



Application for Local Law Permit

Records Use Only:

Attachments Required:

- Signed indemnity over page
- Check list completed
- Site Plan
- Copy of Public Liability Insurance

OFFICE USE ONLY:

Organisation's Declaration No.	Permit Number:	Date: / /
	Officer Signature:	Officer Name:

Contact Details

Name of the organisation and who should council contact if we have any questions?

Organisation Name:	
Contact Person:	
Contact Phone:	Mobile Phone:
Address:	

The Proposal

Description of proposed use.

Applications are to be submitted a minimum of 14 days prior to your event. This will allow for processing or your application and return of the permit by mail.

Please Note:-

If the location of the stall/event is outside the front of a retail premise, the owner's written consent must be obtained prior and submitted with this application.

<input type="checkbox"/> Raffle - Please note that; raffles in Victoria may only be conducted by organisations which have been 'declared' a genuine community or charitable organisation by the Victorian Commission for Gambling Regulation. Organisations wishing to apply for a declaration can contact the Victorian Commission for Gambling and Liquor Regulation on 03 9651 3630 or 1300 182 457 or visit www.vcqlr.vic.gov.au			
<input type="checkbox"/> Wood Trailer -If you intend setting up a wood trailer outside shop premises, you are requested to gain prior permission from the shop owner and to contact Council's Local Law Officer regarding the positioning of the trailer in the street.			
<input type="checkbox"/> Food Stall - If you intend setting up a food stall you will also need to apply via Streatrader https://streatrader.health.vic.gov.au/			
<input type="checkbox"/> Collection	<input type="checkbox"/> Street Stall	<input type="checkbox"/> Car Rally	
<input type="checkbox"/> Burning off	<input type="checkbox"/> Road closure	<input type="checkbox"/> Firewood Collection	
<input type="checkbox"/> Alfresco Dining		<input type="checkbox"/> Display goods on footpath	
<input type="checkbox"/> Other (please specify):			
Dates Requested: (maximum of six dates allowed)			
Date:	Time:	Date:	Time:
Date:	Time:	Date:	Time:
Date:	Time:	Date:	Time:

Location

Forward to:

Local Law Department
Murrindindi Shire Council
PO Box 138
ALEXANDRA VIC 3714

Enquiries:

Ph: 03 5772 0333
Fax: 03 5772 2291

Email Address:

locallaws@murrindindi.vic.gov.au

Street No:	
Street /Road:	
Township:	
Other:	
Signature of applicant:	Date: / /

Murrindindi Shire Council
General Conditions of Application for A Local Laws Permit and
Indemnity Form

In making an application to the Murrindindi Shire Council the applicant acknowledges the following conditions:

1. The site shall only be used for the uses applied for and approved by Council.
2. Any licence fee or bond shall be paid prior to the issue of the permit.
3. Keep the site tidy, clean up after use and not erect any unauthorised structures.
4. Not to carry out any dangerous practice, nuisance or offensive behaviour that might interfere with any other persons.
5. The applicant agrees that should a permit be granted they will conduct the use of the site at the permit holder's risk.
6. **Public Liability Insurance.** The Permit Holder shall at all times during the Permit Period, be the holder of a current Public Liability Policy of Insurance to cover legal liability to third parties for personal injury or property damage as a result of an occurrence in connection with the business of the insured.
The Policy must be in the name of the Permit Holder providing coverage for an amount of at least 20 million. The Public Liability Policy shall extend to cover Murrindindi Shire Council in respect to claims for personal injury or property damage arising out of the negligence or the Permit Holder.
7. **Indemnity.** The Permit Holder agrees to indemnify and keep indemnified the Murrindindi Shire Council, its servants and agents (the Principal) and each them from all actions, costs, claims, changes, expenses, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, in connection with the Permit Holders performance or purported performance of its obligations under this agreement and be directly related to the negligent acts, errors or omission of the Permit Holder.
The Permit Holders liability to indemnify Murrindindi Shire Council shall be reduced proportionally to the extent that any act or omission of the Murrindindi Shire Council, contributed to the loss or liability.
8. The permit holder must produce to the Council, prior to the site use, a copy of the insurance policy to be taken out under this permit.
9. The permit holder must inform the Council immediately of any incident that may result in a claim against the permit holder or the Council

Name of permit holder/organisation:

Name of contact person (representative):

Signature of contact person (representative):

Date: / /

Please note – Permission for an event or stall will not be issued if this application is incomplete and the required attachments are not supplied.