



Scheduled Meeting of Council

Agenda

Wednesday 27 August 2025
Yea Council Chambers
15 The Semi Circle
6:00 PM

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1 ACKNOWLEDGEMENT OF COUNTRY AND COUNCILLORS' PLEDGE

1.1 Acknowledgement of Country

The meeting will be opened with the Mayor reading the following on behalf of the Murrindindi Shire Council:

“Murrindindi Shire Council is proud to acknowledge the Taungurung and Wurundjeri people as the traditional custodians of the land we now call Murrindindi Shire.

We pay our respects to their Elders past, present and emerging, who are the keepers of history, traditions, knowledge and culture of this land.”

1.2 Councillors' Pledge

“The Councillors, democratically elected to represent our community as the Murrindindi Shire Council, are committed to working together in the best interests of the people who live in our municipality, those who conduct business here and those who visit.”

2 PROCEDURAL MATTERS

2.1 Privacy Note

This public meeting is being streamed live via our Facebook page and website. A recording of the meeting along with the official Minutes of the meeting will also be published on our website.

2.2 Apologies and Request for Planned Leave

Nil.

2.3 Disclosure of Interest or Conflict of Interest

In accordance with section 130 (1)(a) of the *Local Government Act 2020* Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

2.4 Confirmation of Minutes

Minutes of the Council Meeting held on 23 July 2025.

RECOMMENDATION

That Council confirm the minutes of the Council Meeting held on 23 July 2025.

Minutes of the Special Meeting of Council held on 13 August 2025.

RECOMMENDATION

That Council confirm the minutes of the Special Meeting of Council held on 13 August 2025.

2.5 Petitions

Petitions received will be tabled at the Scheduled Meeting of Council.

2.6 Community Recognition

Council may suspend standing orders to thank and acknowledge particular community achievements.

Council will be recognising community member Tayla Street, and her outstanding efforts in representing Australia at the 2025 FIM Women's Speedway, held in Croatia.

2.7 Matters Deferred from Previous Meeting

Council may resolve to defer a matter to a future meeting for consideration for various reasons. Where a matter has been previously deferred it will be tabled for consideration under this section.

2.8 Urgent Business

Council may by resolution admit an item of urgent business only if:

- a. it relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b. deferring the item until the next Meeting will mean a decision on the item will not have any effect on the matter; or
- c. the item involves a matter of urgency as determined by the Chief Executive Officer; and
- d. it cannot be addressed through an operational service request process.
- e. Provided the matter does not:
 - I. substantially affect the levels of Council service
 - II. commit Council to significant expenditure not included in the adopted budget
 - III. establish or amend Council Policy.

3 PUBLIC PARTICIPATION

3.1 Open Forum

Section 8 of the *Governance Rules 2020* allows for Community Participation in Council Meetings. Open Forum is an opportunity for the general public to present to Council on a matter listed on the Agenda or any other matter.

3.2 Questions of Council

Questions of Council are an opportunity for the general public to submit a question prior to the Scheduled Meeting and receive a response from Council in the Questions of Council time.

4 REPORTS - COMMUNITY & DEVELOPMENT GROUP

4.1 Grants and Sponsorships – Quarterly Allocations

Department	Community Wellbeing
Approved by	Andrew Paxton, Director Community & Development
Presenter	Cr Jodi Adams
Portfolio	Community Wellbeing
Purpose	For Decision
Attachment(s)	Nil

Executive Summary

Council's Grants and Sponsorship program provides financial support for initiatives that strengthen our communities. Funding is directed towards projects that enhance the liveability of our towns and places, build social connections, create opportunities for civic participation, improve individual and community health and wellbeing, protect the natural environment, and support future community planning.

This report presents the applications received between May and July 2025, along with the Assessment Panel's recommendations for Council's consideration.

RECOMMENDATION

That Council:

1. Note the following Quick Response Grants made under delegation:

- Alexandra & District Kindergarten – Environmental and cultural education for Kindergarten aged children in a natural bushland setting \$2,400
- Thornton Eildon Football & Netball Club – Improvement of club facilities \$1,500
- Rotary Club of Yea – Garden Expo 2025 \$2,500
- Highlands Community Hall committee – Purchase of a Hisense Laser Projector \$1,247
- Yea and District Riding Club Inc – Arena upgrade with sand top-dressing \$2,500
- Rotary Club of Kinglake Ranges – Defibrillator Project Toolangi \$400
- Strath Creek Progress Association Inc – Christmas in July \$1,200

2. Endorse the following Sponsorship allocations, as recommended by the Grants and Sponsorship Assessment Panel:

- Daniel Kriss – Victorian Squash Championship \$500
- Triangle Arts Group Inc – Music in the Park Marysville \$5,000

3. Endorse the following Local Event Grants, as recommended by the Grant and Sponsorship Assessment Panel:

- a. The Lake Eildon Rowing Club – The Grand Ponderosa Cup Rowing Regatta on Eildon Pondage 2025 \$1,500
- b. Marysville Community Golf and Bowls Club – Annual Anniversary Fundraiser Event \$1,000
- c. Melbourne University Car Club – 2025 Akademes Car Rally \$2,500

4. Endorse the following Project Grant as recommended by the Grants and Sponsorship Assessment Panel:

- a. Strath Creek Progress Association Inc. - Restoring Strath Creeks iconic and historic Water Wheel \$5,000

5. Endorse the following Major Event Grant as recommended by the Grants and Sponsorship Assessment Panel:

- a. Joyride Mountain Bike Rookie Cup 2025 – Round 3 Eildon \$10,000

Background

The Grants and Sponsorship program provides the opportunities for not-for-profit community Groups, organisations, social enterprises and businesses to apply for Council funding to support events, activities and projects that align with the Murrindindi Shire Council 2025-2029 Council Plan. The program delivers funding through the following streams:

- Quick Response Grants
- Sponsorships
- Community Projects and Events
- Local Events
- Events of Major Significance
- Special Purpose Grants.

Each stream has clear objectives, eligibility criteria and assessment processes, set out in the Program Guidelines on Council's website. Applications are assessed against the adopted policy, with Quick Response Grants considered monthly and other streams four times per year.

Discussion

- 1) **Quick Response Grants.** Council officers assessed the following applications and approved these grants under delegation:
 - a. **Alexandra District Kindergarten** - Environmental and cultural education for Kindergarten aged children in a bushland setting. (\$2,400 awarded as requested)
 - b. **Thornton Eildon Football & netball Club** - Upgrade of club bar facilities (\$2,500 requested, \$1,500 awarded).
 - c. **Rotary Club of Yea** - Garden Expo 2025.(\$2,500 requested and awarded).
 - d. **Highlands Community Hall Committee** - Purchase of a Hisense C2 4K Trichroma Laser Projector.(\$1,247 requested and awarded).
 - e. **Yea and District Riding Club Inc** - YDRC Arena upgrade with top dressing of sand.(\$2,500 requested and awarded).
 - f. **Rotary Club of Kinglake Ranges** - Rotary Kinglake Ranges Defibrillator Project Toolangi. (\$400 requested and awarded).
 - g. **Strath Creek Progress Association Inc.** - Strath Creek Christmas in July.(\$1,200 requested and awarded).

- 2) **Sponsorships.** Council officers assessed the following Sponsorship applications and recommend Council endorsement:
 - a. **Daniel Kriss** – Victorian Squash Championship. (\$1,000 requested, \$500 recommended).
 - b. **Triangle Arts Group Inc.** - Music in the Park Marysville.(\$5,000 requested, .(\$5,000 recommended).
- 3) **Local Event Grants.** Council officers assessed the following Local Event Grant applications and recommend Council endorsement:
 - a. **The Lake Eildon Rowing Club** –Grand Ponderosa Cup Rowing Regatta, Eildon Pondage 2025.(\$5,000 requested, \$1,500 recommended).
 - b. **Marysville Community Golf and Bowls Club** – Annual Anniversary fundraiser Event. (\$5,000 requested, \$1,000 recommended).
 - c. **Melbourne University Car Club** - 2025 Akademos Bog a Duck Car Rally (\$5,000 requested, \$2,500 recommended).
- 4) **Project Grant.** Council officers assessed the following Project Grant application and recommend Council endorsement:
 - a. **Strath Creek Progress Association Inc.** - Restoring Strath Creek iconic and historic Water Wheel. (\$5,000 requested, \$5,000 recommended).
- 5) **Major Event.** Council officers assessed the following Major Event Grant application and recommend Council endorsement:
 - a. **Joyride Mountain Bike P/L TA The Joyride Rookie Cup** - Joyride Rookie Cup 2025 round 3 Eildon. (\$15,000 requested, \$10,000 recommended).

Council Plan/Strategies/Policies

This report supports the Health, Wellbeing and Active Living strategy to:

- promote healthy lifestyles through sport, recreation, active transport and open space planning.
- partner with local sports clubs and community organisations to harness their volunteer strengths, knowledge and commitment, empowering them to maintain and improve facilities, lead initiatives and access funding beyond Council.
- recognise and strengthen the vital role of volunteers in community life by coordinating support, celebrating contributions and creating conditions where volunteering can thrive across generations.
- to increase participation in arts, music and cultural activities by supporting local talent, and seeking opportunities to plan and attract external funding for creative programs and community spaces.

Relevant Legislation

There are no legislative considerations to this report.

Financial and Risk Implications

Grant & Sponsorship Stream	Proposed Allocations August 2025	Year to Date Allocations
Quick Response Grants	\$0	\$0
Sponsorship Grants	\$5,000	\$0
Community Projects Grants	\$5,000	\$0
Individual Sponsorship	\$500	\$0

Grant & Sponsorship Stream	Proposed Allocations August 2025	Year to Date Allocations
Local Events Grants	\$5,000	\$0
Events of Major Significance Grants	\$10,000	\$0
Special Purpose Grants	\$0	\$0
TOTAL	\$25,500	\$0

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

Community, Stakeholder and Communication Consultation

External community or stakeholder consultation was not applicable.

5 REPORTS - PEOPLE & CORPORATE PERFORMANCE GROUP

5.1 Councillor Gifts, Benefits & Hospitality Policy Review

Department	Governance and Risk
Approved by	Michael Chesworth, Director People and Corporate Performance
Presenter	Cr Paul Hildebrand
Portfolio	Integrity, Finance and Resilience
Purpose	For Decision
Attachment(s)	1. DRAFT Policy - Councillor Gifts, Benefits and Hospitality [5.1.1 - 7 pages]

Executive Summary

The Councillor Gifts and Benefits Policy, which is a requirement of the *Local Government Act 2020*, was last approved in 2021 and is now due for review by Council. The Policy supports Councillors to comply with the Act, the Model Councillor Code of Conduct, and the Governance Rules, ensuring transparency and integrity in decision making arising from the receipt of gifts, benefits and hospitality.

There have been no significant changes in the legislative framework relating to gifts, benefits and hospitality and the review focused mainly on improving readability.

This report recommends the adoption of the revised Policy.

RECOMMENDATION

That Council adopt the revised Councillor Gifts and Benefits Policy as contained in Attachment 5.1.1.

Background

The Local Government Act 2020 requires Council to adopt and maintain a Councillor gifts policy, which includes procedures for maintaining a gift register (s.138). A Councillor must comply with the Model Code of Conduct, which seeks compliance with Council's gift policy, and requires Councillors to manage any conflict of interests arising from gifts during decision making forum, in accordance with Council's Governance Rules.

Discussion

The Councillor Gifts and Benefits Policy has been reviewed, and amendments have been made to improve the Policy's clarity. There have not been any legislative changes relating to the subject matter, however, the Victorian Public Sector Commission's Model Gift, Benefits and Hospitality Policy has been redrafted to encourage a culture of 'your thanks is thanks enough'.

The Policy requires Councillors to decline prohibited gifts, which are defined as a gift over \$500, gifts that could bring Council into disrepute, money or things transferrable into money, gifts that create a conflict of interests, gifts given to influence decision making or regulatory action, gifts made in secret, gifts of alcohol (unless as part of legitimate hospitality), and gifts of free tickets at paid events in certain circumstances.

The Policy also requires Councillors to declare a gift over \$50 (Non-Token Gifts), and to only accept it after consideration to the giver's motivation, the influence it might have on decision making or perception of favour (GIFT Test), and whether public trust may be eroded by acceptance. Councillors can accept Gifts \$50 and under (Token Gifts) after consideration to the GIFT Test. Both Non-Token and Token Gifts (whether accepted or not) must be declared.

The Policy is supported by an online form that directly records the declaration into a register, which is periodically published on Council's website, with privacy redactions applied where applicable.

Council Plan/Strategies/Policies

This Policy is consistent with the Council Plan 2025-2029 Goal 9 - Transparent governance and meaningful engagement.

Relevant Legislation

Council must adopt a Councillor Gift Policy, which includes procedures for maintaining a gift register (s.138 of the Act), and manage a framework for managing conflict of interests (ss.127 to 131 of the Act).

Financial and Risk Implications

The policy updates do not create or introduce any financial or risk issues.

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to this report.

Community and Stakeholder Consultation

Community consultation was not required as part of this policy review.

6 REPORTS - ASSETS & ENVIRONMENT GROUP

6.1 CONT25/1 Slashing Services Panel

Department	Operations & Maintenance
Approved by	Caroline Lintott, Director Assets & Environment
Presenter	Cr Eric Lording
Portfolio	Infrastructure and Road Care
Purpose	For decision
Attachment(s)	1. CONFIDENTIAL REDACTED - Confidential Attachment 1 CONT25/1 - Panel Contract - Slashing [6.1.1 - 6 pages]

Executive Summary

This report recommends the awarding of contracts for CONT25/1 - Panel Contract: Slashing.

The scope of the contract includes fire prevention and roadside slashing services across the municipality.

A public tender was undertaken for the works, which closed on 10 June 2025 at 3.00pm. Seven submissions were received.

This report, and the confidential attachment, details the procurement and evaluation process undertaken to appoint suitable contractors for Contract CONT25/1 - Panel Contract - Slashing.

RECOMMENDATION

That Council:

1. **Award Contract CONT25/1 - Panel Contract - Slashing to the following suppliers:**
 - Tender 1
 - Tender 2
 - Tender 3
 - Tender 4
 - Tender 5
 - Tender 6
 - Tender 7**for an initial term of three years, commencing 1 October 2025, with an option for a two-year extension;**
2. **Approve the total contract amount of up to \$2,400,000 over the five-year contract period;**
3. **Authorise the Chief Executive Officer to extend Contract 25/1 - Panel Contract-Slashing for the optional two-year extension, subject to satisfactory performance; and**
4. **Release the name of the successful tenderers in the Minutes of the 27 August 2025 Scheduled Meeting of Council.**

Background

Slashing of roadsides and fire prevention services have previously been delivered under a panel arrangement established on 1 October 2020 for a term of three years, with two optional one-year

extensions. These extensions have been exercised, with the current contract expiring on 30 September 2025.

This panel contract model engages multiple suppliers to deliver slashing services as required. The volume of work allocated to each supplier varies according to seasonal conditions.

Factors considered when determining the appropriate number of panel members include:

- The scope and scale of works to be delivered under the contract
- The need for sufficient supplier capacity to meet both planned and urgent works requirements
- Ensuring fair and equitable work allocation across panel members.

Establishing a panel contract will enable Council officers to effectively manage scheduled, reactive, and emergency slashing requirements.

Works covered in the contract include:

- Fire prevention slashing services
- General slashing services – Shire-wide
- Shared pathway slashing services – Shire-wide
- Mowing of sporting ovals and grounds.

Discussion

The request for tender was advertised on the e-tendering portal from 9 May 2025 and closed on 10 June 2025 at 3.00pm.

Five suppliers were directly invited, and at the close of the tenders, seven submissions were received.

In accordance with Council's Procurement Policy, a tender evaluation panel was formed comprising:

- Manager Operations and Maintenance (Chair)
- Team Leader Sealed Roads
- Team Leader Unsealed Roads

The panel independently assessed each submission for compliance with requirements. All submissions were deemed conforming and progressed to full evaluation.

Tenders were assessed against the following criteria:

Criteria	Weighting (%)
OH&S	Pass/Fail
Insurance	Pass/Fail
Price	35%
Capacity to deliver (staff, equipment and range delivery and service)	20%
Capability to Deliver	25%
Environmental and weed transfer Management	10%
Social Procurement (Gender Equity)	5%

Criteria	Weighting (%)
Sustainable Procurement	5%

A summary of the evaluation and individual scoring is included in the attached confidential report.

Council Plan/Strategies/Policies

This report supports the *Efficient and Responsive Services* Strategy to deliver valued services that are accessible, cost-effective and responsive to community expectations.

Relevant Legislation

The procurement process for these works was carried out in accordance with Council's Procurement Policy and section 186 of the *Local Government Act 2020*.

Financial and Risk Implications

Over the last five years, Council has spent approximately \$1.62m under the existing slashing panel contract. It is anticipated that Council could spend up to \$2.4M over the next five years for slashing services with the additional open space components of new estates.

All costs associated with the use of this Panel will be met from approved operational budgets.

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

Community and Stakeholder Consultation

No external consultation was required for this matter.

6.2 CONT24/11 - Dry Hire Plant Panel

Department	Operations & Maintenance
Approved by	Caroline Lintott, Director Assets & Environment
Presenter	Cr Eric Lording
Portfolio	Infrastructure and Road Care
Purpose	For decision
Attachment(s)	1. CONFIDENTIAL REDACTED - Confidential Attachment 1 Contract 24/11 - Dry Hire Panel [6.2.1 - 5 pages]

Executive Summary

This report recommends awarding suppliers for CONT24/11 Plant Hire Panel - Dry Hire.

The scope of the contract is to provide hire options for items of plant which can be used in maintenance or minor construction works undertaken by Council.

A public tender was recently conducted for the works which closed on 20 February 2025 at 3.00pm. Six submissions were received.

This report and confidential attachment, outlines the procurement and evaluation process undertaken to appoint suitable suppliers for CONT24/11 Plant Hire Panel - Dry Hire.

RECOMMENDATION

That Council:

1. **Award Contract 24/11 - Plant Hire Panel – Dry Hire to the following suppliers:**
 - Tender 1
 - Tender 2
 - Tender 3
 - Tender 4
 - Tender 5**for an initial period of three years commencing 15 September 2025 and ending 14 September 2028 with an option for a two-year extension;**
2. **Approve the total contract amount of up to \$1,500,000 over the five-year contract period;**
3. **Authorise the Chief Executive Officer to extend Contract 24/11 - Plant Hire Panel – Dry Hire for the optional two-year period subject to satisfactory performance and;**
4. **Release the name of the successful tenderers into the Minutes of the 27 August 2025 Scheduled Meeting of Council.**

Background

Plant hire services have been procured under a panel arrangement that commenced on 1 August 2018 and ended on 31 July 2024. This panel was for both wet (with operators) and dry hire (without an operator).

The current tender is for dry hire only as the requirement for plant with operators is covered under the Civil Panel contract.

The dry hire plant panel offers access to a variety of equipment, including specialist machinery, to support programmed maintenance works. It also allows for the hiring of equipment in case of breakdowns, ensuring that service levels are maintained.

Discussion

The request for tender was advertised on the e-procurement portal from 15 January 2025 and closed on 20 February 2025 at 3.00pm

Seven suppliers were directly invited to the opportunity, and at the close of the tender 6 submissions were received.

In accordance with Council's Procurement Policy all tenders are evaluated by an evaluation panel. The evaluation panel comprised of:

- Coordinator Asset Maintenance (Chair)
- Team Leader Sealed Roads
- Team Leader Unsealed Roads

The evaluation panel assessed the submissions against the following criteria:

Criteria	Weighting (%)
OH&S	Pass/Fail*
Insurance	Pass/Fail

Criteria	Weighting (%)
Price	40
Capacity to Deliver (staff, equipment numbers and range delivery and service)	40
Relevant Experience	10
Social Procurement	5
Sustainable Procurement	5

A summary of the evaluation and individual scoring is included in the attached confidential report.

Council Plan/Strategies/Policies

This report supports the *Efficient and Responsive Services* Strategy to deliver valued services that are accessible, cost-effective and responsive to community expectations.

Relevant Legislation

The procurement process complies with Council's Procurement Policy and section 186 of the *Local Government Act 2020*.

Financial and Risk Implications

In the last contract term, Council spent approximately \$900,000 under the plant hire panel. Following the contract completion, a further \$116,815 was spent in hiring via a quotation process. It is anticipated that Council spend will not exceed \$1.5m over the next five years on plant hire.

All cost associated with the use of this panel will be funded from operational budgets.

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

Community and Stakeholder Consultation

No external community consultation was required for this matter.

7 COUNCILLOR AND CEO REPORTS

7.1 Notices of Motions

7.2 Cr Jodie Adams

7.3 Cr Sue Carpenter

7.4 Cr Sandice McAulay

7.5 Cr Eric Lording

7.6 Cr Paul Hildebrand

7.7 Cr Anita Carr

7.8 Cr Damien Gallagher

7.9 Chief Executive Officer Report

8 RECORD OF COUNCIL BRIEFING SESSIONS

Purpose

For noting.

Executive Summary

This report presents the records of Council Briefing Sessions for 23 July 2025 to 20 August 2025, for Council to note.

RECOMMENDATION

That Council receive and note the records of Council Briefing Sessions for 23 July 2025 to 20 August 2025.

Background

The Governance Rules adopted by Council at its 24 August 2022 meeting sets the order of business for scheduled meetings. As part of section 7.2.1 “Record of Council Briefing Sessions” is listed as to be included in the order of business.

Discussion

The purpose of keeping a record of Council Briefing Sessions is so that the content of the Briefing Session, the attendance and any declared conflicts of interest are recorded in a formal document. Council is making every effort to ensure that it is transparent in the content of Briefing Sessions and any conflicts of interest, therefore the formal record is presented for noting as part of the Scheduled Meeting Agenda.

The following summary details are for 23 July 2025 to 20 August 2025.

Meeting Name/Type	Council Pre-Meet
Meeting Date:	23 July 2025
Matters Discussed:	<ol style="list-style-type: none"> 1. History of Eildon Key Worker Housing Project 2. Planning Application - 18 Twenty First Street Eildon 3. Planning Application - 10 Eighth Street Eildon 4. Adoption of Council Plan 5. Generative Artificial Intelligence Policy - Review 6. Adoption of Revenue and Rating Plan 7. Community Waste Charge Policy 8. CONT24-24 - Eildon Key Working Housing 9. CONT25/10 Snobs Creek Road Eildon – Upgrade and Widening 2024-2026
Councillor Attendees:	Cr D Gallagher, Cr A Carr, Cr S McAulay, Cr P Hildebrand

Council Officer Attendees	M Chesworth, A Paxton, C Lintott, B Harnwell, C Fraser, P Bain, A Vogt
Conflict of Interest Disclosures: Nil	

Meeting Name/Type	Briefing Session
Meeting Date:	13 August 2025
Matters Discussed:	<ol style="list-style-type: none"> 1. Draft Boundary Creek Open Space Concept Plan 2. Grants and Sponsorship - Quarterly Allocations 3. Grants and Sponsorship 2024/25 Program Analysis 4. Quarterly - End of Year Capital Works Report 5. Brand Guide & Writing Guide Refresh 6. Councillor Gifts, Benefits & Hospitality Policy Review
Councillor Attendees:	Cr D Gallagher, Cr A Carr (virtual), Cr S McAulay (virtual), Cr J Adams, Cr P Hildebrand
Council Officer Attendees	M Chesworth, A Paxton, C Lintott, B Harnwell, S Collier, C Hedger, D Liyanage, P Bain, A Cullen, M Ree-Goodings
Conflict of Interest Disclosures: Nil	

Meeting Name/Type	Council Pre-Meet
Meeting Date:	13 August 2025
Matters Discussed:	<ol style="list-style-type: none"> 1. History of Eildon Key Worker Housing Project 2. Planning Application - 18 Twenty First Street Eildon 3. Planning Application - 10 Eighth Street Eildon 4. Tender - Eildon Key Worker Housing 5. Endorsement of MAV Motions
Councillor Attendees:	Cr D Gallagher, Cr A Carr (virtual), Cr S McAulay (virtual), Cr E Lording, Cr J Adams, Cr P Hildebrand
Council Officer Attendees	M Chesworth, A Paxton, C Lintott, B Harnwell, C Fraser, P Bain
Conflict of Interest Disclosures: Nil	

Meeting Name/Type	Briefing Session
Meeting Date:	20 August 2025
Matters Discussed:	<ol style="list-style-type: none"> 1. CEO Financial Delegation 2. Draft Municipal Public Health and Wellbeing Plan 2025-29 3. Aquatics Briefing 2024-25 Season 4. Qtly Reporting - Development Services 5. CONT24/11 Dry Hire Plant Panel 6. CONT25/1 Slashing Services Panel
Councillor Attendees:	Cr D Gallagher, Cr A Carr, Cr J Adams, Cr P Hildebrand, Cr E Lording
Council Officer Attendees	L Bonazzi, M Chesworth, A Paxton, C Lintott, B Gill, A Campbell, S Collier
Conflict of Interest Disclosures: Nil	

Council Plan/Strategies/Policies

This matter is consistent with the *Council Plan 2021-2025 Transparency, Inclusion and Accountability* strategy to “maintain transparent, inclusive and accountable governance practices”.

Relevant Legislation

This report supports the *Local Government Act 2020* overarching governance principles, in particular “the transparency of Council decisions, actions and information is to be ensured”.

Financial Implications and Risk

There are no financial or risk implications.

Conflict of Interest

Any conflicts of interest are noted in the records of Council Briefing Sessions tables listed above.

9 SEALING REGISTER

File Reference	Date Seal Affixed	Description of Documents	Signatures of Persons Sealing
MURED-911216997-2064	29 June 2025	AGRN 1037 - CONT24-13 Strath Creek - Bridge and Road Works - TDM Signed	Andrew Paxton

RECOMMENDATION

That the list of items to which the Council seal has been affixed be noted.

10 CONFIDENTIAL ITEMS

The Local Government Act 2020 section 66(2)(a) allows Council to resolve to close a meeting to the public to consider confidential information. This is defined under section 3 of the Local Government Act and includes information that was confidential information for the purposes of section 77 of the *Local Government Act 1989*.

Where possible Council will resolve to make public any decision it makes in a closed meeting where the resolution does not disclose confidential information. There may be occasions where Council cannot make its decision public.

The CEO Employment and Remuneration Committee Report is being considered in the closed part of this meeting because it is considered confidential. It concerns personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Section 45 of the *Local Government Act 2020* requires that Council have a CEO Employment and Remuneration Policy, and that it obtains independent professional advice in relation to matters dealt with under the Policy. A CEO Employment and Remuneration Committee consisting of three Councillors and an independent advisor meets periodically to enact the policy, involving consideration of CEO employment matters, performance monitoring and annual and remuneration review. The Committee provides advice and makes recommendations on these issues to Council.

This report, prepared by Council's independent advisor on behalf of the CEO Employment and Remuneration Committee, provides an annual review of CEO employment, performance and remuneration for Council's consideration.

RECOMMENDATION

That Council, in accordance with section 66(2)(a) of the *Local Government Act 2020* resolve that the meeting be closed to members of the public for the consideration of items:

- CEO Employment and Remuneration Committee Report