



Scheduled Meeting of Council

Agenda

Wednesday 22 July 2026
Alexandra Council Chambers
28 Perkins Street
6:00 PM

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1 ACKNOWLEDGEMENT OF COUNTRY AND COUNCILLORS' PLEDGE

1.1 Acknowledgement of Country

The meeting will be opened with the Mayor reading the following on behalf of the Murrindindi Shire Council:

“Murrindindi Shire Council is proud to acknowledge the Taungurung and Wurundjeri people as the traditional custodians of the land we now call Murrindindi Shire.

We pay our respects to their Elders past, present and emerging, who are the keepers of history, traditions, knowledge and culture of this land.”

1.2 Councillors' Pledge

“The Councillors, democratically elected to represent our community as the Murrindindi Shire Council, are committed to working together in the best interests of the people who live in our municipality, those who conduct business here and those who visit.”

2 PROCEDURAL MATTERS

2.1 Privacy Note

This public meeting is being streamed live via our Facebook page and website. A recording of the meeting along with the official Minutes of the meeting will also be published on our website.

2.2 Apologies and Request for Planned Leave

2.3 Disclosure of Interest or Conflict of Interest

In accordance with section 130 (1)(a) of the *Local Government Act 2020* Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

2.4 Confirmation of Minutes

Minutes of the Scheduled Council Meeting held on 17 June 2026.

RECOMMENDATION

That Council confirm the minutes of the Scheduled Council Meeting 17 June 2026.

2.5 Petitions

Petitions received will be tabled at the Scheduled Meeting of Council.

2.6 Community Recognition

Council may suspend standing orders to thank and acknowledge particular community achievements.

2.7 Matters Deferred from Previous Meeting

Council may resolve to defer a matter to a future meeting for consideration for various reasons. Where a matter has been previously deferred it will be tabled for consideration under this section.

2.8 Urgent Business

Council may by resolution admit an item of urgent business only if:

- a. it relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b. deferring the item until the next Meeting will mean a decision on the item will not have any effect on the matter; or
- c. the item involves a matter of urgency as determined by the Chief Executive Officer; and
- d. it cannot be addressed through an operational service request process.
- e. Provided the matter does not:
 - I. substantially affect the levels of Council service
 - II. commit Council to significant expenditure not included in the adopted budget
 - III. establish or amend Council Policy.

3 PUBLIC PARTICIPATION

3.1 Open Forum

Section 8 of the *Governance Rules 2020* allows for Community Participation in Council Meetings. Open Forum is an opportunity for the general public to present to Council on a matter listed on the Agenda or any other matter.

3.2 Questions of Council

Questions of Council are an opportunity for the general public to submit a question prior to the Scheduled Meeting and receive a response from Council in the Questions of Council time.

4 REPORTS - COMMUNITY & DEVELOPMENT GROUP

Nil

5 REPORTS - PEOPLE & CORPORATE PERFORMANCE GROUP

5.1 Adjustment to User Fees and Charges for 2026/27

Department	Business Services
Approved by	D O'Keeffe, Acting Director People and Corporate Performance
Presenter	Cr Anita Carr
Portfolio	Integrity, Finance and Engagement
Purpose	For Decision
Attachment(s)	1. Revised Fees and Charges [5.1.1 - 40 pages]

Executive Summary

Council adopted the 2026/27 Schedule of User Fees and Charges on 17 June 2026 as part of the Annual Budget process. Following publication, a small number of administrative corrections and adjustments have been identified that require Council to re-adopt the Schedule.

The proposed amendments include the addition of a missing Land Information Certificate fee, minor corrections to Building and Planning fees and descriptions, updates to statutory lodgement fees set by the State Government, and adjustments to landfill-related fees to reflect the State Government's increased Landfill Levy for 2026/27.

Until the revised Schedule is approved and published, customers continue to be charged the applicable 2025/26 fee rates for the affected services. While this results in a minor temporary reduction in revenue, approval of the revised Schedule will ensure appropriate cost recovery, maintain the accuracy of Council's financial reporting and forecasting, and support responsible financial management.

The amendments are administrative in nature, with no community consultation required.

RECOMMENDATION

That Council adopt the updated User Fees and Charges Schedule for 2026/27 as contained in attachment 5.1.1

Background

Council adopted the Schedule of User Fees and Charges for 2026/27 at the Council Meeting on 17 June 2026. Whilst adopted with the Annual Budget 2026/27, the Schedule of User Fees and Charges is separate to the budget and can be reviewed and adjusted by Council at any time.

Discussion

Following publication of the Schedule of User Fees and Charges for 2026/27, a small number of corrections and necessary administrative adjustments have been identified requiring the re-adoption of the Schedule.

These relate to three fee categories as follows:

Land Information Certificates

- Inclusion of a missing fee line

Building and Planning

- Correction of several fee calculation errors, requiring 2026/27 fees to be re-adjusted slightly (minor changes)
- Correction to typographical errors in some fee descriptions.
- Inclusion of updated statutory lodgment fee rates (ie set by the State Government)

Garbage and Recycling

- Fees relating to the landfill have been adjusted upwards to reflect (and recover the cost of) the State Government's increase in the Landfill Levy for 2026/27.

For these fee areas, customers are continuing to be charged the applicable 2025/26 fee rate until such time as the revised Schedule is adopted and published.

Council Plan/Strategies/Policies

This report supports the *Sustainable Infrastructure and Financial Management* Strategy to make responsible, evidence-based decisions about infrastructure and finances.

Relevant Legislation

Local Government Act 1989
 Local Government Act 2020.

Financial and Risk Implications

There is a very minor reduction in revenue from the above fees and charges, whilst the 2025/26 fees remain in place.

Failure to address these needed corrections would result in Council under-recovering service delivery costs and weaken the reliability of financial reporting and forecasting.

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

Community, Stakeholder and Communication Consultation

External community or stakeholder consultation was not applicable.

6 REPORTS - ASSETS & ENVIRONMENT GROUP

6.1 CONT25/30 Plant 3120 Landfill Waste Compactor

Department	Environment and Assets
Approved by	K O'Connor, Director Sustainability and Infrastructure
Presenter	Cr Paul Hildebrand
Portfolio	Sustainability and Assets
Purpose	For Decision
Attachment(s)	1. CONFIDENTIAL REDACTED - Plant 3120 Landfill Compactor Confidential Report [6.1.1 -]

Executive Summary

The purpose of this report is for Council to appoint a supplier for Contract CONT 25/30 – Supply and Delivery of a Landfill Compactor. This is to replace Council's current Landfill Compactor and is a lump sum contract.

Tenders were sought from the MAV Procurement Panel via the National Procurement Networks under their Earthmoving Equipment Panel.

The tender for this procurement closed on 8 May 2026. Three submissions were received at the close of the tender. A detailed evaluation process was undertaken by a Tender Evaluation Committee in line with the Council's Procurement Policy and using tender evaluation criteria.

Based on the analysis undertaken, the Committee recommended (Tender 3) be awarded Contract CONT 25/30 for the supply and delivery of a Landfill Compactor for the lump sum of \$957,300 ex GST.

RECOMMENDATION

That Council

- 1. Award Contract CONT 25/30 – Supply and Delivery of a Landfill Compactor to (Tenderer 3) for a lump sum price of \$957,300 (excluding GST), comprising the base compactor purchase price of \$860,000, a modified bucket at an additional cost of \$62,200, and a 5-year/4,000-hour extended powertrain plus warranty package at a cost of \$35,100.**
- 2. Authorise the Chief Executive Officer to execute the contract agreement.**
- 3. Release this resolution and the name of Tenderer 3 into the Minutes of the Council Meeting 22 July 2026.**

Background

A new landfill compactor is required to replace an existing plant item that has reached the end of its operational life and is overdue for renewal under Council's approved Plant Replacement Program.

The current compactor is a Bomag BC572RB unit purchased in 2009. Given its age, (17 years old) increased maintenance requirements, and reduced operational reliability, it no longer represents an efficient or fit-for-purpose asset to support Council's resource recovery and landfill management operations.

Replacement of this plant item aligns with Council's asset management and lifecycle planning approach, which prioritises the timely renewal of critical equipment to maintain service delivery, operational safety, and cost efficiency.

The landfill compactor is a large 28 tonne machine that is driven over filled materials with specialised metal crushing toothed wheels designed to uniformly compact material, reducing voids and maximising landfill capacity while providing a stable operating surface.

The specification is for the supply and delivery of a Landfill Compactor with the following basic features:

- Industrial type Landfill
- compactor with heavy duty 28,000kg articulated frame
- 4 individual drums, articulated and oscillating
- Quad Pump Drive
- Emissions, noise and safety system compliance
- Rops and FOPS in accordance with ISO 3417/1 and SAEJ1040C/ ISO3449 and SAEJ231
- Six-cylinder diesel engine
- Modified 4 in 1 Bucket with trash screen to upper blade
- Pressurized, heated and sound insulated cabin

Discussion

Tenders were sought from the MAV Procurement Panel via the National Procurement Networks (NPN2.15) under their Earthmoving Equipment Panel.

Tender specifications were prepared by Council officers (including plant operators). The machine includes a fit out with equipment to undertake compaction.

Tender invitations were sent to four (4) panel members with the tender for the supply closing on 8 May 2026. Three submissions were received at the close of the tender.

Council's Procurement Policy requires that all tenders be evaluated by a tender evaluation committee (Committee). The Committee responsible for evaluating this tender comprised of:

- Plant & Fleet Officer
- Team Leader
- Plant Operator

Tenders were assessed against the following criteria:

- Price – 50%
- Capacity to deliver – 20%
- Capability to deliver – 20%
- Understanding of the requirement – 10%

A summary of the evaluation and individual scoring is included in the attached confidential report.

Council Plan/Strategies/Policies

This report supports the *Sustainable Infrastructure and Financial Management* Strategy to maintain and renew assets in a way that balances current needs with long-term sustainability.

Relevant Legislation

The procurement for these works was carried out in accordance with Council's Procurement Policy and section 186 of the Local Government Act 2020.

Financial and Risk Implications

The tender price of \$957,300 for this landfill compactor is being funded from unallocated funds held in Council's Resource Recovery reserve.

Project	Unallocated RR Reserve ledger as of 23 June 2026	Total Supply Cost	Variance
Supply and Landfill Compactor	\$1,000,000	\$957,300	\$42,700

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

Community, Stakeholder and Communication Consultation

External community or stakeholder consultation was not applicable.

6.2 CONT25/21 Plant 1613 Motor Grader

Department	Environment and Assets
Approved by	K O'Connor, Director Sustainability and Infrastructure
Presenter	Cr Paul Hildebrand
Portfolio	Sustainability and Assets
Purpose	For Decision
Attachment(s)	1. CONFIDENTIAL REDACTED - Plant 1613 Motor Grader Confidential Report [6.2.1 -]

Executive Summary

The purpose of this report is for Council to appoint a supplier for Contract CONT25/21 – Supply and Delivery of a Motor Grader. This is a lump sum contract to replace Council's current Motor Grader.

Tenders were sought from the MAV Procurement Panel via the National Procurement Networks under their Earthmoving Equipment Panel.

The tender for this procurement closed on 8 May 2026. Two submissions were received at the close of the tender. A detailed evaluation process was undertaken by a Tender Evaluation Committee in line with the Council's Procurement Policy and using tender evaluation criteria.

Based on the analysis undertaken, the Committee recommended (Tenderer 1) be awarded Contract CONT25/30 for the supply and delivery of a Motor Grader for the lump sum of \$562,525 excluding GST.

RECOMMENDATION

That Council

1. **Award Contract CONT 25/21 – Supply and Delivery of a Motor Grader and Roller Control System to Tenderer 1 for the lump sum price of \$562,525 excluding GST.**
2. **Authorise the Chief Executive Officer to execute the contract agreement**
3. **Release this resolution and the name of Tenderer 1 into the Minutes of the Council Meeting 22 July 2026.**

Background

A new road grader is required to replace an existing plant item that is due for renewal under Council's approved Plant Replacement Program.

The current Grader (Plant No 1610) is currently a 2008 model (18 Years old). Replacement of this plant item aligns with Council's asset management and lifecycle planning approach, which prioritises the timely renewal of critical equipment to maintain service delivery, operational safety, and cost efficiency.

Discussion

Tenders were sought from the MAV Procurement Panel via the National Procurement Networks (NPN2.15) under their Earthmoving Equipment Panel.

Tender specifications were prepared by Council officers (including plant operators). The machine includes a fit out with equipment to undertake road formation, general grading and roller towing.

Nine forward and six reverse gears were specified to provide greater operational flexibility, speed control and safety during grading works and when manoeuvring or towing heavy equipment.

Tender invitations were sent to Vendor Panel via Open Request for Tender (RFT) closing on 6 April 2026. Two submissions were received at the close of tender.

Council's Procurement Policy requires that all tenders be evaluated by a tender evaluation committee (Committee). The Committee responsible for evaluating this tender comprised of:

- Plant & Fleet Officer
- Team Leader – Sealed Roads
- Coordinator Asset Maintenance.

Tenders were assessed against the following criteria:

- Price – 50%
- Capacity to deliver – 20%
- Understanding – 10%
- Capability to deliver – 20%

A summary of the evaluation and individual scoring is included in the attached confidential report.

Council Plan/Strategies/Policies

This report supports the *Sustainable Infrastructure and Financial Management* Strategy to maintain and renew assets in a way that balances current needs with long-term sustainability.

Relevant Legislation

The procurement for this Contract was carried out in accordance with Council's Procurement Policy and section 186 of the Local Government Act 2020

Financial and Risk Implications

The total approved annual revised budget for 2025/2026 for the major plant replacement program is \$2,111,985.

The tender price of \$562,525 for this grader is within the overall program budget. The remaining budget is to fund other approved plant replacements identified for the 2026/27 program.

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

Community, Stakeholder and Communication Consultation

External community or stakeholder consultation was not applicable.

6.3 Multi Branded Fuel Card (Procurement Australia)

Department	Sustainability & Assets
Approved by	K O'Connor, Director Sustainability and Infrastructure
Presenter	Cr Eric Lording
Portfolio	Amenity and Road Care
Purpose	For Decision
Attachment(s)	1. CONFIDENTIAL REDACTED - Multi Branded Fuel Card Confidential Report [6.3.1 -]

Executive Summary

This report presents the options for the Supply of Fleet Fuel Card Services for Council's fleet and recommends the preferred procurement approach and supplier for Council's endorsement.

The assessment considered value for money, supply reliability, risk and compliance with public sector procurement requirements.

The evaluation determined that utilising the Procurement Australia Multi Branded Fuel Card Panel represents a low-risk and efficient procurement pathway, providing access to pre-qualified suppliers, competitive pricing, and reduced administrative effort.

Following assessment of panel suppliers, Business Fuel Cars Pty Ltd was identified as the preferred supplier due to its competitive pricing, wide range of available outlets, proven capability

in supplying fuel cards to council via previous contracts, and strong health, safety, and environmental performance.

Approval to appoint Business Fuel cars Pty Ltd via this panel will provide Council with a compliant and efficient procurement pathway, reduce the need to conduct a separate tender process, and support value-for-money purchasing.

RECOMMENDATION

That Council:

- 1. Note that procurements from established panel contracts, such as MAV and Procurement Australia, are exempt from open tendering requirements under section 4.3.3 of the Procurement Policy.**
- 2. Appoint Business Fuel Cards Pty Ltd as Council's preferred supplier of multi-brand fuel card services, through Procurement Australia's Panel Contract No. 2703/0110-2.1 until 31 March 2029.**
- 3. Authorise the Chief Executive Officer to execute all necessary contract documentation and to access the panel in accordance with Council's procurement policy, budget approvals and delegated authority requirements.**

Background

The Procurement Policy section 4.5.3 exempts procurements from panel contracts established by MAV and Procurement Australia from open market tendering processes.

There are currently two prequalified panels available to local government purchasers:

1. Municipal Association of Victoria – Initial term from February 2018 to January 2035 (1 x 2 year optional term).
2. Procurement Australia – Initial term from April 2025 to March 2027 (plus 2 x 12 month optional terms)

The MAV and Procurement Australia panels have been assessed to determine which provides Council with the most appropriate procurement pathway and value for-money outcome having regard to Council's operational requirements.

The MAV panel contract is not recommended due to its very long contract term and the significant price volatility and uncertainty currently being experienced in the market. In particular, the key risks associated with this panel at this point in time are that:

- Council has not been able to verify the efficacy of the contract price control clauses; and
- Council would be largely dependent on MAV to effectively implement the price variation clauses.

Procurement Australia is a recognised local government procurement service provider that establishes panel contracts through a competitive market process for use by participating councils. The Procurement Australia Panel having a shorter term reduces Council's exposure to longer term price volatility risks that may ensue with the MAV Panel.

Accessing the Procurement Australia panel arrangement will provide Council with a compliant procurement pathway where the scope of the panel matches Council's requirements.

Discussion

Fuel card expenditure for the year-to-date, as at 17 June 2026, totals \$267,950 and is projected to reach approximately \$280,000 by the end of the financial year. This includes fuel supplied for Council's passenger fleet and other operational vehicles.

Council requires a reliable supplier of fuel via a fleet fuel card arrangement to support ongoing operational needs. Key considerations include pricing stability, supply security, service capability, compliance with safety and environmental standards, and alignment with procurement policy.

Council has historically purchased its fleet card fuel through a panel contract arrangement which enables access to suppliers that have been pre-qualified through a competitive process, ensuring compliance with probity, financial viability, and capability requirements. Council's last bulk fuel contract was with Business Fuel Cards Pty Ltd through the Procurement Australia panel.

The Procurement Australia panel has been assessed including analysis of the original evaluation report of Business Fuel Cards Pty Ltd and Chevron Australia Downstream Fuels Pty Ltd (trades under the Caltex brand).

The recommended panel contractor is Business Fuel Cards Pty Ltd. While Chevron offers a 2 cents per litre discount, it has very limited available outlets within the Shire. Based on Council's estimated annual fuel expenditure of approximately \$300,000, the additional 2 cents per litre discount offered by Chevron is estimated to equate to a saving of approximately \$3,000 per annum, depending on fuel prices and consumption volumes. Officers consider this potential saving to be outweighed by the operational efficiencies and broader outlet coverage available through Business Fuel Cards Pty Ltd.

Council Plan/Strategies/Policies

This report supports the Sustainable Infrastructure and Financial Management Strategy to make responsible, evidence-based decisions about infrastructure and finances.

Relevant Legislation

This matter is considered in the context of the *Local Government Act 2020 (Vic)*, Council's Procurement Policy, and any other applicable governance and delegation requirements relevant to entering procurement arrangements and purchasing through third-party panel contracts.

Financial and Risk Implications

The estimated annual expenditure is approximately \$280,000 to \$300,000 (GST exclusive). The existing budget allocations are sufficient to meet anticipated expenditure, with future funding requirements to be addressed through Council's annual budget process.

Participation in the Procurement Australia panel contract does not create a direct financial commitment, as expenditure will only occur when Council purchases goods or services under the arrangement. Any purchases will remain subject to Council's internal approval processes, approved budgets, procurement requirements and delegated authority limits, with the panel providing a practical and efficient procurement pathway that supports continuity of supply.

Key risks include fuel price volatility, changes in fuel retailer networks during the contract period, reduced market competition over time and variations in future fuel consumption. A further risk is that the Procurement Australia evaluation score does not fully reflect the practical importance of local outlet coverage for a dispersed rural municipality such as Murrindindi. These risks are mitigated through the competitive establishment of the Procurement Australia panel, the officer assessment of Council-specific operational requirements, ongoing supplier performance monitoring and Council's ability to reassess procurement arrangements when the panel term concludes.

Conflict of Interest

There were no conflicts of interest declared by Council officers in relation to the matters contained in this report.

Community, Stakeholder and Communication Consultation

External community or stakeholder consultation was not applicable.

7 COUNCILLOR AND CEO REPORTS

7.1 Notices of Motions

7.2 Cr Jodie Adams

7.3 Cr Sue Carpenter

7.4 Cr Sandice McAulay

7.5 Cr Paul Hildebrand

7.6 Cr Eric Lording

7.7 Cr Anita Carr

7.8 Cr Damien Gallagher

7.9 Chief Executive Officer Report

8. RECORD OF COUNCIL BRIEFING SESSIONS

Purpose

For noting.

Executive Summary

This report presents the records of Council Briefing Sessions for 17 June 2026 to 17 July 2026, for Council to note.

RECOMMENDATION

That Council receive and note the records of Council Briefing Sessions for 17 June 2026 to 17 July 2026.

Background

The Governance Rules adopted by Council at its 24 August 2022 meeting sets the order of business for scheduled meetings. As part of section 7.2.1 “Record of Council Briefing Sessions” is listed as to be included in the order of business.

Discussion

The purpose of keeping a record of Council Briefing Sessions is so that the content of the Briefing Session, the attendance and any declared conflicts of interest are recorded in a formal document. Council is making every effort to ensure that it is transparent in the content of Briefing Sessions and any conflicts of interest, therefore the formal record is presented for noting as part of the Scheduled Meeting Agenda.

The following summary details are for 17 June 2026 to 17 July 2026:

Meeting name / type	Council Pre-Meet
Meeting date:	17 June
Matters discussed	1. Adoption of Annual Budget 2026-27 2. Adoption of Annual Priority Action Plan 2026-27 3. Emergency Procurement Report
Councillor attendees	Cr D Gallagher, Cr A Carr, Cr P Hildebrand, Cr S McAulay
Council Officer attendees	L Bonazzi, M Chesworth, N Rongong, A Paxton, A Vogt
Conflict of interest disclosed?	No

Meeting name / type	Briefing Session
Meeting date:	08 July 2026
Matters discussed	1. Local Development Strategy Update 2. Bushfire Places of Last Resort - Status update 3. Annual Community Satisfaction Survey results 4. CONT25-21 Plant1613 Motor Grader 5. CONT25-30 Plant3120 Landfill Waste Compactor 6. Multi Branded Fuel Card (Procurement Australia)
Councillor attendees	Cr D Gallagher, Cr S Carpenter, Cr S McAulay, Cr A Carr, Cr E Lording
Council Officer attendees	B Harnwell, K O'Connor, M Chesworth, A Paxton, A Paix, A Vogt, P Sharman, D O'Keeffe
Conflict of interest disclosed?	No

Meeting name / type	Briefing Session
Meeting date:	15 July 2026
Matters discussed	1. Food Systems update (inc Nourishing Neighbourhoods) 2. Library Strategy & Action Plan 2027-2030 - Project overview and Community Engagement 3. Fees and Charges 2026/27 4. Tree Hollow Survey - Bushfire Area 5. Grant Street Movement and Place Community Engagement
Councillor attendees	Cr D Gallagher, Cr A Carr, Cr S Carpenter, Cr S McAulay, Cr P Hildebrand
Council Officer attendees	M Chesworth, K O'Connor, D O'Keeffe, B Harnwell, A Cullen, M Whatnall, S Collier, S Kadri, N Rongong, B Chapman, J Rae, P Guru
Conflict of interest disclosed?	No

Council Plan/Strategies/Policies

This matter is consistent with the *Council Plan 2021-2025 Transparency, Inclusion and Accountability* strategy to “maintain transparent, inclusive and accountable governance practices”.

Relevant Legislation

This report supports the *Local Government Act 2020* overarching governance principles, in particular “the transparency of Council decisions, actions and information is to be ensured”.

Financial Implications and Risk

There are no financial or risk implications.

Conflict of Interest

Any conflicts of interest are noted in the records of Council Briefing Sessions tables listed above.

9 SEALING REGISTER

Nil