capacity than Local venues.</li> </ul>
Local	• Local active open space venues generally provide for the specific needs of small communities and settlements.	<ul> <li>Base standard turf maintenance.</li> <li>Capable of accommodating multi-use.</li> </ul>

**Appendix 2**: Active Open Space Hierarchy (i.e. Sports Reserves)

Category	Definition	Summary Features		
	Local facilities are built and maintained to a basic standard.	Sports lighting generally not provided.		
	<ul> <li>Local level sports fields primarily cater for training, however may also be competition venues for appropriate sports (e.g. cricket, equestrian).</li> </ul>	<ul> <li>Minimum-standard support facilities to accommodate primary uses (i.e. toilets, change, storage only).</li> <li>Open venues – not gated.</li> </ul>		
	<ul> <li>Local sports fields typically include Council venues co-located with school sites and/or other community facilities.</li> </ul>	<ul> <li>May incorporate a suite of community facilities to encourage informal use and physical activity participation.</li> </ul>		

Category	Definition	Other Features	
Regional	<ul> <li>Large scale, custom-made with strong themes and integrated artwork.</li> <li>Comprise a range of play equipment and experiences suitable for a diverse range of age groups and abilities.</li> <li>Support regional tourism/visitation as well as local residents.</li> </ul>	feature other recreational options and support facilities (such as open grassland, picnic/BBQ facilities, seats, shelters, toilets, paths and potentially	
District	<ul> <li>Medium scale, comprising a range of play equipment and experiences suitable for primary aged children.</li> </ul>	• Located in medium to large parks/reserves with support facilities such as BBQ facilities, picnic tables and seats.	
Local	<ul> <li>Small scale, designed and located to provide a basic play experience in residential areas where other opportunities do not already exist.</li> <li>Primarily targeted at pre-primary and early primary aged children.</li> </ul>	<ul> <li>Generally confined to one or two pieces of play equipment with some support furniture such as a bench seat.</li> <li>Located in any size park/reserve with some landscape enhancement to provide context.</li> <li>Local resident catchment only.</li> </ul>	

District	Playspace Hierarchy	Location / Name	Description	Strategic Direction – Future Service Levels	Ownership
Alexandra District	Regional	• Nil		<ul> <li>Only two regional facilities required in the Shire. This is currently provided by Gallipoli Park, Marysville and Bollygum, Kinglake.</li> </ul>	
	District	<ul> <li>Hec Ingram Reserve Alexandra (BMX and Skate Park)</li> </ul>	<ul> <li>Concrete skate park, half-court basketball court, shelter shed and simple BMX humps</li> </ul>	Retain, upgrade/renew as required particularly to reinforce the focus on older children.	<ul> <li>Crown land Council as CoM</li> </ul>
		Rotary Park     Alexandra	Small     Combination	• Retain, upgrade/renew	Crown     land

District	Playspace Hierarchy	Location / Name	Description	Strategic Direction – Future Service Levels	Ownership
			Unit, Track Slide Unit (Flying Fox), Double Swing x 2, Spring Rider (single) x 2, Rubber Matting. Includes fences. 16 units	as required – reinforce as the main township playground and visitor attraction.	Council as CoM
		Thornton Recreation Reserve	<ul> <li>Combination Unit x 2, Double Swing, Spring Rider (single) x 2, Cargo Net (Sway Net - Spider Net), Static Wooden Boat, 256 sqm soft fall. 13 units</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	• Council Land
	Local	<ul> <li>Alexandra Show Grounds &amp; Recreation Reserve</li> </ul>	<ul> <li>252 sqm soft flooring 7 playground equipment units</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown land DEWLP CoM</li> </ul>
		<ul> <li>Leckie Park, Alexandra</li> </ul>	<ul> <li>Includes soft fall - Playground, simple</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown land Council as CoM</li> </ul>
		<ul> <li>Payne's Playground, Alexandra</li> </ul>	<ul> <li>450 sqm soft fall.</li> <li>Combination</li> <li>Unit, Carousel</li> <li>(Spinner),</li> <li>Tandem Bull</li> <li>Rider (or</li> <li>Bronco Rider),</li> <li>Freestanding</li> <li>Roman Rings,</li> <li>Single Swing,</li> <li>Double Swing,</li> <li>Spring Rider</li> <li>(single) x 2,</li> <li>Cargo Net</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	• Council Land

District	Playspace Hierarchy	Location / Name	Description	Strategic Direction – Future Service Levels	Ownership
			(Sway Net - Spider Net)Small combo unit		
		<ul> <li>UT Creek Parklands - along creek from Station St to Briggs oval, Alexandra</li> </ul>	<ul> <li>Adjacent to walking track.</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown land Council as CoM</li> </ul>
		• Eighth St, Eildon	<ul> <li>150 sqm soft fall</li> </ul>	Consider     possible     rationalization.	<ul> <li>Council Land</li> </ul>
		• Gum Tree Gully Reserve, Eildon	<ul> <li>Includes soft fall area and fencing.</li> <li>Previous area was 368sqm now 5 units</li> </ul>	<ul> <li>Consider possible rationalization.</li> </ul>	<ul> <li>Crown land Council as CoM</li> </ul>
		• 21st Street, Eildon	Simple play     equipment	• Consider possible rationalization.	<ul> <li>Council Land</li> </ul>
		• The Pondage, Eildon	<ul> <li>Soft fall 216sqm, powder coated fencing, 5 units and 2 seats</li> </ul>	<ul> <li>Retain and upgrade to enhance nature play elements for all ages.</li> </ul>	<ul> <li>GM Water</li> <li>Council managed under licence from GMW</li> </ul>
		• Walter Moore Reserve, Eildon	<ul> <li>Soft fall 220sqm 8 units no fence one timber bench</li> </ul>	<ul> <li>Retain and upgrade to reinforce the site as the main township playground.</li> </ul>	<ul> <li>Crown land Council as CoM</li> </ul>
		• Tumbling Waters	<ul> <li>Combination Unit, Small Combination Unit, Double Swing, Spring Rider (single), Stepping Stones. 166 sqm soft fall. 9 units</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	• Council Land

District	Playspace Hierarchy	Location / Name	Description	Strategic Direction – Future Service Levels	Ownership
		<ul> <li>Yarck Recreation Reserve</li> </ul>	• TBC	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown land DEWLP CoM</li> </ul>
Marysville Triangle	Regional	<ul> <li>Kin Playspace Gallipoli Park, Marysville</li> </ul>	<ul> <li>Carousel (Spinner) x 3, Balance Equipment, Slide x 2, Track Slide Unit (Flying Fox) x 2, Quad Swing Unit, Pentagode Climbing Net (Space net), Water Play Feature, Elevated Sand Pit, Rubber Matting, 490sqm soft fall</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown Land Council as CoM has appointed Sec 86</li> </ul>
	District	• Gallipoli Park, Marysville	<ul> <li>Skate Park, Half-court basketball and BMX</li> </ul>	• Retain, upgrade/renew as required.	<ul> <li>Crown Land Council as CoM has appointed Sec 86</li> </ul>
	Local	Buxton Recreation Reserve	<ul> <li>7 units plus Bike Mania, soft fall.</li> <li>Combination Unit, Balance</li> <li>Equipment,</li> <li>Double Swing,</li> <li>Spring Rider</li> <li>(single), Play</li> <li>Panel (Bead</li> <li>panel etc.),</li> <li>Climbing Wall,</li> <li>Rubber</li> <li>Matting,</li> <li>Shade Sails</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown Land Council as CoM has appointed Sec 86</li> </ul>

District	Playspace Hierarchy	Location / Name	Description	Strategic Direction – Future Service Levels	Ownership
		<ul> <li>Gould Terrace, Marysville</li> </ul>	<ul> <li>Combination Unit, Double Swing, 100 sqm soft fall</li> </ul>	<ul> <li>Consider possible rationalization.</li> </ul>	<ul> <li>Council Land</li> </ul>
		<ul> <li>Gallipoli Park near the BBQ shelter (rear of oval)</li> </ul>	<ul> <li>Small         <ul> <li>Combination</li> <li>Unit, Tandem</li> <li>Seat Spring</li> <li>See-Saw</li> <li>(Awesome</li> <li>Rocker), Single</li> <li>Swing, Double</li> <li>Swing, Spring</li> <li>Rider (single) x</li> <li>2, Soft fall</li> <li>120sqm</li> </ul> </li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown Land Council as CoM has appointed Sec 86</li> </ul>
		<ul> <li>Narbethong Reserve Rotary Playground</li> </ul>	<ul> <li>240 sqm soft fall</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown Land Council as CoM</li> </ul>
Kinglake Ranges District	Regional	<ul> <li>Kinglake Bollygum Park (including skate park)</li> </ul>	<ul> <li>320 soft fall, 20 units play equipment, two 32kl plastic water tanks</li> <li>Skate Park</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	• Council Land
	Local	• Federation Park, Kinglake	<ul> <li>Located behind Kinglake Ranges Neighbourhood House; 80 sqm instant lawn one unit</li> </ul>	Consider     possible     rationalization.	<ul> <li>Crown land Council as CoM</li> </ul>
		• Kinglake Library/Services Centre	• 60 sqm soft fall	Consider     possible     rationalization.	<ul> <li>Council Land</li> </ul>
		• Kinglake Lions Club Park	<ul> <li>Fencing and soft fall</li> </ul>	<ul> <li>Consider possible rationalization / integration with the playspace at Memorial Reserve.</li> </ul>	• Council Land
		<ul> <li>Kinglake Memorial Reserve</li> </ul>	• 100 sqm soft fall 9 units	<ul> <li>Retain, upgrade/renew as required</li> </ul>	Council     Land

District	Playspace Hierarchy	Location / Name	Description	Strategic Direction – Future Service Levels	Ownership
		<ul> <li>Kinglake West Mechanics Institute Hall</li> </ul>	<ul> <li>130 sqm soft fall 6 playground units and 5 shade sails</li> </ul>	<ul> <li>Retain, upgrade/renew as required</li> </ul>	<ul> <li>Crown land</li> <li>DEWLP</li> <li>CoM</li> </ul>
		<ul> <li>CJ Dennis Reserve, Toolangi</li> </ul>	<ul> <li>Combination Unit, Double Swing, 5 units, 280sqm soft fall</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown Land Council as CoM has appointed Sec 86</li> </ul>
Yea District	Regional	• Nil		<ul> <li>Only two regional facilities required in the Shire. This is currently provided by Gallipoli Park, Marysville and Bollygum, Kinglake.</li> </ul>	
	District	• Yea Railway Reserve and Skate Park	<ul> <li>482sqm soft fall plus 51sqm rubber matting area.</li> <li>Combination</li> <li>Unit, Small</li> <li>Combination</li> <li>Unit, Quad</li> <li>Swing Unit,</li> <li>Spring Rider</li> <li>(single),</li> <li>Conveyor Belt,</li> <li>Train Units</li> <li>(Combo Unit),</li> <li>13 units</li> <li>Skate park</li> </ul>	Retain, upgrade/renew as required.	Crown Land Council as CoM has appointed Sec 86
	Local	<ul> <li>Flowerdale Community House Playground</li> </ul>	<ul> <li>4 units, rubber matting and fencing</li> </ul>	Retain, upgrade/renew as required.	Council     Land
		<ul> <li>Flowerdale Spring Valley Recreation Reserve</li> </ul>	<ul> <li>Relocated by CoM from Thornton PS in 2015</li> </ul>	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Crown land</li> <li>DEWLP</li> <li>CoM</li> </ul>

District	Playspace Hierarchy	Location / Name	Description	Strategic Direction – Future Service Levels	Ownership
		Glenburn Alf     Miller Reserve	600 sqm soft fall, 12 units, rural perimeter fencing	<ul> <li>Retain, upgrade/renew as required.</li> </ul>	<ul> <li>Council Land</li> </ul>
		<ul> <li>Strath Creek King Parrot Reserve</li> </ul>	<ul> <li>159 sqm soft fall, 6 units, Combination Unit, Double Swing</li> </ul>	<ul> <li>Consider possible rationalization or consolidation at Pioneer Reserve.</li> </ul>	<ul> <li>Council Land</li> <li>VicRoads verge</li> </ul>
		Strath Creek     Pioneer     Reserve	• 160 SQM soft fall 9 units	Retain,     upgrade/renew     as required.	• Council Land
		• Yea Apex Park	<ul> <li>83 sqm soft fall, 4 units, Slide, Double Swing, Spring Rider (single) x 2</li> </ul>	Consider     possible     rationalization     or relocation to     the Yea Rec     Reserve.	<ul> <li>Crown land Council as CoM</li> </ul>